RESOLUTION 2018-043          PASSED: APRIL 9, 2018

APPROVING THE CLOSURE OF A PORTION OF ILLINOIS ROUTE 38 ON MONDAY, MAY 28, 2018, FROM 8:00 A.M. THROUGH 10:00 A.M. FOR THE DEKALB CHAMBER OF COMMERCE MEMORIAL DAY PARADE.

WHEREAS, the DeKalb Chamber of Commerce is sponsoring a Memorial Day parade in the City of DeKalb, which event constitutes a public purpose; and,

WHEREAS, this event will require the temporary closure of Illinois Route 38/Lincoln Highway, a State highway in the City of DeKalb, from 8:00 a.m. to 10:00 a.m. Monday, May 28, 2018, from Illinois Route 23/Fourth Street to First Street; and,

WHEREAS, Section 4.408 of the Illinois Highway Code authorizes the Department of Transportation to issue permits to local authorities for the temporary closure of portions of State highways for such public purposes.

NOW, THEREFORE, BE IT RESOLVED BY COUNCIL OF THE CITY OF DEKALB, ILLINOIS, that permission to close off Illinois Route 38 from 8:00 a.m. to 10:00 a.m. and from Fourth Street to First Street as above designated, be requested of the Illinois Department of Transportation.

BE IT FURTHER RESOLVED that this closure shall occur during the approximate time period between 8:00 a.m. and 10:00 a.m. on Monday, May 28, 2018.

BE IT FURTHER RESOLVED that traffic from that closed portion of highway shall be detoured over routes with an all-weather surface that can accept the anticipated traffic, which will be maintained to the satisfaction of the Illinois Department of Transportation and, which is conspicuously marked for the benefit of traffic diverted from the State highway. The detour route shall be as follows:

WESTBOUND ROUTE 38, BEGINNING AT THE INTERSECTION OF ILLINOIS ROUTE 38 AND ILLINOIS ROUTE 23, THE DETOUR ROUTE WILL GO SOUTH ON FOURTH STREET TO FRANKLIN STREET, THEN WEST ON FRANKLIN STREET, THEN NORTH ON SOUTH FIRST STREET, RETURNING TO ILLINOIS ROUTE 38. EASTBOUND ROUTE 38 WILL BE THE REVERSE, BEGINNING AT THE INTERSECTION OF ILLINOIS ROUTE 38 AND FIRST STREET.

BE IT FURTHER RESOLVED that the City of DeKalb assumes full responsibility for the direction, protection, and regulation of the traffic during the time the detour is in effect.

BE IT FURTHER RESOLVED that police officers or authorized flaggers shall at the expense of the City of DeKalb, Illinois be positioned at each end of the closed section and at other points (such as intersections) as may be necessary to assist in directing traffic through the detour.

BE IT FURTHER RESOLVED that police officers, flaggers, and officials shall permit emergency vehicles in emergency situations to pass through the closed area as swiftly as is safe for all concerned.
BE IT FURTHER RESOLVED that all debris shall be removed by the City of DeKalb, prior to reopening the State Highway.

BE IT FURTHER RESOLVED that such signs, flags, barricades, etc., shall be used by the City of DeKalb as may be approved by the Illinois Department of Transportation. These items shall be provided by the City of DeKalb.

BE IT FURTHER RESOLVED that the closure and detour shall be marked according to the Illinois Manual on Uniform Traffic Control Devices.

BE IT FURTHER RESOLVED that an occasional break shall be made in the procession so that traffic may pass through. In any event, adequate provisions will be made for traffic on intersecting highways pursuant to conditions noted above.

BE IT FURTHER RESOLVED that to the fullest extent permitted by law, the City of DeKalb shall be responsible for any and all injuries to persons or damages to property, and shall indemnify and hold harmless the Illinois Department of Transportation, its officers, employees and agents from any and all claims, lawsuits, actions, costs and fees (including reasonable attorneys' fees and expenses) of every nature of description, arising out of resulting from or connected with the exercise of authority granted by the Department, which is the subject of this Resolution. The obligation is binding upon the City of DeKalb, regardless of whether or not such claim, damage, loss or expense is caused in part by the act, omission or negligence of the Department or its officers, employees or agents.

BE IT FURTHER RESOLVED that the City of DeKalb shall provide a comprehensive general liability policy or an additional named insured endorsement in the minimum amount of $1,000,000 per person and $2,000,000 aggregate, which has the Illinois Department of Transportation, its officials, employees and agents as insured and, which protects them from all claims arising from the requested road closing. A copy of said policy or endorsement will be provided to the Department before the road is closed.

BE IT FURTHER RESOLVED that a copy of this Resolution will be forwarded to the Department of Transportation to serve as a formal request for the permission sought in this Resolution and to operate as part of the conditions of said permission.

