RESOLUTION 2018-044    PASSED: APRIL 9, 2018

APPROVING A NON-PROFIT SPECIAL EVENT LIQUOR LICENSE AND RELATED SPECIAL EVENT AGREEMENT FOR THE 2018 CORN FEST.

WHEREAS, the City of DeKalb is a home-rule Illinois Municipal Corporation with powers and authority pursuant to the Illinois Constitution of 1970 and the applicable provisions of the Illinois Municipal Code; and,

WHEREAS, the City has received a request from DeKalb Corn Fest, Inc. for the approval of a Non-Profit Special Event Liquor License and related Special Event Agreement pertaining to the conduct of the 2018 Corn Fest within the City’s Central Business District, and the City wishes to approve of the same;

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF DEKALB, ILLINOIS:

Section 1: The City Council of the City of DeKalb hereby approves of the Non-Profit Special Event Liquor License for the 2018 DeKalb Corn Fest, in the format contemplated by the attachments hereto. The Council further approves of the Special Event Agreement attached hereto and authorizes and directs the Mayor to execute the same, subject to such minor amendments as shall be acceptable to him. Further, the Council directs and authorizes City staff to undertake all actions necessary to effectuate the conduct of the event and provide staff support to enable the same, inclusive of the provision of City staffing, resources, and expenditure of City funds.

Section 2: That the City Clerk of the City of DeKalb be authorized and directed to attest the Mayor’s signature.

PASSED BY THE CITY COUNCIL of the City of DeKalb, Illinois, at a Regular meeting thereof held on the 9th day of April, 2018, and approved by me as Mayor on the same day. Passed by an 7-0-1 roll call vote. Aye: Jacobson, Finucane, Marquardt, Noreiko, Verbic, Faivre, Smith. Nay: None. Absent: Fagan.

ATTEST:

[Signed by City Clerk]
[Signed by Mayor]

SUSANNA HERRMANN, City Clerk
JERRY SMITH, Mayor

STATE OF ILLINOIS
DeKalb Corn Fest
2018 Agreement

This Agreement is made and entered into this ___ day of ___ , 2018, by and among DeKalb Corn Fest, Inc. of DeKalb, IL (hereinafter referred to as "DCF"), and the City of DeKalb, an Illinois municipal corporation (hereinafter referred to as "CITY").

WITNESSETH: WHEREAS DCF, a 501c6 corporation, is the official and sole sponsor of DeKalb Corn Fest located in DeKalb, IL; and as such sponsor has the authority to enter into an agreement for the provision of services at said festival;

WHEREAS, DeKalb Corn Fest will be held on public rights of way within Downtown DeKalb, Illinois, permission is granted for the closure of several streets and parking lots;

WHEREAS, DeKalb Corn Fest will be held at a location in Downtown DeKalb, Illinois, as reflected on the attached Exhibit A (hereinafter referred to as "the Premises");

WHEREAS, the DCF wishes to use a portion of the Premises to operate a Soundstage Area (hereinafter referred to as the "SOUNDSTAGE AREA") during the DeKalb Corn Fest; and,

WHEREAS, the CITY has agreed to allow DCF to use a portion of the Premises only for the above-stated reason and subject to the conditions set forth below; now,

NOW THEREFORE, in consideration of the mutual promises and covenants set forth below, the parties hereto do hereby agree as follows:

1) USE OF CITY RIGHT OF WAY – STREET CLOSURES

The CITY will close Lincoln Highway / Illinois Route 38 between 1st and 4th Streets from 4:00 p.m. Thursday, August 23, 2018 to 10:00 p.m. Sunday, August 26, 2018.

The CITY will close 2nd and 3rd Streets between the Union Pacific Railroad and Oak Street for the same period, with the exception that traffic from First State Bank will exit on to 3rd Street to Locust Street to proceed to 4th Street until Noon Saturday, August 25, 2018.

The CITY will close Locust Street between 1st and 4th Streets from 4:00 p.m. Thursday, August 23, 2018 until 9:00 p.m. Sunday, August 26, 2018, with the following exceptions:

Street parking on Locust Street between 1st and 4th Streets will close at 9:00 p.m. Thursday, August 23, 2018.

On Saturday morning, August 25, 2018, Locust Street from 4th Street to the First State Bank drive-thru area will remain open until Noon, only for First State Bank customers to accommodate the drive-thru.

Bank no later here - this closes at 4pm 8/23
2) **USE OF CITY RIGHT OF WAY – PARKING LOT CLOSURES** – The CITY will close the Ellwood and Haish parking lots, located between Oak and Locust Streets off of 2nd and 3rd Streets, for placement of the Corn Fest Carnival. The carnival will also be in the parking lots of Finch Funeral Home, DeKalb Public Library, and Frontier Communications. These parking lots will close at 6:00 p.m. Tuesday, August 21, 2018 and will remain closed until 7:00 a.m. Monday, August 27, 2018 for carnival set up and take down.

The CITY will close the Embree parking lot behind the DeKalb Chamber at 5:00 p.m. Thursday, August 23, 2018. A limited number of parking spaces will be open for customers of Barb City Bagel throughout Corn Fest. This parking lot will reopen at 9:00 p.m. Sunday, August 26, 2018.

