



## **COMMUNITY DEVELOPMENT BLOCK GRANT**

### **COMPREHENSIVE ANNUAL PERFORMANCE AND EVALUATION REPORT**

**FOR**

**CDBG YEAR 2011**

**CITY OF DEKALB PROGRAM YEAR 18**

**April 1, 2011 through March 31, 2012**

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# **INTRODUCTION**

# INTRODUCTION

This Comprehensive Annual Performance and Evaluation Report (CAPER) provides the City of DeKalb an opportunity to examine the status and accomplishments of the activities which are funded through the Community Development Block Grant (CDBG) program during Program Year 18 (April 1, 2011 through March 31, 2012) and measure the performance of the accomplishments in respect to goals in the Consolidated Plan: 2010-2014.

The Consolidated Plan: 2010–2014, adopted in 2009, reflects a citizen-based vision for housing and community development activities. This five-year plan identifies priority needs, goals and objectives, and specific community development activities necessary to achieve this vision. Among these locally identified priorities were an increase in quality affordable housing, neighborhood redevelopment, elimination of chronic homelessness, public facilities improvements, and support of public services. Each year, using the Consolidated Plan as a base, the City prepares an Action Plan that provides proposed uses of CDBG funds for the year and a CAPER that gives an evaluation of the use of those funds.

This CAPER is divided into five sections. Section one, *Executive Summary*, provides an easy to understand overview of the CAPER and includes a summary of expenditures as well as outcomes achieved during the program year. The second section, *General Narrative*, provides a broad assessment of the progress made by actions designed to address the general goals and objectives of the five-year plan. Section three, *Citizen Participation and Public Input Process*, provides information pertaining to public input in the CDBG process. Section four is the *CDBG Program Narrative* and takes a slightly narrower look at financial information, individual program summaries, and accomplishments for just the program year. The final section, *HUD IDIS Reports*, contains HUD required reports from the HUD Information Disbursement and Integration System.

The CAPER provides the City Council and citizens of DeKalb with a tool that can be used to examine past accomplishments of the CDBG program. It also acts as a planning document to identify future programs and opportunities. The contents of this and previous annual reports should also be used to evaluate strategies identified in the Consolidated Plan: 2010–2014 and as a basis for goals to be included in future community development documents.

# **EXECUTIVE SUMMARY**

# EXECUTIVE SUMMARY

In 2009, the DeKalb City Council adopted the five-year Consolidated Plan for 2010 through 2014. This Plan examined the housing and community development needs of the citizens of DeKalb. It is this document that has formed the basis for projects to be funded through the Community Development Block Grant (CDBG) program. The Consolidated Annual Performance and Evaluation Report (CAPER) for Program Year 18, April 1, 2011 through March 31, 2012, provides citizens a summary of the projects that were funded through CDBG, how the dollars were spent, goals that were attained during the program year and progress toward meeting the overall five-year goals and objectives that were included in the five-year Consolidated Plan.

## ALLOCATION AND EXPENDITURES FOR THE YEAR

The CDBG funds available and total expenditures for Program Year 18 were:

Amount Available for Program Year 18:		
Annual CDBG Allocation:		\$ 375,905.00
Carry-Over from Previous Years:		204,378.20
Revolving Loan Funds (RLF):		<u>23,796.29</u>
Total Available:		\$ 604,079.49
Amount Expended during Program Year 18:		
CDBG Funds:		\$ 254,407.81
Revolving Loan Funds (RLF):		<u>23,796.29</u>
Total Expenditures:		\$ 278,204.10
Remaining Balance:		
Beginning Balance:		\$ 604,079.49
Total Expenditures for April 1, 2011 - March 31, 2012		<u>278,204.10</u>
Ending Balance as of March 31, 2012:		\$ 325,875.39

## SUMMARY OF ACTIVITY EXPENDITURES - CDBG

Program	Amount Available	Total Expenditure	Remaining Balance
Private Property Rehabilitation (includes RLF)	\$ 152,625.51	\$ 90,531.47	\$ 62,094.04
First-Time Homebuyer (includes RLF)	10,000.00	0	10,000.00
Public Facilities/Lighting	25,000.00	0	25,000.00
Public Service	56,385.00	56,385.00	0
Acquisition and Demolition	263,956.98	61,292.21	202,664.77
Administration	96,112.00	69,995.42	26,116.58
<b>TOTAL</b>	<b>\$604,079.49</b>	<b>\$278,204.10</b>	<b>\$325,875.39</b>

## LISTING OF PRIORITIES AND SUMMARIES OF THE OUTCOMES

During Program Year 18, CDBG dollars were used to address the following priority needs, which were identified in the Consolidated Plan: 2010-2014.

1. Creation of decent housing through housing rehabilitation and down payment assistance to

- low/moderate income owners and renters.
2. Creation of suitable living environment through support of emergency shelter for homeless families and individuals and victims of domestic violence so they may address issues in their living environment.
  3. Creation of economic opportunities by supporting activities related to economic development, commercial revitalization or job creation.
  4. Creation of a sustainable living environment through revitalization of neighborhoods.

During the program year, the following program accomplishments were realized:

<b>INDIVIDUAL PROGRAM ACCOMPLISHMENTS</b>		
<b>Program</b>	<b>Annual Goal</b>	<b>Actual Accomplishment</b>
Private Property Rehabilitation CDBG	Assist 15 households	Assisted 16 households
Public Services	Assist 10 agencies that will provide services to 2010 individuals	Assisted 10 agencies that provided services to 3673 individuals
Acquisition and Demolition	Acquire at least one blighted property	Acquired 1 property in the floodplain that receives repetitive water damage during severe flood events.
Administration	Continue administration of CDBG program	Continued administration of CDBG program

## **BARRIERS TO ACHIEVING OUTCOMES AND STEPS TAKEN TO OVERCOME BARRIERS**

During Program Year 18, most goals that were set forth in the annual action plan were met or exceeded.

The greatest barrier to achieving outcomes continues to be a lack of available funds. This is becoming an even greater issue with the down-turn in the economy and the greater demand on the services and programs that are funded through the CDBG program. As the CDBG allocation as been reduced the City Council has been forced to reduce the number of activities being funded and the number of individuals who are provided assistance.

The stimulus funding through CDBG-R for year 16, however, made it possible to complete acquisitions sooner than originally planned.

## **CITIZEN PARTICIPATION**

Prior to submission to HUD of its Comprehensive Annual Performance and Evaluation Report (CAPER) for Program Year 18, the City of DeKalb made the report available for a 15-day review period. The report was available to the public upon request and a copy was available for review at the public library. The Executive Summary and a full copy of the CAPER were posted on the City of DeKalb website. In addition, staff reviewed the document with members of the CDBG Advisory Committee/ DeKalb Advisory Commission on Disabilities, Networking for Families Committee and DeKalb County CSBG.

Public participation is encouraged during the planning and implementation of all CDBG programs. All interested persons were encouraged to submit written comments on this report to the City of DeKalb, Planning and Economic Development Division, 223 South Fourth Street, Suite A, DeKalb, Illinois 60115, no later than June 22, 2012 by 5:00 p.m. and were invited to appear and be heard at the public hearing to be held at the DeKalb City Council on June 25, 2012.

There were no comments received during the review process or public hearing.

# **GENERAL NARRATIVE**

# GENERAL NARRATIVE

## ASSESSMENT OF FIVE-YEAR GOALS AND OBJECTIVES

The City of DeKalb Consolidated Plan: 2010-2014 identified objectives to address the housing and community development priority needs of the community. Each year the City is required to review the goals and objectives and assess, with citizen input, the progress toward meeting the goals. During Program Year 18 most goals were met or exceeded.

## PERFORMANCE MEASUREMENT SYSTEM

The City of DeKalb has adopted a Performance Measurement System, in accordance with HUD regulations, to measure productivity and program impact of activities funded under the CDBG grant and to evaluate consistency with the five-year Consolidated Plan. The model for performance is based on concepts as defined below:

- Goal – proposed solutions to problems or needs identified during the consolidated planning process.
- Input – resources dedicated to or consumed by the program such as money, staff equipment, and supplies.
- Activity – what the program does with inputs to fulfill its mission. Activities include the strategies, techniques, and types of treatment that comprise the program’s production process or service methodology.
- Outputs – direct products of a program’s activities. They are usually measured in terms of the volume of work accomplished, such as number of low-income households served, number of loan applications processed, number of units constructed or rehabilitated, linear feet of curbs and gutters installed, or number of jobs created or retained.
- Outcomes – benefits that result from a program. Outcomes typically relate to a change in conditions, status, attitudes, skills, knowledge, or behavior. Common outcomes could include improved quality of life for program participants, improved quality of local housing stock, or revitalization of a neighborhood.

## Five-Year and One-Year Annual Goals

The City has identified a general goal for each objective identified in the Consolidated Plan. In addition, five-year and one-year annual output goals have been determined. The outcome of these will address the priority needs of 1) housing needs, 2) homeless persons, 3) special needs populations, and 4) community and economic development. A total of 15 objectives with subsequent goals were identified in the Consolidated Plan and during the Consolidated Annual Performance and Evaluation Review (CAPER) process, the City considered these goals, and the corresponding inputs, activities, outputs and outcomes for the program year and determined how well the community is doing to address these goals.

