

RESOLUTION 2018-043

PASSED: APRIL 9, 2018

APPROVING THE CLOSURE OF A PORTION OF ILLINOIS ROUTE 38 ON MONDAY, MAY 28, 2018, FROM 8:00 A.M. THROUGH 10:00 A.M. FOR THE DEKALB CHAMBER OF COMMERCE MEMORIAL DAY PARADE.

WHEREAS, the DeKalb Chamber of Commerce is sponsoring a Memorial Day parade in the City of DeKalb, which event constitutes a public purpose; and,

WHEREAS, this event will require the temporary closure of Illinois Route 38/Lincoln Highway, a State highway in the City of DeKalb, from 8:00 a.m. to 10:00 a.m. Monday, May 28, 2018, from Illinois Route 23/Fourth Street to First Street; and,

WHEREAS, Section 4.408 of the Illinois Highway Code authorizes the Department of Transportation to issue permits to local authorities for the temporary closure of portions of State highways for such public purposes.

NOW, THEREFORE, BE IT RESOLVED BY COUNCIL OF THE CITY OF DEKALB, ILLINOIS, that permission to close off Illinois Route 38 from 8:00 a.m. to 10:00 a.m. and from Fourth Street to First Street as above designated, be requested of the Illinois Department of Transportation.

BE IT FURTHER RESOLVED that this closure shall occur during the approximate time period between 8:00 a.m. and 10:00 a.m. on Monday, May 28, 2018.

BE IT FURTHER RESOLVED that traffic from that closed portion of highway shall be detoured over routes with an all-weather surface that can accept the anticipated traffic, which will be maintained to the satisfaction of the Illinois Department of Transportation and, which is conspicuously marked for the benefit of traffic diverted from the State highway. The detour route shall be as follows:

WESTBOUND ROUTE 38, BEGINNING AT THE INTERSECTION OF ILLINOIS ROUTE 38 AND ILLINOIS ROUTE 23, THE DETOUR ROUTE WILL GO SOUTH ON FOURTH STREET TO FRANKLIN STREET, THEN WEST ON FRANKLIN STREET, THEN NORTH ON SOUTH FIRST STREET, RETURNING TO ILLINOIS ROUTE 38. EASTBOUND ROUTE 38 WILL BE THE REVERSE, BEGINNING AT THE INTERSECTION OF ILLINOIS ROUTE 38 AND FIRST STREET.

BE IT FURTHER RESOLVED that the City of DeKalb assumes full responsibility for the direction, protection, and regulation of the traffic during the time the detour is in effect.

BE IT FURTHER RESOLVED that police officers or authorized flaggers shall at the expense of the City of DeKalb, Illinois be positioned at each end of the closed section and at other points (such as intersections) as may be necessary to assist in directing traffic through the detour.

BE IT FURTHER RESOLVED that police officers, flaggers, and officials shall permit emergency vehicles in emergency situations to pass through the closed area as swiftly as is safe for all concerned.

BE IT FURTHER RESOLVED that all debris shall be removed by the City of DeKalb, prior to reopening the State Highway.

BE IT FURTHER RESOLVED that such signs, flags, barricades, etc., shall be used by the City of DeKalb as may be approved by the Illinois Department of Transportation. These items shall be provided by the City of DeKalb.

BE IT FURTHER RESOLVED that the closure and detour shall be marked according to the Illinois Manual on Uniform Traffic Control Devices.

BE IT FURTHER RESOLVED that an occasional break shall be made in the procession so that traffic may pass through. In any event, adequate provisions will be made for traffic on intersecting highways pursuant to conditions noted above.

BE IT FURTHER RESOLVED that to the fullest extent permitted by law, the City of DeKalb shall be responsible for any and all injuries to persons or damages to property, and shall indemnify and hold harmless the Illinois Department of Transportation, its officers, employees and agents from any and all claims, lawsuits, actions, costs and fees (including reasonable attorneys' fees and expenses) of every nature of description, arising out of resulting from or connected with the exercise of authority granted by the Department, which is the subject of this Resolution. The obligation is binding upon the City of DeKalb, regardless of whether or not such claim, damage, loss or expense is caused in part by the act, omission or negligence of the Department or its officers, employees or agents.

BE IT FURTHER RESOLVED that the City of DeKalb shall provide a comprehensive general liability policy or an additional named insured endorsement in the minimum amount of \$1,000,000 per person and \$2,000,000 aggregate, which has the Illinois Department of Transportation, its officials, employees and agents as insured and, which protects them from all claims arising from the requested road closing. A copy of said policy or endorsement will be provided to the Department before the road is closed.