BE IT FURTHER RESOLVED that the City Clerk of the City of DeKalb, Illinois be authorized and directed to attest the Mayor's signature and shall be effective thereupon.

PASSED BY THE CITY COUNCIL of the City of DeKalb, Illinois at a Regular meeting thereof held on the 9th day of April, 2018, and approved by me as Mayor on the same day. Passed by an 8-0 Omnibus roll call vote under the Consent Agenda. Aye: Jacobson, Finucane, Marquardt, Fagan, Noreiko, Verbic, Faire, Smith. Nay: None.

ATTEST:

SUSANNA HERRMANN, City Clerk

JERRY SMITH, Mayor
ATTENTION: Finance Department

Notification is hereby given to the City of DeKalb as provided in Chapter 51.20 of the City of DeKalb Municipal Code to request an Event (Parade, March, Run, Ride) as follows:

PLEASE ALLOW (4) WEEKS FOR PROCESSING THE REQUEST.

PLEASE ALLOW TWO (2) MONTHS FOR PROCESSING IF EITHER ILLINOIS ROUTE 23 OR ILLINOIS ROUTE 38 WILL BE CLOSED.

Name(s) of sponsoring organization(s): DeKalb Chamber of Commerce

Date of Event: May 28, 2018 Starting Time: 8:30 am Ending Time: 9:30 am

Name(s) of person(s) responsible for organizing and conducting event:

Name | Address | Phone | Email
--- | --- | --- | ---
Jessica Antonacci | 164 E Lincoln Hwy, DeKalb | 815.756.6806 | jessica.antonacci@dekalb.org

Number of: people (250) animals (5) vehicles (20) expected to participate.

Describe the event in detail: Memorial Day Parade

Specify event route from starting point to termination point (a map of the event route is required):
Parade steps off at 2nd & W Lincoln Hwy, N on First, W on Locust, N on Linden Place, to rear entrance of Fillwood House

Are you requesting streets to be closed? If so, list specifics below and provide notation on the event route you are providing. Yes, please see map
Will either Illinois Route 23 or Illinois Route 38 be blocked (if YES, it will require approval from the Illinois Department of transportation): ☑ Yes □ No

Does this event require any of the following?
- Barricades ☑ Yes □ No
- Reflective vests for staff and/or volunteers □ Yes ☑ No
- Emergency Medical Services (an ambulance on site) □ Yes ☑ No
- Police Department presence (for traffic control) ☑ Yes □ No

A CERTIFICATE OF INSURANCE NAMING THE CITY OF DEKALB AS AN ADDITIONAL INSURED IS REQUIRED IN THE AMOUNT OF $1 MILLION DOLLARS. YOUR APPLICATION WILL NOT BE CONSIDERED OR APPROVED WITHOUT RECEIPT OF THIS DOCUMENT.

IF EITHER ROUTE 23 OR ROUTE 38 WILL BE CLOSED, A CERTIFICATE OF INSURANCE NAMING THE CITY OF DEKALB AND THE ILLINOIS DEPARTMENT OF TRANSPORTATION AS ADDITIONAL INSUREDS IS REQUIRED IN THE AMOUNT OF $2 MILLION DOLLARS. YOUR APPLICATION WILL NOT BE CONSIDERED OR APPROVED WITHOUT RECEIPT OF THIS DOCUMENT.

J. Antonacci
Signature of Person Making Application

Jessica Antonacci
Printed Name of Person Making Application

161 E Lincoln Hwy, DeKalb IL 60115
Address

615. 756. 6306
Telephone Number

jessica.antonacci@dekalb.org
E-mail Address

Return this form to (can be mailed, emailed or faxed):
City of DeKalb Finance Department
200 S. Fourth Street
DeKalb, Illinois 60115
E-mail: Rachel.pacev@cityofdekalb.com
Fax: (815) 748-2304

Please contact the Finance Department at (815) 748-2387 with questions regarding this application.

<table>
<thead>
<tr>
<th>CHECKLIST (FOR USE BY CITY PERSONNEL ONLY)</th>
<th>EVENT INFORMATION</th>
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</thead>
<tbody>
<tr>
<td>□ Application</td>
<td>Police Dept. Date:</td>
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<tr>
<td>□ Event Map</td>
<td>Fire Dept. Date:</td>
</tr>
<tr>
<td>□ Insurance Certificate</td>
<td>Engineering Dept. Date:</td>
</tr>
<tr>
<td></td>
<td>Public Works/Streets Date:</td>
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</tbody>
</table>

Date and Time of Event Discussion Meeting (if required):

□ Approved on: ___________________________ □ Denied on: ___________________________

Revised: 3/23/15
# Certificate of Liability Insurance

**Producer:** Brian Scholle  
850 S 4th St  
DeKalb IL 60115

**Insured:**  
DeKalb Chamber of Commerce  
164 E Lincoln Hwy  
DeKalb IL 60115-3228

**Date:** 04/03/2018

**Coverages:**
The policies of insurance listed below have been issued to the insured named above for the policy period indicated. Notwithstanding any requirement, term or condition of any contract or other document with respect to which this certificate may be issued or may pertain, the insurance afforded by the policies described herein is subject to all the terms, exclusions and conditions of such policies. Aggregate limits shown may have been reduced by paid claims.