**USE OF CITY RIGHT OF WAY – AGREEMENT AUTHORIZATION FOR USE OF “PREMISES” FOR SOUNDSTAGE AREA** – DCF is granted the use of a designated portion of the Premises to operate the 2018 DeKalb Corn Fest on August 24-26, 2018.

DCF has previously applied and qualified for, and has received, a Non-Profit Special Event liquor license for the operation of the SOUNDSTAGE AREA. All restrictions applicable to such sales, by virtue of the representations made in the application for said license, by virtue of the license itself, or by virtue of the applicable regulations of the City of DeKalb or State of Illinois, shall be fully applicable to DCF’s operations, and this Agreement shall not provide any deviation from said regulations.

The SOUNDSTAGE AREA shall be open to the public during the following hours: Friday, August 24, 2018 – 4:00 p.m. to 11:00 p.m.; Saturday, August 25, 2018 – 10:00 a.m. to 11:00 p.m.; and Sunday, August 26, 2018 – 10:00 a.m. to 9:00 p.m. On each day, DCF shall stop dispensing alcohol at the scheduled time of the SOUNDSTAGE AREA closure and is responsible for removing all patrons from the SOUNDSTAGE AREA no later than 20 minutes after closure on Friday and Saturday; Soundstage area will be vacated by 9:00 p.m. on Sunday, August 26, 2018. DCF is allowed to sell only beer, wine, and malt beverages, for consumption on the premises. No alcohol shall be permitted outside of the area comprising the combined SOUNDSTAGE AREA, back stage area or sponsor’s tent.

3) **LOCATION AND TIME OF SET UP/REMOVAL** – DCF shall be responsible for the set up and tear down of the SOUNDSTAGE AREA site. Additionally, DCF shall be responsible for the cost of all fencing and generators used in the SOUNDSTAGE AREA. DCF shall be allowed to begin set up of the SOUNDSTAGE AREA at a time to be determined by the City Manager. The City Manager shall determine Premises points of access for purposes of setup, delivery of materials and departure. DCF must have everything used to facilitate the SOUNDSTAGE AREA’S operation (including litter within the designated area) completely removed from said site at 9:00 p.m. on Sunday, August 26, 2018. The CITY may allow adjustment of the time frame if new fencing is utilized which could affect set up or removal.

4) **ASSIGNMENT AND/OR TRANSFER OF OBLIGATION** – DCF may not assign or transfer this Agreement, or any interest therein, or any part thereof, without prior written consent of the CITY.
5) **RIGHT TO USE A DESIGNATED AREA OF PREMISES** – DCF shall have the right to use a designated area of the Premises in which to stage the SOUNDSTAGE AREA, as depicted on the site map attached hereto as Exhibit B. No boring, drilling or driving stakes or supports of any kind shall be permitted into asphalt, paved or concrete areas. All of the temporary power equipment, lines, etc. will be inspected by the CITY’S Code Enforcement Personnel. All electrical equipment utilized by DCF shall be grounded in accordance with locally-adopted ordinance requirements. DCF shall not use any electrical equipment supplied by the CITY for any use other than what is necessary to operate the SOUNDSTAGE AREA.

6) **LIQUOR DISTRIBUTOR** – DCF shall be responsible for the negotiation and procurement of a Liquor Distributor, in accordance with applicable laws.

7) **SPONSORSHIP** – All sponsorships of any kind and in any way associated with the SOUNDSTAGE AREA, from any source, monetary or otherwise, are the sole property of DCF. The DCF sponsorship tent will be located near the SOUNDSTAGE AREA. The sponsor tent will be manned by DCF and will be covered under the liquor license and DRAM insurance of DCF.

8) **BEVERAGE TICKETS AND PAYMENT TO DCF** – All beverage tickets for beverages to be purchased and consumed in the SOUNDSTAGE AREA shall be issued by DCF. The size and price structure for all SOUNDSTAGE AREA beverage sales shall be determined by and DCF in accordance with Chapter 38 of the DeKalb Municipal Code. In accordance with the City of DeKalb Municipal Code Chapter 60, Restaurant, Bar, and Package Liquor tax, subsection 60.02 Imposition of Tax, the DCF is not required to pay Restaurant and Bar tax due to its non-profit status and limited timeframe of liquor sales. In addition, DCF will make a presentation which overviews the 2018 Corn Fest to the City Council at their October 22, 2018 meeting.

   DCF shall require the liquor distributor to provide the Treasurer of DCF with a detailed copy of the statement submitted to DCF for all products distributed at the SOUNDSTAGE AREA; a copy of this statement shall be provided to the City within 30 days of the event.

9) **LICENSURES** – DCF shall pay for all licenses, permits, fees or other similar authorizations or charges under state, federal, or local laws insofar as they are necessary to exercise the privileges extended to DCF under the terms of this Agreement. Further, DCF agrees to abide by all applicable federal, state and local laws and regulations of public agencies with jurisdiction over the activities of the SOUNDSTAGE AREA.