The City will use three HUD identified objectives and associated outcomes to further measure performance in addressing objectives in the Consolidated Plan. While some local goals may meet more than one HUD performance measurement, the one most closely identified with the activity will be used. These objectives and outcomes are defined as:

- HUD Objectives are defined as:
  1. Decent Housing – Activities that focus on housing programs where the purpose of the program is to meet individual family or community needs.
  2. Suitable Living Environment – Activities designed to benefit communities, families, or individuals by addressing issues in their living environment.
  3. Creating Economic Opportunities – Activities related to economic development, commercial revitalization, or job creation.
- HUD Outcomes are defined as:
  1. Availability/Accessibility – Activities that make services, infrastructure, public services, public facilities, housing, or shelter available or accessible to low- and moderate-income people, including persons with disabilities. In this category, accessibility does not refer only to physical barriers, but also to making the affordable basics of daily living available and accessible to low- and moderate-income people where they live.
  2. Affordability – Activities that provide affordability in a variety of ways in the lives of low- and moderate-income people. It can include the creation or maintenance of affordable housing, basic infrastructure hook-ups, or services such as transportation or day care.
  3. Sustainability: Promoting Livable or Viable Communities – Activities aimed at improving communities or neighborhoods, helping to make them livable or viable by providing benefit to persons of low- and moderate-income or by removing or eliminating slums or blighted areas, through multiple activities or services that sustain communities or neighborhoods.

The following chart illustrates the relationship between the three HUD Objectives and the three HUD Outcomes measurements. The Objective-Outcome Code for each is indicated in parentheses (-). This code will be used consistently in the Annual Action Plan and CAPER.

	<b>OBJECTIVE 1: Availability/Accessibility</b>	<b>OBJECTIVE 2: Affordability</b>	<b>OBJECTIVE 3: Sustainability</b>
	<b>Outcome Statements</b>		
<b>Objective 1: Decent Housing</b>	Create Decent Housing through improved/new accessibility (DH-1)	Create Decent Housing with improved/new affordability (DH-2)	Enhance Decent Housing through improved/new sustainability (DH-3)
<b>Objective 2: Suitable Living Environment</b>	Enhance Suitable Living Environment through improved/new accessibility (SL-1)	Enhance Suitable Living Environment through improved/new affordability (SL-2)	Enhance Suitable Living Environments through improved/new sustainability (SL-3)
<b>Objective 3: Economic Opportunity</b>	Provide Economic Opportunity through improved/new accessibility (EO-1)	Provide Economic Opportunity through improved/new affordability (EO-2)	Enhance Economic Opportunities through improved/new sustainability (EO-3)

The following, Table 3A, provides a summary of the Specific Annual Objectives for Program Year 18 and the actual accomplishments. A full review of the Performance Measurement System and all identified goals and objectives can be found on Page 18.

**HUD Table 3A**

**SUMMARY OF SPECIFIC ANNUAL OBJECTIVES FOR PROGRAM YEAR 15**

<b>LOCAL OBJECTIVE</b>	<b>SPECIFIC OBJECTIVES</b>	<b>Sources of Funds</b>	<b>Performance Indicators</b>	<b>Annual Expected Number</b>	<b>Actual Number</b>	<b>Outcome/Objective</b>
	<b>RENTAL HOUSING</b>					
	N/A					
	<b>OWNER HOUSING</b>					
1	Effectively utilize the City's existing housing stock by encouraging maintenance and rehabilitation efforts of housing units for low- and moderate-income persons.	Private CDBG	Households	20 Household	16 CDBG Households	DH-3
	<b>COMMUNITY DEVELOPMENT</b>					
	N/A					
	<b>INFRASTRUCTURE</b>					
	N/A					
	<b>PUBLIC FACILITIES</b>					
12	Promote neighborhood revitalization programs by continuing to address housing and community development needs in neighborhoods that have been identified as revitalization areas.	Private CDBG TIF	Neighborhoods	N/A	Continued to work on neighborhood revitalization by purchasing 1 blighted property in the floodplain	SL-3
12	Promote neighborhood revitalization programs by continuing to address housing and community development needs in neighborhoods that have been identified as revitalization areas.	Private CDBG TIF	Public Facilities and Improvements	N/A	N/A	SL-3
	<b>PUBLIC SERVICES</b>					
6	Provide adequate emergency shelter, transitional housing with supportive services, and permanent supportive housing to persons with long-term mental illness, and homeless adults and children who are working toward solutions to their long-term housing needs.	Private CDBG State Federal Comm. funds	People	545 individuals	371 individuals	DH-1
9	Provide supportive services to persons with special needs, very-low income and low-income persons in order to allow them to live independently and with dignity.	Private CDBG Comm. funds	People	440 individuals	512 individuals	SL-1
10	Continue to support a process that provides seniors and other persons with special needs and the continuum of care necessary for them to live independently and with dignity for as long as possible and also provides affordable housing choices when they can no longer live alone.	Private CDBG State	People	500 individuals	3097 individuals	SL-1

	<b>PUBLIC SERVICES (Con'd)</b>					
8	Utilize a targeted marketing campaign to increase use of supportive services, subsidized housing, and supportive housing by those who are eligible for, but not presently using, the available programs.	Private	There is no indicator for this project.	1 program	Continued placement of resources thru Networking for Families	SL-1
7	Increase the supply of supportive housing for seniors and persons with special needs by developing assisted living housing.	Private	Facility	N/A	No new projects completed during the program year	SL-1
	<b>ECONOMIC DEVELOPMENT</b>					
14	Increase economic opportunities by working with the DeKalb/Sycamore Area Transportation Study to support existing and expand availability of affordable transportation during non-traditional hours.	Private State Federal CDBG	People	N/A	N/A	EO-1
	<b>NEIGHBORHOOD REVITALIZATION/OTHER</b>					
12	Promote neighborhood revitalization programs by continuing to address housing and community development needs in neighborhoods that have been identified as revitalization areas.	Private CDBG TIF	Neighborhood	2 neighborhood	Continued implementation of revitalization plans in 2 neighborhoods	SL-3

## AFFIRMATIVELY FURTHERING FAIR HOUSING

During Program Year 18, the DeKalb Advisory Commission on Disabilities reviewed the Fair Housing Plan and Analysis of Impediments to Fair Housing. No revisions were made during Program Year 18.

This plan includes goals for Education and Outreach, Monitoring Fair Housing Practices, Enforcement Activities, and Increased Housing Choice within the Community. Most goals are for ongoing activities that will address the commitment by the City of DeKalb to insure all citizens a right to access decent, safe, sanitary and affordable housing.

### **Education and Outreach:**

- The DeKalb Advisory Commission on Disabilities and the DeKalb Human Relations Commission continues to strive to provide the public with information pertaining to fair housing.

### **Monitoring Fair Housing Practices:**

- All complaints pertaining to discrimination, including housing, are reviewed by the DeKalb Human Relations Commission. There were no formal complaints received during the program year. However, it is assumed there are unreported cases and the City is examining ways to inform consumers of their rights and of the complaints process.
- DeKalb Planning and Development Division worked with consumers regarding construction of multi-family housing ensure accessibility guidelines are followed.
- The City of DeKalb Safe and Quality Housing Task Force meets monthly to address any issues that arise within the community.

**Enforcement Activities:**

- The City of DeKalb Planning and Economic Development Division continued to work with Federal and State Fair Housing agencies to ensure local codes are adequately enforced to address impediments to fair housing.
- The City follows design review procedures to ensure that construction and reconstruction of all commercial and multi-family housing projects meet all Federal and State of Illinois ADA and Fair Housing Design Guidelines.

**Increase Housing Choice within the Community:**

- The City continues to work with organizations that provide supportive housing services to persons with special needs. Financial assistance was provided through CDBG and TIF grants and City of DeKalb General Fund. Technical assistance was provided by staff.
- The City follows design guidelines for accessibility in multi-family housing projects with more than 50 units.
- The City provided CDBG and TIF grants to owners and renters to complete housing rehabilitation that increased the supply of accessible housing in the community.

Copies of the Fair Housing Plan may be obtained from the Division of Planning and Economic Development .

**AFFORDABLE HOUSING ACTIVITIES**

During the Program Year the City of DeKalb provided assistance in a variety of ways to persons needing affordable housing. Direct assistance was provided to homeowners for rehabilitation. Additional support was provided to the emergency shelter for homeless individuals and families, to agencies that provide transitional housing for victims of domestic violence and homeless families, and to agencies that provide permanent housing for homeless individuals.

In Program Year 18, the City used CDBG funds to provide direct assistance to 16 households, 100% of which met the Section 215 definition of affordable housing. No rental housing units were assisted during the year.

<b>AFFORDABLE HOUSING ACCOMPLISHMENTS BY INCOME CLASSIFICATION</b>						
<b>PROGRAM</b>	<b>TARGET POPULATION</b>	<b>TOTAL VERY LOW 0-30% OF MFI*</b>	<b>TOTAL LOW 31-50% OF MFI</b>	<b>TOTAL MODERATE 51-80% OF MFI</b>	<b>TOTAL PROPOSED</b>	<b>TOTAL ASSISTED</b>
Housing Rehabilitation CDBG	Owners	10	6	0	20	16
<b>TOTAL</b>		10	6	0	20	16

\*MFI – Median Family Income as defined by HUD.