<table>
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<tr>
<th>Policy Number</th>
<th>Effective Date</th>
<th>Expiration Date</th>
<th>Limits</th>
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<tbody>
<tr>
<td>93-KS-6528-8</td>
<td>11/18/2016</td>
<td>11/18/2017</td>
<td>EACH OCCURRENCE $5,000</td>
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</tbody>
</table>

**General Liability:**  
- Commercial General Liability
  - Claims Made
  - Occur

**Automobile Liability:**
- Any Auto
- All Owned Autos
- Scheduled Autos
- Hired Autos
- Non-Owned Autos

**Garage Liability:**
- Any Auto

**Excess / Umbrella Liability:**
- Occur
- Claims Made

**Workers' Compensation and Employers' Liability:**
- Any Proprietor/Partner/Executive Officer/Member Excluded? (Mandatory in NH)  
  - Y/N: N

**Other:**
- Description of Operations / Locations / Vehicles / Exclusions Added by Endorsement / Special Provisions:  
  - Memorial Day Parade

**Certificate Holder:**
- City of DeKalb & Illinois Department of Transportation as Additional Insureds

**Cancellation:**
- Should any of the above described policies be cancelled before the expiration date thereof, the issuing insurer will endeavor to mail 20 days written notice to the certificate holder named to the left, but failure to do so shall impose no obligation or liability of any kind upon the insurer, its agents or representatives.

**Authorized Representative:**
- Brian Scholle
IMPORTANT

If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

DISCLAIMER

This Certificate of Insurance does not constitute a contract between the issuing insurer(s), authorized representative or producer, and the certificate holder, nor does it affirmatively or negatively amend, extend or alter the coverage afforded by the policies listed thereon.
CERTIFICATE OF LIABILITY INSURANCE

PRODUCER
BRIAN SCHOLLE
850 S 4TH ST
DEKALB IL 60115

INSURED
DE KALB CHAMBER OF COMMERCE
164 E LINCOLN HWY
DEKALB IL 60115-3228

THIS CERTIFICATION IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

INSURERS AFFORDING COVERAGE
NAIC #
INSURER A: State Farm Fire and Casualty Company 25143
INSURER B:
INSURER C:
INSURER D:
INSURER E:

COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

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<tr>
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<th>LTR (INSR)</th>
<th>TYPE OF INSURANCE</th>
<th>POLICY NUMBER</th>
<th>POLICY EFFECTIVE DATE (MM/DD/YYYY)</th>
<th>POLICY EXPIRATION DATE (MM/DD/YYYY)</th>
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<td>GARAGE LIABILITY</td>
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WORKERS COMPENSATION AND EMPLOYER'S LIABILITY

Y N
ANY PROPRIETOR/OWNER/EXECUTIVE OFFICER/MEMBER EXCLUDED?
(If yes, describe under SPECIAL PROVISIONS below)

MEMORIAL DAY PARADE

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS

CERTIFICATE HOLDER
CITY OF DEKALB & ILLINOIS DEPARTMENT OF TRANSPORTATION AS ADDITIONAL INSURED

CANCELATION
SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDAVOR TO MAIL 20 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPLY NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE
BRIAN SCHOLLE

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1001488 132648.3 04-06-2009
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DISCLAIMER

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April 25, 2018

Honorable Jerry Smith
Mayor
200 South Fourth Street
DeKalb IL 60115

Dear Mayor Smith:

In accordance with your request and in reliance upon the conditions noted in your resolution adopted April 9, 2018, the Illinois Department of Transportation grants the City of DeKalb permission, subject to the aforesaid conditions, to temporarily close Illinois Route 38, from Fourth Street to First Street, from 8:00 a.m. to 10:00 a.m. on May 28, 2018 for the purpose of a Memorial Day parade.

Your cooperation in minimizing confusion and delay to through traffic is earnestly solicited and a reminder that the roadway needs to be open to clear traffic after 15 minutes if there is no detour route available for through traffic to utilize.

If you have any questions, please contact Tom Schaefer, Traffic Engineer, at 815-434-8446.

Sincerely,

Kevin Marchek, P.E.
Region Two Engineer

By: Tom Hufnagel, P.E.
District Operations Engineer

cc: Illinois State Police, District 2
DeKalb Police Department
S Meiborg / D Rennels
Julie Wielgopolan