   DCF shall comply with all regulations, rules or restrictions established by the Premises Manager. DCF shall also comply with all regulations applicable to the operation of any motor vehicle associated with the festival. In addition, all DCF personnel shall follow and adhere to the direction provided by any City personnel acting in the performance of their official duties, including but not limited to the City’s public works department, police department or fire department. Further, DCF shall adhere to the direction of the City to suspend or terminate sale of alcoholic beverages in compliance with the applicable provisions of Chapter 38 of the City Code of Ordinances.
10) **ENTRY INTO SOUNDSTAGE AREA** – DCF will be responsible for controlling access to the SOUNDSTAGE AREA, and for controlling the sale and distribution of alcoholic beverages within. No person under the age of 12 shall be permitted into the SOUNDSTAGE AREA without an adult or legal guardian. Persons between the ages of 12 and 20 may enter the SOUNDSTAGE AREA without an adult or legal guardian, but shall not be served nor permitted to consume any alcoholic beverage. Persons 21 or older may be served alcoholic beverages, in compliance with all applicable local and state regulations, after DCF has verified their ages. DCF shall require persons 21 or older to wear a wristband indicating that they are 21 years of age or older. Persons who are purchasing or consuming alcohol must be wearing these wristbands or they cannot be served and will be asked to leave. A different colored wristband, or a specially designated three-day wristband, must be worn each day of the festival to ensure that the person entering has paid an entry fee for that day. DCF shall check the identification of every person entering the SOUNDSTAGE AREA with a wristband on, to confirm that no wristbands have been swapped or exchanged to persons under the age of 21. Signage stating these requirements shall be required and provided from DCF. All DCF personnel must abide by these rules, and DCF shall monitor all points of access and egress from the SOUNDSTAGE AREA. For purposes of City Ordinances, the Soundstage Area shall be deemed to be the licensed premises, and it shall not be unlawful to serve alcohol or to have an open container of alcohol within said area (provided that the person possessing or consuming alcohol is 21 years of age or greater). It shall be unlawful to permit any person to take any alcoholic beverage outside of the SOUNDSTAGE AREA.

11) **ENTRY FEE** – DCF shall have the right and authority to require an entry fee from patrons in order to enter the SOUNDSTAGE AREA. **DCF** shall be responsible for collecting the entry donation from all SOUNDSTAGE AREA patrons. The amount of the entry fee will be determined by **DCF**.

12) **REST ROOM FACILITIES** – DCF shall also be responsible for supplying an appropriate number of port-a-potties which will be located both inside and outside of the SOUNDSTAGE AREA parameters. The location of these will be at the discretion of the **CITY**.

13) **SOUNDSTAGE AREA STAFFING** – It is the responsibility of DCF to insure that an appropriate level of staffing is secured in order to provide every SOUNDSTAGE AREA patron a safe and orderly environment. At all times during the festival that the SOUNDSTAGE AREA is operational, DCF will staff the SOUNDSTAGE AREA operations inside the parameters of the SOUNDSTAGE AREA with an appropriate and adequate number of staff members to ensure careful and reasonable monitoring of all alcohol consumption. DCF hereby acknowledges that their staff will at all times respect the patrons enjoying the festival and will ensure that at no time shall any of the staff consume alcoholic beverages while working. In addition, DCF shall ensure that, at all times the SOUNDSTAGE AREA is operational, all liquor sales, consumption and liquor-related activities shall be monitored by at least one TIPS-trained liquor supervisor, who shall be responsible for oversight of the SOUNDSTAGE AREA. Any disputes, questions or concerns regarding the sale or distribution of liquor at the festival shall be determined by the TIPS-trained liquor supervisor, who shall be given the authority to prohibit any sale or distribution deemed by him or her to be inappropriate, and who shall also have the authority to terminate liquor sales or distribution at any time. Said liquor supervisor shall be made available to the City upon request at the festival.
14) **WATER USAGE** – The City of DeKalb Water Division will be responsible for providing garden-hose-sized connections for water use. The connections will be located at various fire hydrants or other water service connections throughout the area. The fire hydrants will be turned on at the start of the event by Water Division personnel and will be turned off at the end of the event by Water Division personnel. At no time will anyone other than Water Division Personnel will be permitted to operate the fire hydrant. In addition, the Water Division will not be responsible for providing garden hoses, water tanks or other means of water transportation. The City agrees to provide the water at no cost for the duration of the event.

15) **INDEMNIFICATION** – DCF agrees to indemnify, defend and hold harmless the CITY, its agents, officers, representatives, consultants, attorneys, contractors, assigns and employees from and against any and all claims, causes of action, liability, loss, damages, costs and expenses, including but not limited to legal fees, attorneys’ fees, and court costs, arising directly or indirectly out of, or in any way related to, any acts of DCF, its employees, agents, servants, subcontractors, licensees, or assignees. This clause shall survive the termination of this Agreement.