In addition to using CDBG funds for housing rehabilitation activities, the City provided TIF funds to an additional 13 owners and leveraged private donations of time and materials for another 10 households. These included 20 very-low income, 3 low-income household.

**CONTINUUM OF CARE**

In Program Year 18 the City of DeKalb continued to work closely with DeKalb County Housing Authority as the lead agency for the Continuum of Care. The City of DeKalb does not provide funding for administrative costs or assistance, however, continues to work with homeless providers, social and public service agencies, for-profit and non-profit entities, and others to create a continuous level of services for persons from childhood through the senior years. The Consolidated Plan identified priority needs to provide 1) adequate emergency

shelter; 2) supportive housing to homeless persons and persons with special needs; 3) transitional housing to eliminate homelessness; and 4) permanent housing for homeless individuals with disabilities. Based on the priority needs of the Consolidated Plan, the City developed a Continuum of Care Plan in 1995. The Plan has been annually updated to reflect identified gaps, priorities and goals and a comprehensive 10-year plan is being prepared by the DeKalb County Housing Authority.

The DeKalb County Housing Authority manages the DeKalb Continuum of Care Committee which is the lead entity for the continuum of care process. The CoC Committee meets regularly to identify goals and objectives for housing services. The CoC Committee continues outreach efforts to increase participation in the process, holds meetings of subcommittees, reviews criteria for project priorities, and works on a county-wide needs assessment. Actions to address the needs of homeless include:

<b>ACTIVITIES TO ADDRESS NEEDS OF THE HOMELESS</b>		
<b>Program</b>	<b>Agency</b>	<b>Funding Sources</b>
Out Reach	All supportive service and advocacy agencies provide outreach and referral. Networking for Families, an organization of local agencies, provides a forum for information exchange.	Various
Prevention	DeKalb County Community Services Department, DeKalb Township, Community Contacts through the LIHEAP program, and The Salvation Army provide financial assistance. Numerous churches and organizations provide food pantries and other types of support.	Illinois Department of Human Services
Emergency Shelter	Hope Haven	City of DeKalb CDBG State of Illinois ESG Private donations and grants
Supportive Housing	Hope Haven Safe Passage Ben Gordon Center	City of DeKalb CDBG State of Illinois Private donations and grants
Transitional Housing	Hope Haven Safe Passage	City of DeKalb CDBG HUD Supportive Housing Program (SHP) State of Illinois Private donations and grants
Permanent Housing w/Supportive Services (S+C)	Housing Authority of DeKalb County and Hope Haven	City of DeKalb CDBG HUD Shelter + Care (S+C) and SHP State of Illinois Private donations and grants

Continuum of Care for non-homeless persons with special needs: The City continues to work with agencies that provide supportive housing and other programs for non-homeless persons with special needs. These include:

<b>ACTIVITIES TO ADDRESS NON-HOMELESS SPECIAL NEEDS</b>				
<b>Program</b>	<b>Agency</b>		<b>Funding Source</b>	<b>Target Population</b>
Residential Service	Ben Gordon Center		City of DeKalb State of Illinois Private donations and grants	Women recovering from chemical dependence and their children
After-Care for Families	Hope Haven		State of Illinois Private donations and grants	Families that have moved from transitional housing to permanent housing
Special Needs Housing	Opportunity House Genesis Works		State of Illinois SSI Private donations and grants	Supportive housing for persons with a developmental disability
In-Home Services	Family Service Agency Elder Care Services		City and County of DeKalb State of Illinois Federal grants and funding Private donations and grants	Supportive services to elderly and disabled persons who are living independently
Various Programs	Tri-County Health Center Conexion Comunidad DeKalb Hospice The Salvation Army DeKalb County Mental Health Board DeKalb Township Kishwaukee College	Salvation Army DeK Co. M	Various State, Federal and private funds and grants	Supportive, medical and mental health services to various populations

## **OTHER ACTIONS**

**OBSTACLES TO SERVING UNDERSERVED NEEDS.** A primary obstacle to providing services is the availability of funding. This problem is becoming more evident with the decrease in assistance from the State of Illinois, Federal government and a tighter local economy. All agencies review the types of services offered and the monies available to insure an appropriate level of assistance. These providers work to coordinate programs and guard against unnecessary duplication of services.

A second obstacle to serving individuals is communicating the availability of services to those who are eligible but not presently using or who resist using programs. The City works with an ad hoc organization to identify ways to provide information on available programs to the under-served members of the increasing Hispanic population. Networking for Families continues to use information racks that are set up in high traffic areas, such as the hospitals, and that contain program brochures outlining services available in the County. Conexion Comunidad, Kishwaukee College, Northern Illinois University, University of Illinois Extension Services in DeKalb County, DeKalb County Community Services, DeKalb County Community Foundation and other partners coordinate programs and brochure translations to assist members of the Latino community.

**FOSTER AND MAINTAIN AFFORDABLE HOUSING.** Through revitalization efforts, the City worked to insure that neighborhoods with affordable housing would remain safe, viable areas for all residents. Housing rehabilitation, neighborhood watch and associations, and crime reduction efforts are among the efforts undertaken during the program year.

When appropriate, the City supports the construction of affordable housing by waiving permit fees and streamlining the review process. The City supports RAMP, which provides advocacy services to individuals with a disability who are working to locate appropriate and affordable housing.

**ELIMINATE BARRIERS TO AFFORDABLE HOUSING.** The City provided housing rehabilitation to ensure that homeowners have a decent living environment.

During the program year the City continued to review existing zoning regulations and possible changes to the Unified Development Ordinance (UDO) that will insure the maintenance of existing housing as affordable. This process will continue and recommendations will be presented for City Council consideration as they are identified.

City staff continued to work with the county affordable housing coalition to identify barriers to affordable housing. This information will be used to identify solutions to increasing affordable workforce housing and best approaches to developing and preserving affordable housing for all residents.

**OVERCOME GAPS IN INSTITUTIONAL STRUCTURES.** There do not appear to be gaps in institutional structures. The major problem, that continues to mount, is a lack of financial resources to address community needs. Coordination of services in the community is very good and several agencies provide joint staffing to facilitate easier client intake. The City continues to work closely with the County, Township, State, and Federal governmental entities to ensure a seamless approach to housing and community development needs.

The City uses a performance-based reporting system and monitors all subrecipient agencies to identify and address concerns with the implementation of programs. Special care is given when there are changes in agency leadership to ensure adequate institutional capacity to complete proposed projects in conformance with HUD and local regulations.

**PUBLIC HOUSING NEEDS AND RESIDENT INITIATIVES.** The City of DeKalb does not manage public housing but coordinates programs with the Housing Authority of the County of DeKalb (PHA) and other nonprofit agencies that own and maintain subsidized housing. The PHA maintains a high level of comprehensive housing programs and services. The PHA continued rehabilitation of developments based on the magnitude of the problems as determined by the physical needs assessment. The PHA includes the input of residents in determining priorities in each complex.

In addition to the PHA owned/managed properties, there are numerous privately owned housing complexes that receive Section 8 funding. The housing study completed in 2007 showed that while only 41% of the County residents live in the city of DeKalb, nearly 80% of all subsidized housing units available in DeKalb County are located in the city of DeKalb. The report also showed that 67% of all Housing Choice Vouchers (Section 8 certificates) are being used in the city of DeKalb.

**EVALUATE AND REDUCE LEAD-BASED PAINT HAZARDS.** Coordination between DeKalb County and Illinois Departments of Health and City of DeKalb housing rehabilitation programs continued to address the reduction of lead-based paint in the homes of those who are at risk from this hazard. The City followed HUD requirements for lead-based paint reduction in the CDBG housing rehabilitation program. There were no reports of lead-paint poisoning during the program year.

**ENSURE COMPLIANCE WITH PROGRAM AND COMPREHENSIVE PLANNING REQUIREMENTS.** The City of DeKalb complied with all HUD regulations and guidelines in the use of CDBG funds. The City maintains a written monitoring procedure manual and completed any required updates to that document.

City of DeKalb staff, following the guidelines of the procedure manual, completed monitoring visits to all subrecipients that received CDBG funding. There were no new agencies funded during the program year, all agencies completed the required reporting, and no findings were identified during monitoring.

**REDUCE THE NUMBER OF FAMILIES IN POVERTY.** The City, in cooperation with social service providers, continued an anti-poverty strategy through economic development, emergency supportive services, housing for renters and low-income homeowners, family stabilization, income management, and nutrition and health programs. A key player in the effort is Kishwaukee College which provides programs that promote self-sufficiency including job training and English as a Second Language classes. Hope Haven, Safe Passage, The Salvation Army, DeKalb County Community Services Department, and DeKalb Township also assisted.

Financial assistance programs include homeless prevention programs managed by DeKalb Community Services Department and funded through the State of Illinois, Low-Income Heating and Energy Assistance Program (LIHEAP) managed by Community Contacts, cash assistance through DeKalb Township and local churches, and several food pantries.

