

RESOLUTION 2017-132 PASSED: NOVEMBER 27, 2017

AUTHORIZING CITY OF DEKALB USER ROLES FOR ALL FEDERAL AND STATE TRANSPORTATION GRANTS.

WHEREAS, the City of DeKalb has agreed to serve as the fiscal agent for the DeKalb Sycamore Area Transportation Study (DSATS), the Metropolitan Planning Organization for the DeKalb urbanized area; and

WHEREAS, the City of DeKalb is the designated recipient of Downstate Public Transportation Act (30 ILCS 740/2-1 et seq.) ("Act") funds which authorizes the State of Illinois, acting by and through the Illinois Department of Transportation, to provide grants and make funds available to assist in the development and operation of public transportation systems; and

WHEREAS, The City of DeKalb is the designated recipient of urbanized area formula program assistance authorized and defined by 49 U.S.C. §5307 (A.)(2) for the DeKalb-Sycamore Metropolitan Area; and

WHEREAS, these transportation grant funds provided by the Federal Transit Administration, the Federal Highway Administration, and the Illinois Department of Transportation require the City Council designate specific staff person/position to perform specific user role functions.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF DEKALB, ILLINOIS:

Section 1: That the City of DeKalb Mayor is specified as the official designated to sign all grant contracts on behalf of the City.

Section 2: That the DSATS Director is designated as the Authorized Official to sign all grant applications, required grant reporting documents, and authorize staff to submit drawdown requests for the designated transportation grants.

Section 3: That the Finance Director is designated as the Financial Official.

Section 4: The City Attorney is designated as the Legal Counsel / Attorney.

Section 5: That the aforementioned officials are authorized to submit a memo on City letterhead, to be filed with City Clerk, specifying an alternate official to perform the designated user functions in their absence.


Section 6: That the Authorized Official is authorized to submit a memo on City letterhead, to be filed with the City Clerk, designating the staff persons/positions authorized for other user roles as designated by individual grants. These roles include: Request Payment User,

Developer User, MPR Reporter, FFR Reporter, Civil Rights, User Manager, Submitter, Read Only, and any other user roles required by grantors in the future.


Section 7: That the aforementioned designations shall remain in effect until such time as a new Resolution is approved, designating revised user roles.

PASSED BY THE CITY COUNCIL of the City of DeKalb, Illinois, at a Regular meeting thereof held on the 27th day of November, 2017, and approved by me as Mayor on the same day. Passed by an 8-0 Omnibus roll call vote under the Consent Agenda. Aye: Jacobson, Finucane, Marquardt, Fagan, Noreiko, Verbic, Faivre, Smith. Nay: None.

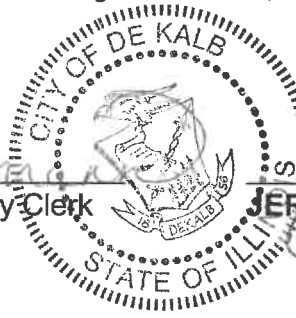
ATTEST:



SUSANNA HERRMANN, City Clerk



JERRY SMITH, Mayor



DATE: November 27, 2017
TO: City Clerk
City Transportation Staff
Applicable State and Federal Officials
FROM: Tim Holdeman, Public Works Director / DSATS Director
SUBJECT: Authorizing Alternate Financial Official.

Per City of DeKalb Resolution 2017-132, the Designated Finance Official authorizes an alternate to perform the duties of the Financial Official in their absence. The current Finance Official was designated by the City Council at their November 27, 2017, meeting. The following person is designated as alternate:

- Alternate in Official's Absence: Robert Miller, Assistant
Finance Director



MOLLY TALKINGTON, Finance Official




SUSANNA HERRMANN, City Clerk

Date: 11/29/17

DATE: November 27, 2017
TO: City Clerk
City Transportation Staff
Applicable State and Federal Officials
FROM: Dean Frieders, City Attorney
SUBJECT: Authorizing Alternate Legal Counsel.

Per City of DeKalb Resolution 2017-132, the Designated Legal Counsel may authorize an alternate to perform the duties of the Legal Counsel in their absence. The current Legal Counsel was designated by the City Council at their November 27, 2017, meeting. The following person is designated as alternate:

- Alternate in Counsel's Absence: N/A



DEAN FRIEDERS, Finance Official





SUSANNA HERRMANN, City Clerk

Date: 11-29-17

DATE: November 27, 2017

TO: City Clerk
City Transportation Staff
Applicable State and Federal Officials

FROM: Tim Holdeman, Public Works Director / DSATS Director

SUBJECT: Authorizing City of DeKalb User Roles for all Federal and State Transportation Grants.

Per City of DeKalb Resolution 2017-132, the Designated Authorized Official authorizes the staff which performs necessary grant management functions for transportation grants received by the City. The current Authorized Official was designated by the City Council at their November 27, 2017, meeting. The following persons are designated for the following transportation grant user roles:

- Alternate in Official's Absence: Bryan Faivre (Superintendent – Utilities Division)
- Request Payment User:
 - Primary: Brian Dickson (Transportation Planner),
 - Alternate: Jessica Hyink (Assistant Transportation Planner).
- Developer User:
 - Primary: Brian Dickson (Transportation Planner),
 - Secondary: Jessica Hyink (Assistant Transportation Planner).
- MPR Reporter:
 - Primary: Brian Dickson (Transportation Planner),
 - Alternate: Jessica Hyink (Assistant Transportation Planner).
- FFR Reporter:
 - Primary: Brian Dickson (Transportation Planner),
 - Alternate: Jessica Hyink (Assistant Transportation Planner).

- Civil Rights:
 - Primary: Jessica Hyink (Assistant Transportation Planner),
 - Alternate: Brian Dickson (Transportation Planner).

- Title VI:
 - Primary: Jessica Hyink (Assistant Transportation Planner),
 - Alternate: Brian Dickson (Transportation Planner).

- Americans with Disabilities Act (ADA) - Transportation:
 - Primary: Jessica Hyink (Assistant Transportation Planner),
 - Alternate: Brian Dickson (Transportation Planner).

- Disadvantaged Business Enterprise (DBE):
 - DBEC: Jessica Hyink (Assistant Transportation Planner),
 - DBELO: Brian Dickson (Transportation Planner).

- User Manager:
 - Primary: Brian Dickson (Transportation Planner),
 - Alternate: Jessica Hyink (Assistant Transportation Planner).

- Submitter:
 - Primary: Tim Holdeman (Public Works Director / DSATS Director),
 - Alternate: Bryan Faivre (Superintendent – Utilities Division)

- Official:
 - Primary: Tim Holdeman (Public Works Director / DSATS Director),
 - Alternate: Bryan Faivre (Superintendent – Utilities Division)

- Read-Only:
 - Robert Miller (Assistant Finance Director),
 - Susan Hauman (Accountant)




TIM HOLDEMAN, Authorized Official **SUSANNA HERRMANN, City Clerk**

Date: _____