16) **INSURANCE** – DCF shall maintain general liability and dram shop insurance which will cover the operation of the SOUNDSTAGE AREA, a copy of which is attached as Exhibit C. DCF shall name the CITY as additional primary insured without right of subrogation on both insurance policies. DCF shall provide to the CITY a Certificate of Insurance for both policies no later than thirty (30) days prior to the festival. All required policies of insurance shall be provided by companies licensed to do business in the State of Illinois and have a minimum A rating in the “Best’s Key Rating Guide.” Policy minimums are as follows:

Comprehensive General Liability

A. Bodily Injury Liability and Property Damage Liability: DCF shall be insured for injury or wrongful death to any persons and for all damages arising out of injury or destruction of property for $1,000,000 combined single limit.

B. Liquor Liability: DCF shall be required to carry a minimum of $1,000,000 of dram insurance. DCF will also have a “common law” endorsement on the policy.

C. All said policies shall be endorsed to provide that they shall not be cancelled or materially changed without ten (10) days’ prior written notice to the CITY. Further, DCF assumes all risk loss, damage or injury, by fire or otherwise, to persons or property, by reasons of the management, control or operation of the SOUNDSTAGE AREA by DCF and hereby releases the CITY, its officers, agents, assigns, representatives, consultants, attorneys, contractors and employees from any and all claims for such loss, damage or injury sustained by DCF or by any person whatsoever.

17) **RESTRICTION ON VENDORS** – DCF shall not allow any vendor which has an outstanding debt due to the CITY to participate in the festival, and shall confirm a vendor list with the City at least two weeks prior to the festival, for purposes of complying with this requirement. All vendors shall comply with all applicable City rules and regulations, including but not limited to those pertaining to the collection and remittance of taxes and fees.

18) **TERM OF AGREEMENT** – This Agreement shall be for the period of the 2018 DeKalb Corn Festival. Notwithstanding the foregoing, any provision of this Agreement that relates to an ongoing
obligation of DCF (e.g. indemnification requirements) shall have a term not less than the applicable statute of limitation for any potential claim that could be filed, plus two years.

19) NOTICE – Whenever any notice is required by this Agreement to be made, given or transmitted to the parties hereto, such notice shall be deemed to have been given if enclosed in an envelope with sufficient postage attached to insure delivery by certified mail, return receipt requested and deposited in the United States mail, addressed to:

DCF Treasurer, Board of Directors, DeKalb Corn Fest, Inc. 1586 Barber Greene Road, DeKalb, IL 60115

City of DeKalb, ATTN: CMO/Legal, 200 S. Fourth Street, DeKalb, IL 60115; or such other place as any party in writing shall designate.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the day and year first above written.

DEKALB CORN FEST, INC.

By: [Signature] Chairperson

Printed Name: [Printed Name]

CITY OF DEKALB

By: [Signature] Mayor

[Seal]
EXHIBIT C
CERTIFICATES OF INSURANCE
Certificate of Liability Insurance – IL Dept. of Transportation
Certificate of Liability Insurance – IL Liquor Control Commission

(To be received no later than May 15, 2019)
# Certificate of Liability Insurance

**PRODUCER**
Crum-Halsted Agency Inc  
2350 Bethany Road  
Sycamore, IL 60178

**INSURED**
DeKalb Corn Fest, Inc.  
1586 Barber Greene Road  
DeKalb, IL 60115-2051

**INSURER(S) AFFORDING COVERAGE**
- **INSURER A:** West Bend Mutual Ins Co  
  NAIC #: 15350  
- **INSURER B:** Illinois Casualty Company

## Coverages - Certificate Number: 2018-2019

<table>
<thead>
<tr>
<th>Type of Insurance</th>
<th>AGG. Aggregate Limit Applies</th>
<th>Policy</th>
<th>Policy Number</th>
<th>Effective Date</th>
<th>Limits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Commercial General Liability</td>
<td></td>
<td>Y</td>
<td>0938555</td>
<td>08/03/2018</td>
<td>$1,000,000, $100,000, $2,000,000, $2,000,000, $1,000,000</td>
</tr>
<tr>
<td>Automobile Liability</td>
<td></td>
<td>Y</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Umbrella Liability</td>
<td></td>
<td>Y</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Excess Liability</td>
<td></td>
<td>Y</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Workers Compensation and Employers' Liability</td>
<td></td>
<td>Y</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Liquor Liability</td>
<td></td>
<td>Y</td>
<td>LQ1243238</td>
<td>08/24/2018</td>
<td>$1,000,000</td>
</tr>
</tbody>
</table>

**Description of Operations/Locations/Vehicles** (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

- **City of DeKalb:** 200 S 4th Street  
  DeKalb, IL 60115

**Certificate Holder**

City of DeKalb  
200 S 4th Street  
DeKalb, IL 60115

**Cancellation**

Should any of the above described policies be cancelled before the expiration date thereof, notice will be delivered in accordance with the policy provisions.