The City of DeKalb worked with other agencies to continue outreach efforts to members of the Hispanic community. This community has seen a fairly rapid increase in population during the last seven to ten years. Their needs for housing, job training, economic opportunities, and health care have been recognized by service providers. Conexión Comunidad, Kishwaukee College, DeKalb County Health Department, Tri-County Health Department and many other agencies work to address the needs and inform the residents of the availability of the services.

## **LEVERAGING RESOURCES**

The City of DeKalb used CDBG for housing and community development activities during the Program Year. In addition to these dollars the City maintains a RLF for single-family residential rehabilitation. Housing rehabilitation activities were also funded through the Tax Increment Financing (TIF) funds. Economic Development and Community Development activities were funded through the City's Tax Increment Finance (TIF) program.

Social service agencies in the community receive funds from State Emergency Shelter Grant for emergency shelter, Section 8 for rental assistance, Shelter Plus Care for assistance to persons with disabilities including long-term mental illness, Supportive Housing Program funds for transitional housing for victims of domestic violence and homeless families and individuals, and the State Continuum of Care for homeless prevention programs.

Supportive services programs are funded in part through CDBG, the City's Human Services funding, County, State, Federal and private grants.

Public transportation is assisted through the State and Federal transit funds, local and private support.

Numerous private foundations and private donations and grants are also used to support services.

## **SELF-EVALUATION**

The City uses Consolidated Plan five-year objectives to determine projects to be given priority during the program year. CDBG expenditures reflect these priorities. The City uses a formal system of Performance Measurements to review previous programs and determine future programs to be implemented.

During the program year, the City acquired one property in the Dawn/David/Colby Court Neighborhood using CDBG funds. This property was located in a floodplain that receive repetitive flood damage during severe storm events and had been designated a priority property by FEMA and could not be rebuilt on. The property was donated to the DeKalb Park District and designated permanent green space as part of Lions Park.

The City continues the process of implementing the North 5<sup>th</sup> Ward Neighborhood Revitalization Plan. Components of this plan provide for reinvestment in the planning area that will enhance the appearance of the neighborhood and reduce overall density. No CDBG dollars were spent on these activities during the program. According to new census tract information, a portion of this neighborhood now qualify as a low/mod area and may be considered for future Public Facilities projects. TIF Funds will continue to provide the primary source of funding for this program.

Other programs funded through CDBG provided supportive services and housing improvements for low/moderate income families.

Efforts were made to carry out the planned actions identified in the Consolidated Plan and the Action Plan-One Year Use of Funds. All resources identified in the action plan were pursued. Certification of Consistency for HUD programs were provided for housing rehabilitation, homeless assistance and fair housing programs. No Consolidated Plan implementation was hindered in any way.

All funds used during the Program Year met a National Objective for CDBG.

The City of DeKalb did not undertake tenant relocation during the program year. The one property purchased was vacant due to being condemned and foreclosed on. If tenants are relocated, the City does minimize the displacement of households by following a Tenant Relocation Plan and the Uniform Relocation Act or Section 104(d). All tenants and owners are provided adequate notice of the benefits that the City will provide and the timelines anticipated in the completion of the project.

As identified in individual activity accomplishments listed in HUD Table 3, activities conducted during the Program Year made a positive impact on identified needs of residents of the community.

During the Program Year, most goals were met or exceeded. Although there were new first time homebuyer down payment assistance program dollars allocated, none were spent during the program year due to the fact that the project and activity were not set up in IDIS until February. Due to cuts in staff, training was required to learn the process in IDIS therefore warranting the late program year set-up.

Non-Housing Community Development Needs: No non-housing programs were funded in Program Year 18.

IDIS Reports: The Appendix includes IDIS Reports: Summary of Accomplishments Report (C04PR23), Summary of Consolidated Plan Projects (C04PR06), CDBG Financial Summary (C04PR26), CDBG Activity Summary Report (C04PR03) and CDBG Housing Activities (C04PR10).

Summary of Resources: The City of DeKalb received \$375,905 in Community Development Block Grant (CDBG) funds during Program Year 18. This amount was added to unspent funds from previous years and Revolving Loan Funds (RLF) recaptured from the residential rehab program.

Total Available for Program Year 18:	
Annual CDBG Allocation:	\$ 375,905.00
Carry-Over from Previous Years:	204,378.20
Revolving Loan Funds:	<u>23,796.29</u>
Total Available:	\$ 604,079.49
Total Expenditures for Program Year 18:	
CDBG Funds:	\$ 254,407.81
Revolving Loan Funds:	<u>23,796.29</u>
Total Expenditure:	\$ 278,204.10
Remaining Balance:	
Beginning Balance:	\$ 604,079.49
Total Expenditures for April 1, 2011 - March 31, 2012	<u>278,204.10</u>
Ending Balance as of March 31, 2012:	\$ 325,875.39

Lead Agency: The City of DeKalb is the lead agency in administering the CDBG program. The Planning and Economic Development Division is responsible for program administration and the Finance Department is responsible for financial administration of the program. Subrecipients receive grants for public services and public facilities improvements. No subgrantees are used by the City for disbursement of CDBG funds.

Geographic Distribution: During the Program Year, the City had two geographic areas that received targeted assistance. These are the Dawn/David Floodplain Buy-out area and the 5<sup>th</sup> Ward North Revitalization area. No CDBG dollars have been used in the 5<sup>th</sup> Ward. All housing rehabilitation assistance are completed on a citywide basis for low/moderate income households.

## **PERFORMANCE MEASUREMENT SYSTEM**

The following chart provides a list of all Objectives included in the Consolidated Plan 2010-2014 and the associated outcome measures. In the column for “Output – Program year quantitatively measureable results” specific activities may not be listed if no funds were allocated for projects during the funding period. The “Progress toward outputs/outcomes for Program Year and Five Year goals” may include activities carried out with CDBG funds, funds other than CDBG or those completed by entities other than the City of DeKalb.

**PERFORMANCE MEASUREMENT SYSTEM EVALUATION CHART**

<b>Priority Needs and Goals</b>	<b>Goal – Proposed Solutions</b>	<b>Objective</b>	<b>Input – Resources</b>	<b>Activity</b>	<b>Output- 5-year quantitatively Measureable results</b>	<b>Output – Program year Quantitatively measureable results</b>	<b>Outcome – Qualitatively measureable results (HUD objective/outcome)</b>	<b>Progress toward outputs/outcomes for Program Year and Five-Year goals</b>
<b>Housing Needs</b>								
Objective 1	Create decent housing for low/mod income residents	Create decent housing with improved sustainability of existing housing stock	CDBG, TIF and private investment	Housing rehabilitation of existing housing stock	Complete rehabilitation of at least 200 single-family units	Complete rehabilitation of at least 40 single-family units	Improve the quality of life for homeowners through creation of decent housing with improved sustainability (DH-3)	Program Year – Rehabilitation of 16 housing units completed
Objective 2	Create decent housing for low/mod income residents	Create decent housing with improved affordability	Local funds, staff and community volunteers	Implementation of design standards for multi-family housing that support affordable housing	Complete construction or redevelopment of at least 25 affordable housing units	Continue to research solutions to provide more affordable housing	Improve the quality of life for low/mod income residents through the creation of decent housing with improved affordability (DH-2)	Program Year – Continued to work with DeKalb County Affordable Housing Coalition (DCAHC).
Objective 3	Create decent housing for low/mod residents	Create decent housing with improved affordability	CDBG, low Income Housing Tax Credits, Federal and State funds	Provide homeownership by providing first time homebuyer assistance to low and moderate income residents	Assist 25 households with the purchase of their first home	No new funds allocated during the program year – all assistance thru the RLF	Improve the quality of life for low/mod income residents through creation of decent housing with improved affordability (DH-2)	Program Year – No assistance during the program year
Objective 4	Create decent housing for low/mod income households	Create decent housing with improved accessibility	Local funds, CDBG, TIF funds	Increase the supply of accessible housing through rehabilitation and construction	Assist with rehabilitation of 10 units and construct 12 units	No program year output goals were identified	Improve the living environment for persons with disabilities by the creation of decent housing with improved accessibility. (DH-1)	Program Year – Accessibility improvements completed on 2 units
Objective 5	Create decent housing for low/mod income households	Create decent housing with improved affordability	Private and local funds and grants	Develop affordable housing units for low/mod income residents that will not cause overcrowding	Support the development of 50 affordable housing units	No program year output goals were identified	Improve the living environment for low/mod income households by creating decent housing with improved affordability (DH-1)	Program Year – No assistance during the program year
<b>Homeless Persons</b>								
Objective 6	Create decent housing for homeless individuals and families	Create decent housing through improved availability of housing choice	CDBG, Federal, State and local grants and donations	Emergency shelter with supportive services	Assist 200 homeless individuals (50 with long-term mental illness, 130 with a disability), 1500 homeless adults & children and 250 victims of domestic violence	30 homeless individuals, 15 with long-term mental illness and 480 homeless families	Decrease number of chronically homeless individuals, homeless with a disability and homeless adults and children by creating decent housing with improved accessibility (DH-1)	Program Year – 24 individual beds at Hope Haven were at capacity at all times during the year with 207 individuals served.