BE IT FURTHER RESOLVED that a copy of this Resolution will be forwarded to the Department of Transportation to serve as a formal request for the permission sought in this Resolution and to operate as part of the conditions of said permission.

BE IT FURTHER RESOLVED that the City Clerk of the City of DeKalb, Illinois be authorized and directed to attest the Mayor's signature and shall be effective thereupon.

PASSED BY THE CITY COUNCIL of the City of DeKalb, Illinois at a Regular meeting thereof held on the 9th day of April, 2018, and approved by me as Mayor on the same day. Passed by an 8-0 Omnibus roll call vote under the Consent Agenda. Aye: Jacobson, Finucane, Marquardt, Fagan, Noreiko, Verbic, Faivre, Smith. Nay: None.

ATTEST:


SUSANNA HERRMANN, City Clerk


JERRY SMITH, Mayor





EVENT REQUEST

- PARADE RUN
 MARCH RIDE

ATTENTION: Finance Department

DATE OF APPLICATION: 4.2.18

Notification is hereby given to the City of DeKalb as provided in Chapter 51.20 of the City of DeKalb Municipal Code to request an Event (Parade, March, Run, Ride) as follows:

PLEASE ALLOW (4) WEEKS FOR PROCESSING THE REQUEST.
PLEASE ALLOW TWO (2) MONTHS FOR PROCESSING IF EITHER ILLINOIS ROUTE 23 OR ILLINOIS ROUTE 38 WILL BE CLOSED.

Name(s) of sponsoring organization(s): DeKalb Chamber of Commerce

Date of Event: May 28, 2018 Starting Time: 8:30 am Ending Time: 9:30 am

Name(s) of person(s) responsible for organizing and conducting event:

Name	Address	Phone	Email
Jessica Antonacci	164 E Lincoln Hwy, DeKalb	815.756.6306	jessica.antonacci@dekalb.org

Number of: people (250) animals (5) vehicles (20) expected to participate.

Describe the event in detail: Memorial Day Parade

Specify event route from starting point to termination point (a map of the event route is required):
Parade starts off at 2nd + W Lincoln Hwy, N on First, W on Locust, N on Linden Place, to rear entrance of Ellwood House

Are you requesting streets to be closed? If so, list specifics below and provide notation on the event route you are providing yes. please see map

Will either Illinois Route 23 or Illinois Route 38 be blocked (if YES, it will require approval from the Illinois Department of transportation): Yes No

Does this event require any of the following?

- Barricades Yes No
- Reflective vests for staff and/or volunteers Yes No
- Emergency Medical Services (an ambulance on site) Yes No
- Police Department presence (for traffic control) Yes No

A CERTIFICATE OF INSURANCE NAMING THE CITY OF DEKALB AS AN ADDITIONAL INSURED IS REQUIRED IN THE AMOUNT OF \$1 MILLION DOLLARS. YOUR APPLICATION WILL NOT BE CONSIDERED OR APPROVED WITHOUT RECEIPT OF THIS DOCUMENT.

IF EITHER ROUTE 23 OR ROUTE 38 WILL BE CLOSED, A CERTIFICATE OF INSURANCE NAMING THE CITY OF DEKALB AND THE ILLINOIS DEPARTMENT OF TRANSPORTATION AS ADDITIONAL INSUREDS IS REQUIRED IN THE AMOUNT OF \$2 MILLION DOLLARS. YOUR APPLICATION WILL NOT BE CONSIDERED OR APPROVED WITHOUT RECEIPT OF THIS DOCUMENT.

