

AUTHORIZING THE CITY MANAGER OF THE CITY OF DEKALB TO SUBMIT A LETTER OF INTENT TO PARTICIPATE IN A GRANT OPPORTUNITY WITH THE ILLINOIS BOARD OF HIGHER EDUCATION TO FUND THREE NORTHERN ILLINOIS UNIVERSITY WORK STUDY INTERNS BETWEEN JANUARY 1, 2020 AND AUGUST 21, 2020.

WHEREAS, the City of DeKalb and Northern Illinois University often partner on mutually beneficial endeavors; and

WHEREAS, Northern Illinois University intends to file a grant application to receive funds from the Illinois Board of Higher Education (IBHE) that provide organizations with up to \$15,000 in matching grant funds to provide work study internships to its students between January 1, 2020 and August 31, 2020; and

WHEREAS, a letter of intent (LOI) from the City of DeKalb, substantially in form attached hereto as Exhibit A, is required by April 9, 2019 in order for the City of DeKalb to be considered for participation in the program; and

WHEREAS, the City Manager is not authorized without Council approval to increase existing staffing levels as specified in the LOI without Council authorization.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF DEKALB, ILLINOIS:

SECTION 1: The City Manager, or designee thereof, is authorized and directed to submit a LOI, substantially in the form attached hereto as Exhibit A, subject to such minor changes as shall be acceptable to him (provided that there shall be no increase in expenditure from that authorized herein). Further, the City staff is authorized and directed to take all actions as shall be necessary to request up to \$15,000 in matching grant funds to provide for not fewer than three grant-funded interns, on the terms and conditions described in the grant. The City agrees that it shall take all actions necessary to comply with the grant, if approved, including but not limited to appropriating required funds and authorizing staffing levels contemplated for fiscal year 2020.

SECTION 2: That the City Clerk of the City of DeKalb, Illinois be authorized and directed to attest the Mayor's Signature and shall be effective thereupon.

PASSED BY THE CITY COUNCIL of the City of DeKalb, Illinois, at a Regular meeting thereof held on the 8th day of April 2019 and approved by me as Mayor on the same day. Passed by a 7-0-1 roll call vote. Aye: Jacobson, Finucane, Stupegia, Fagan, Noreiko, Faivre, Smith. Nay: None. Absent: Verbic.

ATTEST:


LYNN A. FAZEKAS, City Clerk




JERRY SMITH, Mayor

April 9, 2019

Mr. Chad Glover
Director of Jobs PLUS
Office of the Vice Provost
Division of Academic Affairs
Northern Illinois University
DeKalb, Illinois 60115

Subject: City of DeKalb, Illinois Letter of Intent
FY2020 - Illinois Cooperative Work Study Program

Dear Mr. Glover:

The City of DeKalb (the City) hereby submits its letter of intent to participate in the Illinois Cooperative Work Study Program through the Illinois Board of Higher Education (IBHE).

The City agrees to participate in the following parameters contingent upon grant approval:

- The City intends to utilize students in appropriate programs in the fields of management, operations management and information systems, finance, human resources management, accountancy, economics, public administration, or nonprofit and non-governmental organization studies.
- The City will offer three (3) Part-Time Intern positions.
- The internship program will run from January 1, 2020, through August 31, 2020.
- Total wages per student would be up to \$7,500.
- The City's share would be up to \$3,750 per student.
- Internships will either be scheduled as a 26-week internship duration with an average of 20 hours per week per student or as a 13-week internship duration with an average of 40 hours per week per student.
- Future employment opportunities would be contingent upon future budgetary approvals.

The City is excited to continue its long-standing relationship with Northern Illinois University and again participate in the IBHE grant funded program offering students practical work experience to complement their education.

Sincerely,



Bill Nicklas
City Manager