<b>Priority Needs and Goals</b>	<b>Goal – Proposed Solutions</b>	<b>Objective</b>	<b>Input – Resources</b>	<b>Activity</b>	<b>Output- 5-year quantitatively Measureable results</b>	<b>Output – Program year Quantitatively measureable results</b>	<b>Outcome – Qualitatively measureable results (HUD objective/outcome)</b>	<b>Progress toward outputs/outcomes for Program Year and Five-Year goals</b>
Objective 7	Create decent housing for homeless individuals and families	Create decent housing through improved availability of housing choice	CDBG, Federal, State and local grants and donations	In coordination with DeKalb County Housing Authority identify resources for Permanent housing with supportive services	Increase availability of affordable housing units by 50	10 Chronically homeless and 6 homeless individuals with a disability	Decrease the number of chronically homeless and individuals with a disability who are in emergency shelter by creating decent housing with improved accessibility (DH-1)	Program Year – 26 Units at Dresser Court, 18 units at Gurler Street Apts and 15 Housing Choice Vouchers were near capacity
Objective 8	Create decent housing for homeless individuals and families	Create decent housing through improved availability of housing choice	CDBG, Federal, State and local grants and donations	Coordinate long – term housing needs for homeless individuals with DeKalb County Continuum of Care	Increase emergency shelter beds for homeless individuals by 20 beds and homeless families by 2 units, transitional shelter by 4 units and creating after care programs	No one year output established	Decrease the number of homeless adults and children who are in emergency shelter by creating decent housing with improved accessibility (DH-1)	Program Year – Hope Haven and Safe Passage were at full capacity and 357 individuals were assisted
<b>Special Needs Population</b>								
Objective 9	Create a suitable living environment for persons with special needs, low and very-low income persons	Enhance suitable living environments thru improved accessibility to supportive services	CDBG, Federal, State and local grants and donations	Provide supportive services to persons with special needs in order to allow them to live independently and with dignity	Assist 250 persons with special needs, 500 low-income persons and 2000 very-low income persons	Assist 50 persons with special needs, 100 low-income persons and 400 very-low income persons	Improve the quality of life for persons with special needs, low & very-low income persons receiving supportive services who live indep. by enhancing their suitable living enviro. thru inc'd access.to supportive services (SL-1)	Program Year – 550 individuals with special needs were assisted, 550 were very-low income e
Objective 10	Create a suitable living environment for seniors and other persons with special needs	Enhance suitable living environment thru improved access. To supportive housing choices	CDBG, Federal, State and local grants and donations	Continue the support process for seniors and persons with special needs for them to live independently and with dignity	Increase availability of assisted living for seniors and persons with special needs by 50 units	No one year output established	Improve the quality of life of seniors and persons with special needs who are living independently by enhancing suitable living environments thru increased availability of supportive services and housing choices (SL-1)	Program Year – 2590 seniors were assisted during the program year
Objective 11	Create a suitable living environment for individuals who need supportive services for housing	Enhance suitable living environment thru improved accessibility to supportive services	CDBG, staff, community agencies	Implement a information management system for supportive services and housing	Assist social service providers with implementation of a comprehensive information management system	No one year output established	Improve quality of life for all citizens by enhancing the suitable living environment thru increased accessibility to supportive services (SL-1)	Program Year – Continued to participate with Networking for Families

Priority Needs and Goals	Goal – Proposed Solutions	Objective	Input – Resources	Activity	Output- 5-year quantitatively Measureable results	Output – Program year Quantitatively measureable results	Outcome – Qualitatively measureable results (HUD objective/outcome)	Progress toward outputs/outcomes for Program Year and Five-Year goals
<b>Community &amp; Economic Development</b>								
Objective 12	Create a suitable living environment for low and moderate income residents	Enhance suitable living environment with improved sustainability	CDBG, Federal, State and local grants and loans	Promote neighborhood revitalization programs	Complete revitalization in at least 3 neighborhoods	Continue revitalization in at least 2 neighborhoods	Improving the living environment for residents by enhancing a suitable living environment thru improved sustainability of neighborhoods (SL-3)	Program Year – Purchased 1 properties in floodplain that will improve one neighborhood and continued working with neighborhood on 5 <sup>th</sup> Ward North Plan
Objective 13	Create a suitable living environment for low/mod income residents	Enhance suitable living with improved accessibility	Staff, State and local funds	Explore the need for increased affordable childcare	Continue work with agencies and organizations that provide services to unemployed or underemployed residents to ensure increased economic opportunities to at least 50 individuals or families	Assist at least 10 individuals or families	Improve the living environment for low and moderate income families thru increased accessibility to affordable childcare (SL-1)	Program Year – DeKalb County Coordinated Child Care continues to monitor the needs for childcare in the community
Objective 14	Create economic opportunity for low and mod income residents	Provide suitable living environment with improved accessibility	CDBG, Federal, State and local grants and loans	Maintain and expand the availability of affordable transportation	Expand current or add at least one bus route to enhance public transportation for low/mod income residents	No one year output identified	Improve the economic opportunities for residents by providing improved availability and accessibility to public transportation (EO-1)	Program Year – Continued to work with TransVac to expand routes.
Objective 15	Create economic opportunity for small neighborhood business	Provide suitable living environment with improved accessibility	Federal, State and local grants and loans	Provide loan program for small business	Assist 5 small businesses or one major business that will provide jobs for low/mod income residents	Assist one small business or one large business with loans or technical assistance	Improve the economics opportunities for low and mod income business owners by providing new accessibility to small business loans (EO-1)	Program Year – continue to encourage participation

# **CITIZEN PARTICIPATION**

# CITIZEN PARTICIPATION

Prior to submission to HUD of its Comprehensive Annual Performance and Evaluation Report (CAPER) for Program Year 18, the City of DeKalb made the draft report available for 15-day review period. The report was available to the public upon request and a copy was available for review at the public library. Copies were distributed to the CDBG Citizen Advisory Committee, Advisory Commission on Disabilities, and social service providers in the community. A public hearing was held at the DeKalb City Council meeting at the end of the review period.

**AGENCY PARTICIPATION:** The City of DeKalb has a very strong level of interagency cooperation. All agencies strive to reduce duplication of services and work to insure accessibility of services to their clients. All agencies collectively meet on a monthly basis through an organization called “Networking for Families” to share agency updates and information. The City provided the CAPER for review by these agencies.

**CDBG CITIZENS ADVISORY COMMITTEE:** The DeKalb CDBG Citizens Advisory Committee meets on an as-needed basis. In addition to these meetings, the Committee is provided all CDBG related documents, such as the Action Plan and CAPER, for their review and comment prior to approval by the City Council.

**ADVISORY COMMISSION ON DISABILITIES:** The DeKalb Advisory Commission on Disabilities meets bi-monthly. They have taken an active role in the Consolidated Plan goals and objectives preparation and in determination of the level of accomplishments as outlined in the Plan. The CAPER was provided to this commission for their review and comment prior to approval by the City Council.

**AGENCY ADVISORY COMMITTEE:** This group of social service providers meets on an as-needed basis. They evaluate past performance by the City in implementation of the Consolidated Plan strategies and goals and recommend changes necessary to accomplish the desired goals.

## SUMMARY OF CITIZEN COMMENTS

Citizen comments were requested by public notice in the local news media and at a public hearing at a DeKalb City Council meeting. A copy of the public notice is provided on the following page. Public participation is encouraged during the planning and implementation of all CDBG programs. In addition to the 15-day public review period and public hearing, the City provides copies of the CAPER for members of the CDBG Citizen’s Advisory Committee/City’s Advisory Commission on Disabilities, Human Relations Commission and DeKalb Plan Commission and social service providers.

There were no comments received during the review process or public hearing.

# **PUBLIC NOTICE**

Notice is given that a public hearing will be held before the City Council on June 25, 2012 at 7:00 p.m. in the DeKalb Municipal Building, 200 South Fourth Street, DeKalb, Illinois, to receive public input on the Community Development Block Grant Consolidated Annual Performance and Evaluation Report (CAPER). This report provides information on the use of funds and accomplishments by the City of DeKalb for Program Year 18 (April 1, 2011 through March 31, 2012).

Copies of the CAPER are available from the City of DeKalb, Planning and Economic Development Division, 223 South Fourth Street, Suite A, DeKalb, Illinois or DeKalb City Clerk, 200 South Fourth Street, DeKalb, Illinois. A copy is available for review at DeKalb Haish Memorial Library, 309 Oak Street, DeKalb, Illinois.

All interested persons are encouraged to submit written comments on this report to the City of DeKalb, Planning and Economic Development Division, 223 South Fourth Street, Suite A, DeKalb, Illinois 60115, no later than June 22, 2012 by 5:00 p.m. and are invited to appear and be heard at the time and place listed above.

For further information, contact the Planning and Economic Development Division at 815-748-2060.