**Authorized Representative**

© 1988-2015 ACORD CORPORATION. All rights reserved.
CERTIFICATE OF LIABILITY INSURANCE

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFFRS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Crum-Halted Agency Inc
1355 E Kennedy Blvd
Tallahassee, FL 32301

INSURED
DeKalb Corn Fest, Inc.
1686 Barber Greene Road
DeKalb, IL 60115-2051

CONTACT NAME Missy Gruben
PHONE (815) 756-2906
FAX (815) 756-2138
EMAIL mgruben@crumhalsted.com
NAIC # 15350

INSURER A: West Bend Mutual Ins Co
INSURER B: Illinois Casualty Company
INSCRIBED COVERSAGE

COVERAGE
CERTIFICATE NUMBER: 2018-2019

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREBIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

<table>
<thead>
<tr>
<th>TYPE OF INSURANCE</th>
<th>ADDITIONAL SUB LIMITS</th>
<th>POLICY NUMBER</th>
<th>POLICY DATED</th>
<th>LIMITS</th>
</tr>
</thead>
<tbody>
<tr>
<td>COMMERCIAL GENERAL LIABILITY</td>
<td>CLAIMS-MADE</td>
<td>Y</td>
<td>0935595</td>
<td>08/03/2018 08/03/2019</td>
</tr>
<tr>
<td></td>
<td>OCCUR</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>AUTOMOBILE LIABILITY</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>UMBRELLA LIABILITY</td>
<td>OCCUR</td>
<td>CLAIMS-MADE</td>
<td></td>
<td></td>
</tr>
<tr>
<td>EXCESS LIABILITY</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>WORKERS COMPENSATION AND EMPLOYEES' LIABILITY</td>
<td>N/A</td>
<td>N/A</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>LIQUOR LIABILITY</td>
<td>LQ1243238</td>
<td>08/24/2018 08/27/2018</td>
<td>Limit</td>
<td>$1,000,000</td>
</tr>
</tbody>
</table>

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

RE: DeKalb Corn Fest, August 24, 2018 to August 26, 2018
City limits of DeKalb, IL 60115
Illinois Dept of Transportation is additional insured in regards to General Liability.

CERTIFICATE HOLDER

Illinois Dept of Transportation
700 E Norris
Ottawa, IL 61350

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

© 1988-2018 ACORD CORPORATION. All rights reserved.
CERTIFICATE OF LIABILITY INSURANCE

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Crum-Halsted Agency Inc
2350 Bethany Road
Sycamore, IL 60178

INSURED
DeKalb Corn Fest, Inc.
1586 Barber Greene Road
DeKalb, IL 60115-2051

CONTACT
NAME: Missy Gruben
PHONE: (815) 758-2606
FAX: (815) 758-2138
EMAIL: mgruben@crumhalsted.com

INSURER(S) AFFORDING COVERAGE
INA#:

COVERAGES
CERTIFICATE NUMBER: 2018-2019

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

<table>
<thead>
<tr>
<th>TYPE OF INSURANCE</th>
<th>ADDRESS SUBSCRIBED TO</th>
<th>POLICY NUMBER</th>
<th>LIMITS</th>
</tr>
</thead>
<tbody>
<tr>
<td>A COMMERCIAL GENERAL LIABILITY</td>
<td>CLAIMS-MADE</td>
<td>0938565</td>
<td>08/03/2018 08/03/2019</td>
</tr>
<tr>
<td></td>
<td>OCCUR</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>AUTOMOBILE LIABILITY</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>ANY AUTO</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>OWNED AUTOS ONLY</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>HIRED AUTOS ONLY</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>NON-OWNED AUTOS ONLY</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>UMBRELLA LIABILITY</td>
<td>OCCUR</td>
<td></td>
</tr>
<tr>
<td></td>
<td>OCCUR</td>
<td>CLAIMS-MADE</td>
<td></td>
</tr>
<tr>
<td></td>
<td>EXCESS LIABILITY</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>B LIQUOR LIABILITY</td>
<td></td>
<td>LQ1243238</td>
<td>08/24/2018 08/27/2018</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Proof of Insurance
RE: DeKalb Corn Fest
August 24, 2018 to August 26, 2018
210 E. Locust St. DeKalb, IL 60115

CERTIFICATE HOLDER

Illinois Liquor Control Commission
100 W Randolph Ste 7-801
Chicago, IL 60601

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

© 1988-2015 ACORD CORPORATION. All rights reserved.

ACORD 26 (2016/03) The ACORD name and logo are registered marks of ACORD
FOR CITY USE ONLY

CLASS OF LICENSE: "PENP" Special Event Permit
LICENSE NO: PENP 323928-01
DATE RECEIVED: 3-18-18
APPLICATION FEE: $204.00

"PENP" APPLICATION FOR SPECIAL EVENT PERMIT
CHAPTER 38.19 OF THE MUNICIPAL CODE

The application for a PENP Special Event Permit shall be made at least thirty (30) days before the date of the proposed event.

This application can only be applied for by a not-for-profit organization.

All applicants must fully and accurately complete this application form. Respond to all questions on the application and furnish all required supporting documents. Failure to do so will result in the rejection of the application and non-issuance of a City of DeKalb's "PENP" Event Permit.

<table>
<thead>
<tr>
<th>PENP – SPECIAL EVENT PERMIT APPLICATION FEE</th>
<th>$204.00</th>
</tr>
</thead>
<tbody>
<tr>
<td>(Non-Refundable)</td>
<td></td>
</tr>
</tbody>
</table>

MAKE CHECK OR MONEY ORDER PAYABLE TO CITY OF DEKALB.

