

RESOLUTION 2017-111 PASSED: SEPTEMBER 25, 2017

AUTHORIZING THE CITY MANAGER OF THE CITY OF DEKALB TO SUBMIT A LETTER OF INTENT TO PARTICIPATE IN A GRANT OPPORTUNITY WITH THE ILLINOIS BOARD OF HIGHER EDUCATION TO FUND THREE NORTHERN ILLINOIS UNIVERSITY WORK STUDY INTERNS BETWEEN JANUARY 1, 2018, AND AUGUST 31, 2018.

WHEREAS, the City of DeKalb and Northern Illinois University often partner on mutually beneficial endeavors; and

WHEREAS, Northern Illinois University intends to file a grant application to receive funds from the Illinois Board of Higher Education (IBHE) that provide organizations with up to \$15,000 in matching grant funds to provide work study internships to its students between January 1, 2018, and August 31, 2018; and

WHEREAS, a Letter of Intent (LOI) from the City of DeKalb, substantially in form attached hereto as Exhibit A, is required by September 30, 2018, in order for the City of DeKalb to be considered for participation in the program; and

WHEREAS, the City Manager is not authorized without Council approval to increase existing staffing levels as specified in the LOI without Council authorization.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF DEKALB, ILLINOIS:

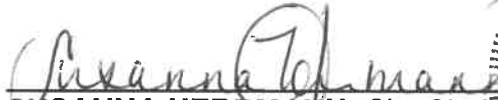
Section 1:

The City Manager, or designee thereof, is authorized and directed to submit an LOI, substantially in the form attached hereto as Exhibit A, subject to such minor changes as shall be acceptable to her (provided that there shall be no increase in expenditure from that authorized herein). Further, the City staff is authorized and directed to take all actions as shall be necessary to request up to \$15,000 in matching grant funds to provide for not fewer than three grant-funded interns, on the terms and conditions described in the grant. The City agrees that it shall take all actions necessary to comply with the grant, if approved, including but not limited to appropriating required funds and authorizing staffing levels contemplated for fiscal year 2018.

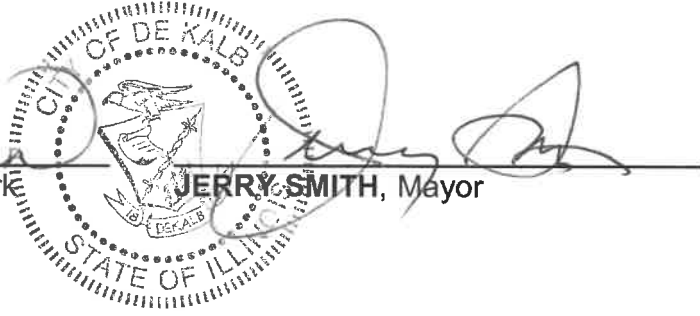
Section 2: That the City Clerk of the City of DeKalb, Illinois, be authorized and directed to attest the Mayor's Signature and shall be effective thereupon.

PASSED BY THE CITY COUNCIL of the City of DeKalb, Illinois, at a Regular meeting thereof held on the 25th day of September, 2017, and approved by me as Mayor on the same day. Passed by an 8-0 roll call vote. Aye: Jacobson, Finucane, Marquardt, Fagan, Noreiko, Verbic, Faivre, Smith. Nay: None.

ATTEST:



SUSANNA HERRMANN, City Clerk



JERRY SMITH, Mayor



200 South Fourth Street
DeKalb, Illinois 60115
815.748.2000 • cityofdekalb.com

September 25, 2017

EXHIBIT A

Mr. Chad Glover
Director of Jobs PLUS
Office of the Vice Provost
Division of Academic Affairs
Northern Illinois University
DeKalb, Illinois 60115

Subject: City of DeKalb, Illinois Letter of Intent
FY2018 – Illinois Cooperative Work Study Program

Dear Mr. Glover:

The City of DeKalb hereby submits its letter of intent to participate in the Illinois Cooperative Work Study Program through the Illinois Board of Higher Education.

The City agrees to participate in the following parameters contingent upon grant approval:

- The City intends to utilize students in appropriate programs in the fields of management, operations management and information systems, finance, geography, human resources management, accountancy, engineering, economics, public administration, or nonprofit and non-governmental organization studies.
- The City will offer three (3) Part-Time Intern positions.
- The internship program will run from January 1, 2018, through August 31, 2018.
- Total wages per student would be up to \$10,000.
- The City's share would be up to \$5,000 per student.
- Scheduling of the 35-week internship duration would average 20 hours per week per student.
- Future employment opportunities would be contingent upon future budgetary approvals.

The City is excited to continue its long-standing relationship with Northern Illinois University in offering students practical work experience to complement their education.

Sincerely,

Anne Marie Gaura
City Manager

053HR17th

September 25, 2017

Mr. Chad Glover
Director of Jobs PLUS
Office of the Vice Provost
Division of Academic Affairs
Northern Illinois University
DeKalb, Illinois 60115

Subject: City of DeKalb, Illinois Letter of Intent
FY2018 – Illinois Cooperative Work Study Program

Dear Mr. Glover:

The City of DeKalb hereby submits its letter of intent to participate in the Illinois Cooperative Work Study Program through the Illinois Board of Higher Education.

The City agrees to participate in the following parameters contingent upon grant approval:

- The City intends to utilize students in appropriate programs in the fields of management, operations management and information systems, finance, geography, human resources management, accountancy, engineering, economics, public administration, or nonprofit and non-governmental organization studies.
- The City will offer three (3) Part-Time Intern positions.
- The internship program will run from January 1, 2018, through August 31, 2018.
- Total wages per student would be up to \$10,000.
- The City's share would be up to \$5,000 per student.
- Scheduling of the 35-week internship duration would average 20 hours per week per student.
- Future employment opportunities would be contingent upon future budgetary approvals.

The City is excited to continue its long-standing relationship with Northern Illinois University in offering students practical work experience to complement their education.

Sincerely,



Anne Marie Gaura
City Manager