Jamie Smirz  
Acting Community Services Planner  
Planning and Economic Development Division  
City of DeKalb

# **CDBG NARRATIVE**

# CDBG NARRATIVE

## RELATIONSHIP OF USE OF FUNDS TO THE CONSOLIDATED PLAN

The following information provides details on the programs that received CDBG funding during Program Year 18 and the relationship of the use of the funds to the needs, goals and objectives in the Consolidated Plan. All programs addressed priority needs that were identified in the Consolidation Plan. All programs benefited low and moderate-income people. IDIS Report (C04PR23) provides further detail on HUD regulations and is location in the HUD IDIS Reports section of this document (Appendix A). Each program summary includes:

- Descriptions of Program, Priority and Objective: A brief description, that includes the objective(s) from the Consolidated Plan that is met by the program.
- Program Year Funds Budgeted and Expended: The information includes:
  - Program Year Budget amount available as of April 1, 2011.
  - Source of funds including carry-over from previous year(s), the 2010 allocation and revolving loan funds (RLF).
  - Program Year Expenditures for April 1, 2011 through March 31, 2012.
  - Balance Available to Carryover as of March 31, 2012.
- Program Geographic Distribution: Either city-wide or targeted neighborhood.
- Demographic Information: The Information provides:
  - Income level of beneficiaries.
  - Race of beneficiaries.
  - Ethnicity of beneficiaries.
  - Number of elderly individuals/households assisted.
  - Number of female headed households assisted
  - Number of individuals with a disability who received assistance
- Program Goals and Actual Accomplishments: Proposed number and actual number assisted by the project during the program year.
- Performance Measurements: Qualitatively measurable outcome.
- Program Year Accomplishments: Addition information regarding the effects of the program.

The City of DeKalb is the lead agency for all CDBG funded programs. No funds were distributed through a CHDO or other community-based agency.

**Private Property Rehabilitation**

Program Description, Priority and Objective: Loan-to-grant program for private property rehabilitation for very low and low-income owner occupied single-family properties. Assistance is provided for minor housing rehabilitation activities. Priority need for the program is low and very-low income homeowners. The objective of this program is to increase the supply of affordable housing that is decent, safe and sanitary through rehabilitation of the existing housing stock.

Program Year Funds Budgeted and Expended:

Program Year Funds Budgeted:		\$ 152,625.51
2010 – HUD Activity 294	78,830.22	
2011 – HUD Activity 307	50,000.00	
RLF:	23,796.29	
Program Year Funds Expended:		\$ 90,531.47
CDBG	\$ 36,563.90	
Balance Available to Carryover:		\$ 62,094.04
CDBG	\$ 62,094.04	

Geographic Distribution of Services: Citywide

<u>Demographic Distribution of Services:</u>		<u>CDBG</u>
Income Levels of Beneficiaries:	Very Low Income:	10
	Low Income:	6
Race of Beneficiaries:	White:	16
Ethnicity of Beneficiaries:	Hispanic:	2
Elderly Individuals/Households:		7
Female Headed Household:		9
Persons with a Disability:		4

Program Goals and Actual Accomplishments:

Proposed Goals:	20 homes to be rehabilitated
Actual Accomplishments:	16 homes rehabilitated

Performance Measurement: Improve quality of life for homeowners through the creation of decent housing with improved sustainability (DH-3).

Program Year Accomplishments: This project improved the quality of life for 16 homeowners and enhanced the general appearance of the neighborhood by utilizing the existing housing stock through rehabilitation.

**First Time Home-buyer Assistance**

Program Description, Priority and Objective: Loan-to-grant program designed to assist moderate-income families and individuals with the cost of acquisition of a home. Priority need for the program is low/moderate income renters. The objective of this program is to assist low and moderate-income first time homebuyers by providing ownership opportunities.

Program Year Funds Budgeted and Expended:

Program Year Funds Budgeted:		\$10,000.00
2011 – HUD Activity 322:	\$10,000.00	

Program Year Funds Expended:		\$ 0
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Balance Available to Carryover:		\$10,000.00
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Geographic Distribution of Services: City-wide

Demographic Distribution of Services:

Income Levels of Beneficiaries:	Very Low Income:	0
	Low Income:	0
	Moderate Income:	0

Race of Beneficiaries:	White:	0
	Black:	0

Ethnicity of Beneficiaries:	Hispanic:	0
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Elderly Individuals/Households:		0
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Female Headed Household:		0
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Persons with a Disability:		0
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Program Goals and Actual Accomplishments:

Proposed Goals:	10 First Time Homebuyer's Assisted
Actual Accomplishments:	0 projects completed

Performance Measurements:

Improve the quality of life for low/moderate income residents through the creation of decent housing with improved affordability (DH-2).

Program Year Accomplishments:

The First Time Homebuyer Assistance Program was set up very late in the program year as staff training was required to do so therefore no dollars are spent however it is anticipated that the 2011 allocation will be added to the 2012 allocation and all dollars will be spent and goals accomplished. No RLF were available to assist with down-payment assistance.

## **Public Services Funding**

**Program Description, Priority and Objective:** Public Services funding is used to assist various projects and programs conducted by social service and nonprofit agencies that provide supportive services to low-income persons in the community. These programs provide assistance through supportive services for in-home care, family stabilization, youth support, supportive housing, and transportation services to very-low and low-income families, seniors and persons with special needs. Objectives for the Public Services Funding include:

- Provide adequate emergency shelter, transitional housing with supportive services, and permanent supportive housing for homeless persons working toward solutions to their long-term housing needs.
- Provide supportive services to persons with special needs in order to allow them to live independently and with dignity.
- Increase the supply of accessible housing for persons with disabilities.
- Increase economic opportunities by increasing the availability of affordable childcare while continuing to support existing programs.
- Increase economic opportunities by increasing the availability of affordable transportation during non-traditional hours while continuing to support existing programs.

A total of \$61,800.00 was allocated for Public Services during the Program Year. The funds were distributed to 10 agencies after a formal request for proposal process. Each agency submits a quarterly report to the City that provides details of the accomplishments of the program including the number of individuals/families assisted. The following pages provide a review of the programs and accomplishments reported by these agencies for the program year.

**Public Services Funding/Ben Gordon**

**Program Description, Priority and Objective:** Residential program for women who are in the early stage of recovery from chemical dependence and working toward a stable life for themselves and their children. Priority need for the program is single, low-income women with special needs. The objective of the program is to improve the quality of life for individuals and their families by providing an increased supply of supportive housing.

**Program Year Funds Budgeted and Expended:**

Program Year Funds Budgeted:		\$7,225
2011 – HUD Activity 308:	\$7,225	
Program Year Funds Expended:		\$7,225

**Geographic Distribution of Services:** City-wide

**Demographic Information:**

Income Levels of Beneficiaries:	Very-Low Income:	14
Race of Beneficiaries:	White:	11
	Black:	3
Ethnicity of Beneficiaries:	Hispanic	0
Elderly Individuals/Households:		0
Female Headed Household:		0
Persons with a Disability:		14

**Program Goals and Actual Accomplishments:**

Proposed Goals:	14 individuals
Actual Accomplishments:	14 individuals

**Performance Measurements:** Improve the quality of life for persons with special needs by enhancing their suitable living environment through increased accessibility to supportive services. (SL-1)

**Program Year Accomplishments:** Ben Gordon Center/Discovery House provided 14 women and their children with a safe home and supportive services while they worked towards a stable life. This program provides women with the skills necessary to break the cycle of chemical dependency so they can improve their lives and the lives of the children. The funding is used to offset rental and maintenance costs of the house that Ben Gordon Center rents for the sole use as Discovery House.

**Public Services Funding/CASA**

Program Description, Priority and Objective: Court Appointed Special Advocates (CASA) provides advocacy for at-risk children. Advocates are appointed by the court to determine the best ways to meet the needs of the child. Priority need for the program are low/very-low income families. The objective of the program is to improve the quality of life for children by providing increased accessibility to supportive services.

Program Year Funds Budgeted and Expended:

Program Year Funds Budgeted:		\$3,320
2011 - HUD Activity 309:	\$3,320	
Program Year Funds Expended:		\$3,320

Geographic Distribution of Services: City-wide

Demographic Information

Income Levels of Beneficiaries:	Very Low Income:	105
Race of Beneficiaries:	White:	69
	Black:	20
	Black/White:	16
	Other:	0
Ethnicity of Beneficiaries:	Hispanic:	16
Elderly Individuals/Households:		0
Female Headed Household:		30
Persons with a Disability:		6
Large Family:		6

Program Goals and Actual Accomplishments:

Proposed Goals:	62 youth
Actual Accomplishments:	105 youth

Performance Measurement: Improve the quality of life for persons with special needs by enhancing the suitable living environment through increased accessibility to supportive services. (SL-1)

Program Year Accomplishments: CASA improved the quality of life for 105 abused and/or neglected children by advocating on their behalf in order to provide the judge with adequate information to identify the child’s housing, educational, medical and emotional needs to insure long-term stability.

Funding for this program helps to pay the salary of the Executive Director of CASA.

## **Public Services Funding/Children's Learning Center**

**Program Description, Priority and Objective:** Children's Learning Center (CLC) uses CDBG funds to subsidize user fees for families who need to have transportation for their children from their homes to the childcare center and from daycare to school. Priority need for the program is low/very-low income families. The objective of the program is to improve the quality of life for children and their families by providing increased accessibility to supportive services.