PENP Special Event Permit – Application
Updated: 7/31/12
Application for City of DeKalb’s “PENP” Special Event Permit

The undersigned hereby makes application for a “PENP” Special Event Permit for the day of __________, 2018, between the hours of _______ and _______.

1. APPLICANT INFORMATION

A. APPLICANT MUST BE A NOT-FOR-PROFIT ORGANIZATION

Enter the name, address and telephone number of the Not-for-Profit organization. Note! This name must be consistent with the name printed on your Illinois Department of Revenue Sales Tax Registration Certificate.

<table>
<thead>
<tr>
<th>NAME</th>
</tr>
</thead>
<tbody>
<tr>
<td>DeKalb Corn Fest, Inc.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>ADDRESS</th>
<th>CITY</th>
<th>STATE</th>
<th>ZIP CODE</th>
</tr>
</thead>
<tbody>
<tr>
<td>15846 Barber Greene Rd</td>
<td>DeKalb</td>
<td>IL</td>
<td>60115</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>AREA CODE</th>
<th>TELEPHONE NO.</th>
<th>EXT.</th>
</tr>
</thead>
<tbody>
<tr>
<td>(815)</td>
<td>739-3091</td>
<td></td>
</tr>
</tbody>
</table>

B. Date of Incorporation: __7/1/95__

Objects for which it was organized: Community Event

C. Has Applicant had a “PENP” Special Event Permit in the previous 365 days? (circle) YES NO

If yes, on what date(s):
2. LOCATION WHERE THE EVENT IS TO BE HELD:

Enter the name, address and telephone number of the location of the event.

<table>
<thead>
<tr>
<th>DATE OF EVENT</th>
<th>TIME OF EVENT</th>
<th>EXPECTED ATTENDANCE</th>
</tr>
</thead>
<tbody>
<tr>
<td>8/24/18</td>
<td>3pm - 11pm</td>
<td>20,000</td>
</tr>
<tr>
<td>8/24/18</td>
<td>11am - 11pm</td>
<td></td>
</tr>
<tr>
<td>8/24/18</td>
<td>11am - 11pm</td>
<td></td>
</tr>
</tbody>
</table>

NAME OF EVENT

Dekela Food Fest

ADDRESS | CITY | STATE | ZIP CODE
--------|------|-------|---------
210 E Locust St. | Dekalb | Il | 60115

AREA CODE | TELEPHONE NO. | EXT.
-----------|---------------|--------
(815) | 748-2076 | |

Does the applicant own the premises for which a license is being sought? (circle)  YES  NO
If "no", list name and address of the owner of the premises:

OWNER NAME

City of Dekalb

ADDRESS | CITY | STATE | ZIP CODE
--------|------|-------|---------
200 S, 4th St. | Dekalb | Il | 60115

AREA CODE | TELEPHONE NO. | EXT.
-----------|---------------|--------
( ) | | |

3. PERSON IN CHARGE OF EVENT (if other than Officers listed below.)

Please list the name, address and telephone number of the person in charge of conducting this event, if other than officers listed below. Before completing this section, check No. 4 - Eligibility.

NAME (LAST, FIRST, MIDDLE INITIAL) | HOME ADDRESS | CITY | STATE | ZIP CODE
-----------------------------------|--------------|------|-------|---------
Angel Lise A                       | | | | |

TELEPHONE NUMBER | CELLULAR NUMBER
-----------------|-----------------
4. **OFFICERS OF NOT-FOR-PROFIT ORGANIZATION**

Please list the name, address and telephone number of the officers of the organization and their title/position.

(Please Print or Type)

If additional space is needed, please make copies of this page or request more from the Legal Division.

**Before completing this section, check No. 4 – Eligibility.**

<table>
<thead>
<tr>
<th>A.</th>
<th>NAME (LAST, FIRST, MIDDLE INITIAL)</th>
<th>HOME ADDRESS</th>
<th>CITY</th>
<th>STATE</th>
<th>ZIP CODE</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Analog Lisa A.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>TELEPHONE NUMBER</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>TITLE/POSITION</td>
<td>Chairman</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>B.</th>
<th>NAME (LAST, FIRST, MIDDLE INITIAL)</th>
<th>HOME ADDRESS</th>
<th>CITY</th>
<th>STATE</th>
<th>ZIP CODE</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Lowe Shawn W.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>TELEPHONE NUMBER</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>TITLE/POSITION</td>
<td>Co-Chair/Secretary</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>C.</th>
<th>NAME (LAST, FIRST, MIDDLE INITIAL)</th>
<th>HOME ADDRESS</th>
<th>CITY</th>
<th>STATE</th>
<th>ZIP CODE</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Sechrist Allie</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>TELEPHONE NUMBER</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>TITLE/POSITION</td>
<td>Secretary</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>D.</th>
<th>NAME (LAST, FIRST, MIDDLE INITIAL)</th>
<th>HOME ADDRESS</th>
<th>CITY</th>
<th>STATE</th>
<th>ZIP CODE</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Larrowtine Kristine</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>TELEPHONE NUMBER</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>TITLE/POSITION</td>
<td>Treasurer</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
5. **ELIGIBILITY QUESTIONS**

These questions apply to the officers and person in charge of this event listed and any other person listed under Section Nos. 2 and 3, and must be answered for all persons. Please make extra copies of this page for each person answering. **If the questions are not answered, the application will be rejected.** If any question is circled “yes”, a written, detailed explanation is required and must be attached to this application.