J. Antonacci Jessica Antonacci
 Signature of Person Making Application Printed Name of Person Making Application

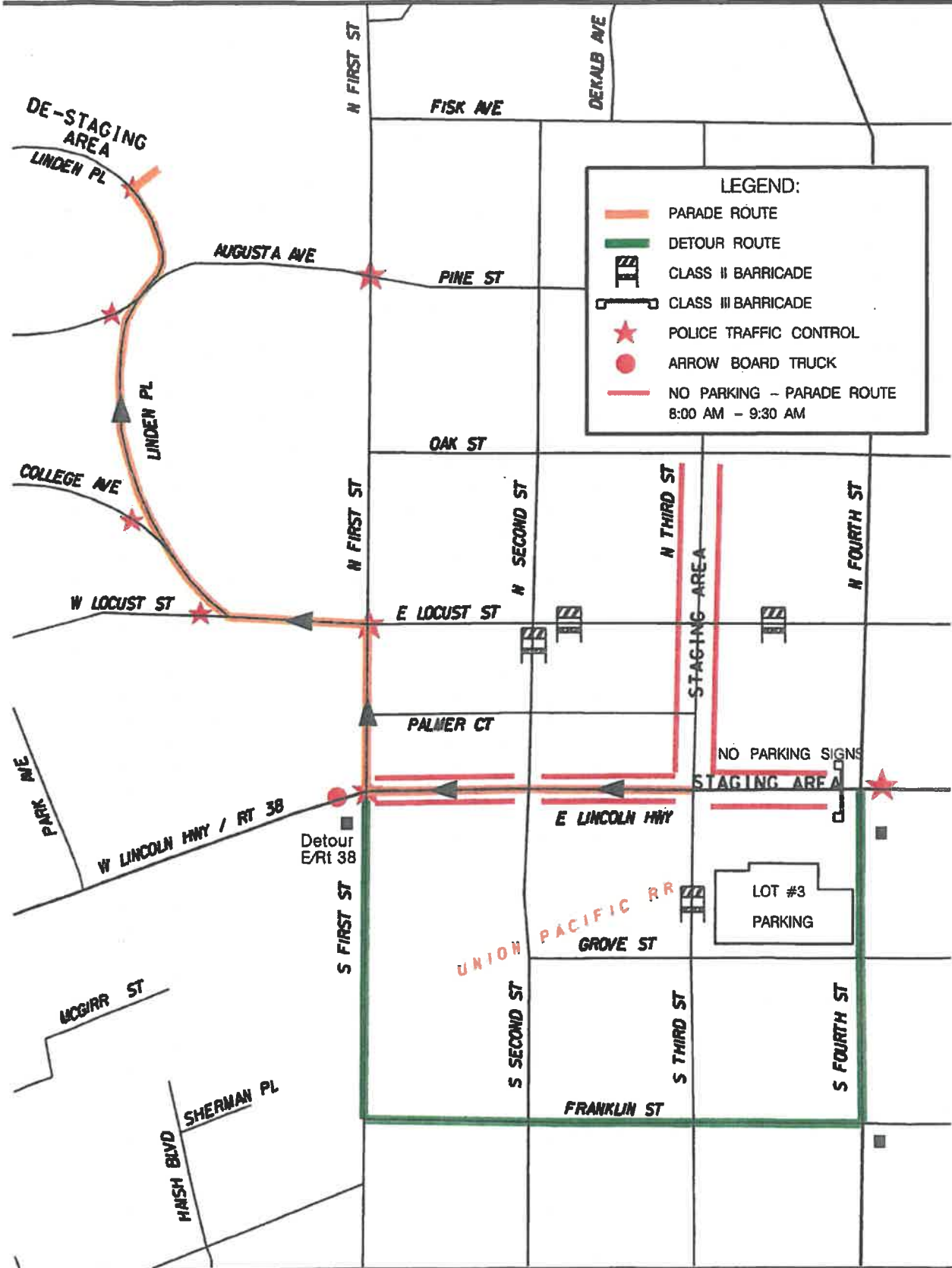
164 E Lincoln Hwy, DeKalb IL 60115
 Address

815.756.6306 jessica.antonacci@cityofdekalb.org
 Telephone Number E-mail Address

Return this form to (can be mailed, emailed or faxed): City of DeKalb Finance Department
 200 S. Fourth Street
 DeKalb, Illinois 60115
 E-mail: Rachel.pacey@cityofdekalb.com
 Fax: (815) 748-2304

Please contact the Finance Department at (815) 748-2387 with questions regarding this application.

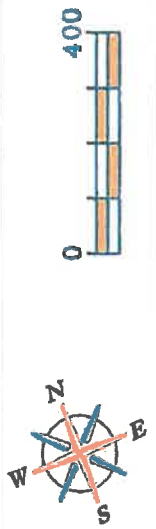
CHECKLIST (FOR USE BY CITY PERSONNEL ONLY)	EVENT INFORMATION
<input type="checkbox"/> Application <input type="checkbox"/> Event Map <input type="checkbox"/> Insurance Certificate	E-mail complete event application to the staff listed below for review before scheduling a meeting (a meeting may not be necessary). Police Dept. Date: _____ Fire Dept. Date: _____ Engineering Dept. Date: _____ Public Works/Streets Date: _____
Date and Time of Event Discussion Meeting (if required): _____	
<input type="checkbox"/> Approved on: _____ <input type="checkbox"/> Denied on: _____	