### **Program Year Funds Budgeted and Expended:**

Program Year Funds Budgeted:		\$2,920
2011 – HUD Activity 310:	\$2,920	

Program Year Funds Expended:		\$2,920
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<b><u>Geographic distribution of services:</u></b>		City-wide
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### **Demographic Information:**

Income Levels of Beneficiaries:	Very Low Income:	50
	Low Income:	28
	Moderate Income:	4

Race of Beneficiaries:	White:	40
	Black:	36
	Other:	6

Ethnicity of Beneficiaries:	Hispanic	26
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Elderly Individuals/Households:	0
Female Headed Household:	59
Persons with a Disability:	0
Large Family:	19

### **Program Goals and Actual Accomplishments:**

Proposed Goals:	65 youth
Actual Accomplishments:	82 youth

<b><u>Performance Measurement:</u></b>	Improve the quality of life for persons with special needs by enhancing the suitable living environment through increased accessibility to supportive services. (SL-1)
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<b><u>Program Year Accomplishments:</u></b>	Children's Learning Center provided 8023 rides to 82 very-low and low-income children. This program helped working parents feel confident that their children were safely transported to and from daycare. By providing options to families with limited means of transportation, the service eliminates one major stress factor as they struggle to manage daily life.
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Funding for CLC helps to pay the \$2.50 per ride fee for those that cannot afford to pay.

**Public Services Funding/DeKalb Park District**

Program Description, Priority and Objective: The DeKalb Park District provides summer day camp and uses CDBG funds to subsidize tuition, activities, transportation and meals for children who were income eligible. The priority need for the program is very-low income families. The objective of this program is to improve the quality of life for very-low income children through increased accessibility to services.

Program Year Funds Budgeted and Expended:

Program Year Funds Budgeted:		\$2,090
2011 – HUD 311:	\$2,090	
Program Year Funds Expended:		\$2,090

Geographic Distribution of Services: City-wide

Demographic Distribution of Services:

Income Levels of Beneficiaries:	Very Low Income:	8
	Low Income	4
Race of Beneficiaries:	White:	9
	Black:	3
	Black/White:	1
Ethnicity of Beneficiaries:	Hispanic:	2
Elderly Individuals/Households:		0
Female Headed Household:		10
Persons with a Disability:		0
Large Family:		2

Program Goals and Actual Accomplishments:

Proposed Goals:	20 youth
Actual Accomplishments:	13 youth

Performance Measurements: Improve the quality of life for persons with special needs by enhancing the suitable living environment through increased accessibility to supportive services. (SL-1)

Program Year Accomplishments: The CDBG dollars provide scholarships for eligible children attending the DeKalb Park District summer day camp. This program helps families who find it difficult to obtain or afford traditional day care during summer months. By providing a positive alternative, parents can continue to work or attend school and feel confident that their children are safe and well cared for. The quality of life for 13 children was improved through the program.

**Public Services Funding/Elder Care Services**

Program Description, Priority and Objective: Elder Care Services provides case management for elderly individuals so their needs can be determined and they can be linked with services, agencies and benefits that allow them to remain independent. Priority need for the program is low/very-low income seniors. The objective of the program is to improve the quality of life for seniors through increased accessibility of services.

Program Year Funds Budgeted and Expended:

Program Year Funds Budgeted:		\$3,320
2011 – HUD 312:	\$3,320	
Program Year Funds Expended:		\$3,320

Geographic Distribution of Services:

City-wide

Income Levels of Beneficiaries:	Very Low Income:	1651
	Low Income:	619
	Moderate Income:	320
Race of Beneficiaries:	White:	2485
	Black:	70
	Asian:	20
	Am. Indian or Alaska Native:	2
	Hawaiian or Other Islander:	13
Ethnicity of Beneficiaries:	Hispanic:	60
Elderly Individuals/Households:		2419
Female Headed Household:		1167
Persons with a Disability:		45

Program Goals and Actual Accomplishments

Proposed Goals:	500 elderly individuals
Actual Accomplishments:	2419 elderly individuals
	171 disabled individuals

Performance Measurement:

Improve the quality of life for elderly persons by enhancing the suitable living environment through increased accessibility to supportive services. (SL-1)

Program Year Accomplishments:

During the program year, Elder Care Services provided services to 2590 individuals allowing them to continue to live independently and with dignity. Please note that 171 individuals assisted were disabled between the ages of 55 and 64, typically, services begin at 65 unless disabled. This program, as are all social services, is beneficial not only to the recipient but also to those contributing to the tax base. It is estimated that in-home care is approximately 1/8 of the cost of providing nursing home care to the same individual.

Funding helps to offset the staff costs associated with case management.

## **Public Services Funding/Hope Haven**

**Program Description, Priority and Objective:** Hope Haven provides 24-hour emergency shelter for homeless individuals and families as well as supportive services designed to assist clients in breaking the cycle of homelessness. Priority need for this program is very-low income homeless individuals and families. The objective of the program is to increase the supply of decent, safe and sanitary housing through the provision of emergency shelter for the homeless.

### **Program Year Funds Budgeted and Expended**

Program Year Funds Budgeted:		\$7,630
2011 – HUD Activity 313:	\$7,630	
Program Year Funds Expended:		\$7,630

**Geographic Distribution of Services:** City-wide

### **Demographic Information**

Income Levels of Beneficiaries:	Very Low Income:	207
Race of Beneficiaries:	White:	133
	Black:	67
	Black/White:	4
	Asian:	2
	Asian/White:	1
Ethnicity of Beneficiaries:	Hispanic:	16
Elderly Individuals/Households:		2
Female Headed Household:		14
Persons with a Disability:		15
Large Family:		5

### **Program Goals and Actual Accomplishment:**

Proposed Goals:	250 homeless individuals
Actual Accomplishments:	207 homeless individuals

**Performance Measurement:** Decrease the number of chronically homeless and homeless individual and families by creating decent housing with improved accessibility. (DH-1)

**Program Year Accomplishments:** Hope Haven provided emergency, transitional housing and supportive services to 207 homeless persons. This was lower than anticipated because of the lack of additional housing choices for individual who wish to transition out of homelessness.

Funding for this program helps to pay the cost of food and shelter for those assisted. Hope Haven also provided aftercare services, not funded through CDBG, to insure that clients remain in permanent housing and that they work to break the cycle of homelessness.

**Public Services Funding/Northern Illinois Reading Information Services (NIRIS):**

Program Description, Priority and Objective: NIRIS provides reading services for persons who are visually impaired in order to provide them with a link to the community. Priority need for this program is persons with a visual disability. The objective of the program is to improve the quality of life for visually impaired individuals through the provision of supportive services.

Program Year Funds Budgeted and Expended:

Program Year Funds Budgeted:		\$2,090
2011 – HUD 314:	\$2,090	
Program Year Funds Expended:		\$2,090

Geographic Distribution of Services: City-wide

Demographic Distribution of Services:

Income Levels of Beneficiaries:	Very Low Income:	4
	Low Income:	1
Race of Beneficiaries:	Unable to document	
Elderly Individuals/Households:		0
Female Headed Household:		1
Persons with a Disability:		5

Program Goals and Actual Accomplishments:

Proposed Goals:	170 individuals with a disability
Actual Accomplishments:	5 individuals with a disability

Performance Measurements:

Improve the quality of life for persons with special needs by enhancing the suitable living environment through increased accessibility to supportive services. (SL-1)

Program Year Accomplishments:

NIRIS contributes to the quality of life of visually impaired individuals by translating print material into audio format. This service allows individuals who might otherwise feel a sense of isolation an opportunity to become integrated members of the community around them. Services can now be provided on a large scale without the necessity to contact NIRIS therefore while NIRIS can only document information from individuals requiring special services they believe to be far exceeding their proposed goals for individuals actually utilizing their expanded service.

Funding for NIRIS helps to cover the operating costs associated with a minimum of 73 hours local programming and 95 hours of programming re-broadcasts from a national radio reading service. All staff are volunteers therefore salaries are not paid.

**Public Services Funding/Regional Access and Mobility Project (RAMP)**

Program Description, Priority and Objective: RAMP provides advocacy, education and intervention services for persons with a disability. The priority need for this project is persons with a disability. The objective of the program is to improve the quality of life for persons with a disability through the provision of accessible services.

Program Year Funds Budgeted and Expended:

Program Year Funds Budgeted:		\$2,090
2011 – HUD Activity 315:	\$2,090	

Program Year Funds Expended:		\$2,090
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Geographic Distribution of Services: City-wide

Demographic Distribution of Services:

Income Levels of Beneficiaries: All recipients are presumed benefit

Race of Beneficiaries:	White:	77
	Black:	15
	Am. Indian or Alaska Native:	1
	Asian	1

Ethnicity of Beneficiaries:	Hispanic:	16
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Elderly Individuals/Households:	None reported
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Female Headed Households:	None reported
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Persons with a Disability:	95
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Program Goals and Actual Accomplishments:

Proposed Goals	130 persons with a disability
Actual Accomplishments:	97 persons with a disability

Performance Measurement:

Improve the quality of life for persons with special needs by enhancing the suitable living environment through increased accessibility to supportive services. (SL-1)

Program Year Accomplishments:

The RAMP programs help clients to obtain employments, insure fair housing, and reduce discrimination based on disability. These programs empower the clients while helping to reduce their dependence on other tax supported programs.

Funding helps to offset the costs for administering advocacy services for persons with disabilities.