Print or Type Name of Person Answering Questions

A. □ YES ☑ NO Have you had any previous liquor license revoked?

B. □ YES ☑ NO Have you ever been convicted of a felony, or convicted of being the keeper of or are keeping a house of ill fame; ever been convicted of pandering or other crimes or misdemeanor opposed to decency and morality? (PLEASE NOTE that applicant is not required to disclose any sealed or expunged convictions.)

C. □ YES ☑ NO Have you ever been convicted of a gambling offense as defined under the section 5/16-2 of the act which includes offenses enumerated in 720 ILCS 5/28-1(a)-11, "gambling", 720 ILCS 5/28-1.1(a)-(d) "syndicated gambling", and 720 ILCS 5/28-3 "keeping a gambling place"? (PLEASE NOTE that applicant is not required to disclose any sealed or expunged convictions.)

D. □ YES ☑ NO Have you ever been convicted of a violation of any federal, state or local law concerning the manufacture, possession or sale of alcoholic liquor?

E. □ YES ☑ NO Do you have a pending criminal charge for any violation listed in items A through C above?

F. □ YES ☑ NO Does any law enforcing public official, or member of the DeKalb City Council have any interest in any way, either directly or indirectly, in the sale or distribution of alcoholic liquor for which this license is sought?

G. □ YES ☑ NO Do you directly or indirectly publish, circulate, or display any written communication, the intent and effect of which is to deny any person the full and equal enjoyment of the organization and/or the proposed licensed facilities and/or services because of race, color, religion, sex or national origin?

H. □ YES ☑ NO Does the applicant’s not-for-profit’s organization’s international, national, state of local constitution, bylaws, articles or other official documents deny to any person the full and equal enjoyment of the organization and/or the proposed licensed facilities and/or services because of race, color, religion, sex or national origin?
6. **LIVE ENTERTAINMENT**

Are you planning on having Live Entertainment at your event? (circle) **YES** NO

If yes, check the box for a Live Entertainment Permit

☑ Live Entertainment

Applicants for a “PENP” Special Event Permit that also seek the issuance of a Live Entertainment Permit shall be exempt from the payment of any additional permit fees.

Please give detailed description of the following:

NOTE: Outdoor live entertainment must end at 10:00 p.m. Sunday through Thursday nights and 11:00 p.m. on Friday and Saturday nights.

A. Name of entertainer or business, contact person and telephone number:
   - Business name: Dekalb Corn Fest
   - Address: 15800 Barbon Greene Rd. DeKalb, Il 60115
   - Contact Person: Shanna Long
   - Telephone #: 815-540-6173

B. Name, address, website, and phone number of promoter (if applicable): **N/A**

C. Detailed description of proposed live entertainment activities:

   **Sand Maze / Beer Garden**

D. Has this entertainer or business performed in the City of DeKalb within the last year? (circle) **YES NO**

   If yes, list the date(s) and locations(s) of the event(s):
7. INFORMATION ABOUT EVENT AND REQUIRED ATTACHMENTS

A. Is event going to be: (circle) IN-DOORS OUT-OF-DOORS

List square footage and attach a drawing of the premises to be licensed:

B. Outline procedure to be used to contain consumption of liquor to be licensed premises, control littering and what type of restroom facilities will be provided:

C. On the attached "Liquor Supervisors for a "PENP" Special Event Permit (page 9) list a minimum of five (5) liquor supervisors for every one hundred (100) persons in attendance during the hours of the license. Liquor Supervisors shall be members of the organization holding the license.

D. Attach a copy of a plot plan showing the lot or tract of land where the event will be held, including any existing or proposed structure (including accessory structures) thereon, location of existing or proposed easements, fire lanes, parking arrangements and vehicle access points, electrical supply sources, location of portable fire extinguishers, location of refuse and portable restroom facilities, any existing as well as proposed screening or barricading and a detailed description of available means of egress or temporary alteration thereof;

E. Attach a copy of a Certificate of Dram Shop Insurance showing that event site is covered therein, event address and the date of the event with the City of DeKalb listed as an additional insured;

F. Attach copies of letters of permission by any property owner affected that may necessitate the acquisition of temporary easements, use of leased land or as otherwise required, and

G. Building permit applications shall be submitted and signed by licensed and bonded contractors (where required, contact Public Works Building & Code Division, City of DeKalb) in accordance with DeKalb Municipal Code provisions. Provide a detail of any temporary or permanent changes and/or deletions to any structural, electrical, mechanical or plumbing systems necessary to conduct an Outdoor Special Event.