LEGEND:

- PARADE ROUTE
- DETOUR ROUTE
- CLASS II BARRICADE
- CLASS III BARRICADE
- POLICE TRAFFIC CONTROL
- ARROW BOARD TRUCK
- NO PARKING - PARADE ROUTE 8:00 AM - 9:30 AM

CITY OF DEKALB - ADMINISTRATIVE SERVICES
INFORMATION & TECHNOLOGY DIVISION
UPDATED BY: JESSICA ANTONACCI
DEKALB CHAMBER
FEBRUARY 23, 2017





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
04/03/2018

PRODUCER
A
BRIAN SCHOLLE
850 S 4TH ST
DEKALB IL 60115

INSURED
DE KALB CHAMBER OF COMMERCE
164 E LINCOLN HWY
DEKALB IL 60115-3228

THIS CERTIFICATION IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

INSURERS AFFORDING COVERAGE	NAIC #
INSURER A: State Farm Fire and Casualty Company 25143	
INSURER B:	
INSURER C:	
INSURER D:	
INSURER E:	

COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR/ADD'L LTR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YYYY)	POLICY EXPIRATION DATE (MM/DD/YYYY)	LIMITS
	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC	93-KS-0528-6	11/18/2016	11/18/2017	EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS				COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	GARAGE LIABILITY <input type="checkbox"/> ANY AUTO				AUTO ONLY - EA ACCIDENT \$ OTHER THAN EA ACC \$ AUTO ONLY: AGG \$
	EXCESS / UMBRELLA LIABILITY <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE <input type="checkbox"/> DEDUCTIBLE RETENTION \$				EACH OCCURRENCE \$ AGGREGATE \$ \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y <input checked="" type="checkbox"/> N (Mandatory In NH) If yes, describe under SPECIAL PROVISIONS below				WC STATUTORY LIMITS OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
	OTHER				

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS
MEMORIAL DAY PARADE

CERTIFICATE HOLDER	CANCELLATION
CITY OF DEKALB & ILLINOIS DEPARTMENT OF TRANSPORTATION AS ADDITIONAL INSUREDS	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL <u>20</u> DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES. AUTHORIZED REPRESENTATIVE BRIAN SCHOLLE

IMPORTANT

If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

DISCLAIMER

This Certificate of Insurance does not constitute a contract between the issuing insurer(s), authorized representative or producer, and the certificate holder, nor does it affirmatively or negatively amend, extend or alter the coverage afforded by the policies listed thereon.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
04/03/2018

PRODUCER A BRIAN SCHOLLE 850 S 4TH ST DEKALB IL 60115	<p style="font-size: small;">THIS CERTIFICATION IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.</p>												
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MEMORIAL DAY PARADE

CERTIFICATE HOLDER

CITY OF DEKALB & ILLINOIS DEPARTMENT OF TRANSPORTATION AS ADDITIONAL INSURED

CANCELLATION

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AUTHORIZED REPRESENTATIVE

BRIAN SCHOLLE

IMPORTANT

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Illinois Department of Transportation

Office of Highways Project Implementation / Region 2 / District 3
700 East Norris Drive / Ottawa, Illinois 61350-1628

April 25, 2018

Honorable Jerry Smith
Mayor
200 South Fourth Street
DeKalb IL 60115

Dear Mayor Smith:

In accordance with your request and in reliance upon the conditions noted in your resolution adopted April 9, 2018, the Illinois Department of Transportation grants the City of DeKalb permission, subject to the aforesaid conditions, to temporarily close Illinois Route 38, from Fourth Street to First Street, from 8:00 a.m. to 10:00 a.m. on May 28, 2018 for the purpose of a Memorial Day parade.

Your cooperation in minimizing confusion and delay to through traffic is earnestly solicited and a reminder that the roadway needs to be open to clear traffic after 15 minutes if there is no detour route available for through traffic to utilize.

If you have any questions, please contact Tom Schaefer, Traffic Engineer, at 815-434-8446.

Sincerely,

Kevin Marchek, P.E.
Region Two Engineer

A handwritten signature in black ink, appearing to read "Tom Hufnagel".

By: Tom Hufnagel, P.E.
District Operations Engineer

cc: Illinois State Police, District 2
DeKalb Police Department
S Meiborg / D Rennels
Julie Wielgopalan