**Public Services Funding/Safe Passage**

Program Description, Priority and Objective: Short and long-term transition housing is provided to women who are victims of domestic violence, and their families. Also provided are supportive services and advocacy for children who are at risk of violent behavior or victimization. The priority need for the program is abused women and their children. The objective of the program is to provide decent, safe and sanitary housing for victims of domestic violence through the provision of supportive housing.

Program Year Funds Budgeted and Expended:

Program Year Funds Budgeted:		\$12,400
2011 – HUD 316:	\$12,400	

Program Year Funds Expended:		\$12,400
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Geographic Distribution of Services: City-wide

Demographic Distribution of Services:

Income Levels of Beneficiaries:	Very Low Income:	147
	Low Income:	3
	Moderate Income:	0

Race of Beneficiaries:	White:	100
	Black:	36
	Black/White	4
	American Indian or Alaska Native and White	2
	Asian	5
	Hawaiian or other Islander	1
Ethnicity of Beneficiaries:	Multiple race reported:	2
	Hispanic:	24

Elderly Individuals/Households:	0
Female Headed Household:	110

Proposed Goals and Actual Accomplishments:

Proposed Goals:	120 individuals
Actual Accomplishments:	150 individuals

Performance Measurements: Decrease the number of homeless adults and children by creating decent housing with improved accessibility. (DH-1)

Program Year Accomplishments: Safe Passage provided housing and supportive services to 150 individuals, while they were working to transition to permanent housing and stability for their families. All Safe Passage programs help empower individuals as they work to break the cycle of domestic violence for themselves and their children. Safe Passage continues to provide outreach and prevention programs to assist more individuals with a broader base of services.

Funding helps to offset the costs associated with administering a Crisis Intervention Program.

**Public Services/Voluntary Action Center**

Program Description, Priority and Objective: Provide accessible transportation services through MEDVAC and TRANSVAC for seniors, Meals-on-Wheels, and transportation during non-traditional hours for seniors and persons with special needs. Priority need for the program is seniors and persons with disabilities. The objective for the program is to improve the quality of life for seniors and persons with disabilities through the provision of supportive services and accessibility to transportation.

Program Year Funds Budgeted and Expended:

Program Year Funds Budgeted:		\$13,300
2011 – HUD 317:	\$13,300	

Program Year Funds Expended:		\$13,300
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Geographic Distribution of Services: City-wide

Demographic Distribution of Services:

Income Levels of Beneficiaries:	Very Low Income:	324
	Low Income:	85
	Moderate Income:	3

Race of Beneficiaries:	White:	330
	Black:	39
	Black/White:	15
	Asian:	6

Ethnicity of Beneficiaries:	Hispanic:	44
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Elderly Individuals/Households:	247
Female Headed Household:	211
Persons with a Disability:	370

Program Goals and Actual Accomplishments:

Proposed Goals:	525 individuals
Actual Accomplishments:	412 individuals

Performance Measurements: Improve the quality of life for seniors and persons with special needs by enhancing the suitable living environment through increased accessibility to supportive services. (SL-1)

Improve the economic opportunities for residents by providing improved availability and accessibility of public transportation. (EO-1)

Program Year Accomplishments: VAC provides transportation and Meals-on-Wheels for seniors and persons with a disability. These programs help clients' access employment, better health care and nutrition.

Funding helps support the costs associated with VAC services that clients can not afford.

**Acquisition/Demolition**

Program Description, Priority and Objective: Acquisition and demolitions activities are identified as a part of the long-term neighborhood redevelopment projects in order to decrease the number of deteriorated properties in the designated areas. The priority need is to address slum and blight. The objective is to improve the living environment in neighborhoods by eliminated slum and blight and replacing deteriorated building with new, affordable housing or community green space.

During Program Year 15, the DeKalb City Council approved the Floodplain Project Implementation Plan. This plan identified activities that will lessen the impact of future flood events in the community. The projects identified in the plan address four areas; property acquisition, infrastructure improvements, immediate flood management and long-range flood management.

Program Year Funds Budgeted and Expended:

Program Year Funds Budgeted:		\$ 263,956.98
2010 – HUD Activity 305 (Aquis)	\$ 85,820.98	
2011 – HUD Activity 318 (Aquis)	\$163,136.00	
2011 – HUD Activity 321 (Demo)	\$ 15,000.00	
 Program Year Funds Expended:		 \$ 61,267.21
 Balance Available to Carryover:		 \$ 202,689.77

Geographic Distribution of Services: Colby Court/Dawn/David Area

Demographic Distribution of Services: 61.5% Low/Moderate Income

Program Goals and Actual Accomplishments: Acquire one blighted property that receives repetitive water damage during severe rain events.

Performance Measurement: Improve the living environment for resident by enhancing a suitable living environment through improved sustainability of neighborhoods. (SL-3)

Program Year Accomplishments: During Year 18, CDBG dollars were used to fund costs associated with the purchase of one property in the targeted area. Funding was only used for the acquisition and the City and Park District incurred all other costs associated with this property.

**Administration:**

Program Description, Priority and Objective: General CDGB program administration.

Program Year Funds Budgeted and Expended:

Program Year Funds Budgeted: \$ 96,112.00

2010 – HUD Activity 306: \$ 39,727.00

2011 – HUD Activity 319 \$ 56,385.00

Program Year Funds Expended: \$ 69,995.42

Balance Available to Carryover: \$ 26,116.58

Geographic Distribution of Services: None required.

Demographic Distribution of Services: None required.

Annual

Performance Measurement: None required.

Program Year Accomplishments: Administrative funds used to manage CDBG programs.

## DISTRIBUTION OF RESOURCES

CDBG funds were distributed among different categories of housing needs as follows:

HOUSEHOLDS ASSISTED THROUGH HOUSING PROGRAMS								
Program	Very-Low	Low	Moderate	White	Black	Native American	Asian	Hispanic
Private Property Rehabilitation	10	6	0	16	0	0	0	1
First Time Home Buyer	0	0	0	0	0	0	0	0
Total Households	10	6	0	16	0	0	0	1

CDBG funds were distributed among different special needs populations as follows:

PERSONS ASSISTED THROUGH PUBLIC SERVICES								
Program	Persons/ Households	Number Assisted	Large Family	Female Head of Household	Disabled	Very Low-Income	Low-Income	Moderate Income
Senior Services	Persons	2590	1	305	45	1651	619	320
Disabilities/ Special Needs	Persons	100	0	1	100	99	1	0
Youth Services	Persons	200	27	99	6	163	32	5
Transportation	Persons	412	5	211	370	324	85	3
Substance Abuse Services	Persons	14	0	0	14	14	0	0
Homeless	Persons	357	5	124	15	354	3	0

Note: Certain programs provide services to more than one special needs population resulting in double-counting in some areas.

## CHANGES TO PROGRAM OBJECTIVES

No changes were made to the program objectives proposed in the action plan for the program year.

## CERTIFICATIONS

The City of DeKalb pursued or supported all resources indicated, including but not limited to homeless assistance through the State and Federal Continuum of Care.

The City of DeKalb supported applications for housing activities to be funded under the HUD programs listed on the “Support of Applications by Other Entities Report” in the Consolidated Plan.

The City of DeKalb provided a certification of consistency for HUD programs to all agencies that requested such. These included Hope Haven and The Housing Authority of DeKalb County/DeKalb County Residential Development Corporation for homeless assistance and Community Contacts for housing rehabilitation funds.

The City of DeKalb did not hinder plan implementation by action or willful inaction.

## **COMPLIANCE TO NATIONAL OBJECTIVES**

All funded activities comply with National Objectives for CDBG.

## **NEIGHBORHOOD REVITALIZATION**

The City of DeKalb does not have a HUD-approved neighborhood revitalization strategy area. The City has identified several neighborhoods for redevelopment. A total of \$61,267.21 was spent to improve the living environment in one neighborhood that receives repetitive water damage during severe rain events. The City continued implementation of revitalization in two additional neighborhoods using local and federal non-CDBG funds.

## **SECTION 108 FUNDS**

The City of DeKalb does not have any Section 108 loans.

## **ECONOMIC DEVELOPMENT**

No economic development activities were funded during the program year and no new jobs were created as a result of CDBG expenditures.

## **GUARANTEE PAYMENTS BY OTHER PARTIES**

The City did not have activities that involve guarantee of payment incurred by other parties.

## **DISPLACEMENT AND RELOCATION**

No relocation efforts were undertaken during the program year.

## **LIMITED CLIENTELE (NOT PRESUMED)**

All limited clientele benefits to persons not presumed to be low/moderate income were provided to persons who were income eligible and who provide adequate documentation of eligibility.

## **PROGRAM INCOME**

Program Income was reported during the Program Year for housing rehabilitation (\$23,796.29) These dollars were reported as revolving loan funds and expended for similar programs.

# **APPENDIX – HUD IDIS REPORTS**

IDIS Report  
C04PR23  
Program Year 18  
Summary of Accomplishments

IDIS Report  
C04PR06  
Program Year 18  
Summary of Consolidated Plan Projects

IDIS Report  
C04PR26  
Program Year 18  
CDBG Financial Summary

IDIS Report  
C04PR03  
Program Year 18  
CDBG Activity Summary Report (GPR)

IDIS Report  
C04PR10  
Program Year 18  
CDBG Housing Activities