H. Applicant must provide proof of obtaining a Special Event permit from the State of Illinois Liquor Control Commission before the start date of the special event.

8. INSPECTION OF PREMISES
The undersigned understands that property maintenance inspections and fire/life safety code inspections shall be performed prior to the issuance of the "PENP" Special Event Permit, and shall make themselves and the event location available for said inspections, and further understands that in the event that the application results in the need for an inspection by City inspection staff after 5:00pm on Monday through Friday, or on Saturday, Sunday or a City recognized Holiday, an additional fee of Two Hundred Four Dollars ($204.00) shall be submitted prior to issuance of permit.
9. **SIGNATURE/TITLE/DATE**

Please sign and date the application form and provide your title with the organization. An owner, an officer, a partner or an officially authorized agent of the business must sign the application. The signature must be an original-rubber stamps are not accepted.

I(WE), THE UNDERSIGNED BEING DULLY SWORN, HEREBY STATE(S) THAT I(WE) UNDERSTAND THAT ALCOHOLIC BEVERAGES MAY NOT BE SOLD OR OFFERED FOR SALE PRIOR TO THE DATE THE CITY OF DEKALB'S LIQUOR LICENSE IS ISSUED AND THAT THE MATTERS STATED IN THE FOREGOING APPLICATION ARE TRUE AND CORRECT; THEY ARE MADE UPON MY PERSONAL KNOWLEDGE AND INFORMATION; THEY ARE MADE FOR THE PURPOSE OF REQUESTING THE CITY OF DEKALB TO ISSUE THE LICENSE HEREIN APPLIED FOR; THE APPLICANT IS QUALIFIED AND ELIGIBLE TO OBTAIN THE LICENSE APPLIED FOR; AND THE APPLICANT WILL NOT VIOLATE ANY OF THE LAWS OF THE UNITED STATES OF AMERICA, THE STATE OF ILLINOIS, OR THE CITY OF DEKALB, IN PARTICULAR, THE ILLINOIS LIQUOR CONTROL ACT, CITY OF DEKALB'S LIQUOR ORDINANCE – CHAPTER 38, CITY OF DEKALB'S ORDINANCES, RULES AND REGULATIONS, AND THE CIVIL RIGHTS THEREOF.

[Signature]

**SIGNATURE OF APPLICANT/AUTHORIZED AGENT**

[Print Name]

[Signature]

**SIGNATURE OF APPLICANT/AUTHORIZED AGENT**

[Print Name]

**COMPANY**

**TITLE/POSITION**

**DATE**

3/8/18

3/8/18

Subscribed and sworn before me this 10th day of March, 2018.

[Signature]

Notary Public
LIQUOR SUPERVISORS FOR A "PENP" SPECIAL EVENT PERMIT

Name of Event: Delhi Con Fest
License No.: _____________________________
Date of Event: 8/6/118 - 8/6/118
Time of Event: 3pm 8/6/118 - 8pm 8/6/118
Address of Event: 210 E. Loomis St, Dekut

List name and addresses of each Liquor Supervisor (there must be 5 liquor supervisors for every 100 persons):

Lisa Angel
Shawn Love
Dave Johnson
Maggie Johnson
Philip Peterson
Eric Cauden
Steve Hans
Tina Platt
Melissa Butts
Alma Schmidt
Karen Tibbon
Kristie Lawrence
Soni Lopez
Santina Strnad
Mark Salserino
Jenny Salserino
Joe Butts
Fred Cercone
Cory Butts
City of DeKalb
Receipts Voucher

Finance Department

Date: March 6, 2018

<table>
<thead>
<tr>
<th>Code</th>
<th>Category</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>LIQUOR</td>
<td>Liquor License Fee</td>
<td>CORN FEST</td>
<td>$</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Liquor License APP FEE</td>
<td></td>
</tr>
<tr>
<td>LIQUOR</td>
<td>Liquor License Fee</td>
<td>Renewal License Fee</td>
<td>$</td>
</tr>
<tr>
<td>LIQUOR</td>
<td>Liquor License Fee</td>
<td>Late Fee</td>
<td>$</td>
</tr>
<tr>
<td>LIQUOR</td>
<td>Liquor License Fee</td>
<td>Outdoor Special Event</td>
<td>$204.00</td>
</tr>
<tr>
<td>LIQUOR</td>
<td>Liquor License Fee</td>
<td>Catering Permit</td>
<td>$</td>
</tr>
<tr>
<td>LIQUOR</td>
<td>Liquor License Fee</td>
<td>Live Entertainment Permit</td>
<td>$</td>
</tr>
<tr>
<td>LIQUOR</td>
<td>Liquor License Fee</td>
<td>Gambling Device License Application</td>
<td>$</td>
</tr>
<tr>
<td>LIQUOR</td>
<td>Liquor License Fee</td>
<td>Gambling Device License Renewal</td>
<td>$</td>
</tr>
<tr>
<td>FPF</td>
<td>Finger Print Fee</td>
<td>Manager Background Fingerprints</td>
<td>$</td>
</tr>
</tbody>
</table>

**TOTAL:** $204.00

PAID

MAR 06 2018