Illinois Environmental Protection Agency
Bureau of Water • 1021 N. Grand Avenue E. • P.O. Box 19276 • Springfield • Illinois • 62794-9276

Division of Water Pollution Control
ANNUAL FACILITY INSPECTION REPORT
for NPDES Permit for Storm Water Discharges from Separate Storm Sewer Systems (MS4)

This fillable form may be completed online, a copy saved locally, printed and signed before it is submitted to the Compliance Assurance Section at the above address. Complete each section of this report.


MS4 OPERATOR INFORMATION: (As it appears on the current permit)

Name: City of DeKalb
Mailing Address 1: 200 South Fourth Street
Mailing Address 2: 
County: DeKalb
City: DeKalb
State: IL Zip: 60115
Telephone: 815 748 2070
Email Address: john.laskowski@cityofdekab.com

Contact Person: John Laskowski (Person responsible for Annual Report)

Name(s) of governmental entity(ies) in which MS4 is located: (As it appears on the current permit)
City of DeKalb

THE FOLLOWING ITEMS MUST BE ADDRESSED.
A. Changes to best management practices (check appropriate BMP change(s) and attach information regarding change(s) to BMP and measurable goals.)

1. Public Education and Outreach ☐ 4. Construction Site Runoff Control ☐
2. Public Participation/Involvement ☐ 5. Post-Construction Runoff Control ☐
3. Illicit Discharge Detection & Elimination ☐ 6. Pollution Prevention/Good Housekeeping ☐

B. Attach the status of compliance with permit conditions, an assessment of the appropriateness of your identified best management practices and progress towards achieving the statutory goal of reducing the discharge of pollutants to the MEP, and your identified measurable goals for each of the minimum control measures.

C. Attach results of information collected and analyzed, including monitoring data, if any during the reporting period.

D. Attach a summary of the storm water activities you plan to undertake during the next reporting cycle (including an implementation schedule.)

E. Attach notice that you are relying on another governmental entity to satisfy some of your permit obligations (if applicable).

F. Attach a list of construction projects that your entity has paid for during the reporting period.

Any person who knowingly makes a false, fictitious, or fraudulent material statement, orally or in writing, to the Illinois EPA commits a Class 4 felony. A second or subsequent offense after conviction is a Class 3 felony. (415 ILCS 5/44(h))

Owner Signature:

John Laskowski

Printed Name:

Date:

City Engineer

Title:

EMAIL COMPLETED FORM TO: epa.ms4annualinsp@illinois.gov

or Mail to: ILLINOIS ENVIRONMENTAL PROTECTION AGENCY
WATER POLLUTION CONTROL
COMPLIANCE ASSURANCE SECTION #19
1021 NORTH GRAND AVENUE EAST
POST OFFICE BOX 19276
SPRINGFIELD, ILLINOIS 62794-9276

This Agency is authorized to require this information under Section 4 and Title X of the Environmental Protection Act (415 ILCS 5/4, 5/38). Failure to disclose this information may result in: a civil penalty of not to exceed $50,000 for the violation and an additional civil penalty of not to exceed $10,000 for each day during which the violation continues (415 ILCS 5/42) and may also prevent the form from being processed and could result in your application being denied. This form has been approved by the Forms Management Center.

IL 532 2585
WPC 691 Rev 6/10
A. **CHANGES TO BEST MANAGEMENT PRACTICES**

The City has not made any changes to the NOI from the last reporting period.

**BMP No. A.6 Stormwater Pollution Prevention Brochure**

**Measurable Goal(s), including frequencies:** The Stormwater Pollution Prevention Brochure has been posted online at [http://www.cityofdekalb.com/Downloads/Downloads.htm](http://www.cityofdekalb.com/Downloads/Downloads.htm)

**Milestones:** Year 13: Publication of Stormwater Pollution Prevention brochure on City website

**BMP Status:** The City of DeKalb has posted the informational brochure on its website.
B. STATUS OF COMPLIANCE WITH PERMIT CONDITIONS

The City of DeKalb has committed to implementing several BMPs in order to meet the requirements of the NPDES Phase II Stormwater Program. The following is a status of the implementation of the BMPs during the March 2015 to February 2016 reporting period. The status or progress for each of the measurable goals related to these BMPs is presented below.

BMP No. A.6 Stormwater Pollution Prevention Brochure

**Measurable Goal(s), including frequencies:** The Stormwater Pollution Prevention Brochure has been posted online at [http://www.cityofdekalb.com/Downloads/Downloads.htm](http://www.cityofdekalb.com/Downloads/Downloads.htm)

**Milestones:** Year 13: Publication of Stormwater Pollution Prevention brochure on City website

**BMP Status:** The City of DeKalb has posted the informational brochure on its website.

BMP No. B.3 DeKalb Urban Area Stakeholders Group

**Measurable Goal(s), including frequencies:** Continue to meet with Stakeholders Group as needed. Evaluate annually the need to continue the DeKalb Urban Area Stakeholders Group.

**Milestones:** Year 13: Meet as needed to establish the Stakeholders Group's role in the implementation of the Stormwater Pollution Prevention Plans.

**BMP Status:** The DeKalb Urban Area Stakeholders Group did not meet during Year 9; rather, these duties have been shifted to the County Stormwater Management Committee, which meets quarterly. The Committee meets quarterly. This year the committee met on March 17, 2015, June 16, 2015, September 15, 2015, and December 15, 2015.

BMP No. B.4 Public Hearing

**Measurable Goal(s), including frequencies:** Present Notice of Intent at public hearing for public comment

**Milestones:** Year 13: No activity planned.

**BMP Status:** Not applicable.

BMP No. B.7 Public Reporting

**Measurable Goal(s), including frequencies:** Inform all residents of the existence of contact number.

**Milestones:** Year 13: Inform residents of the contact number for reporting.
**BMP Status:** The City informed its residents of the existence of a contact number to report stormwater related issues.

**BMP No. C.1 Storm Sewer Atlas**

**Measurable Goal(s), including frequencies:** Update atlas with changes to the stormwater collection system.

**Milestones:** Year 13: Update storm sewer atlas as needed.

**BMP Status:** The City of DeKalb has a storm sewer atlas showing all known outfalls and receiving waters to which the City’s separate storm sewer system discharges. The atlas is up-to-date and will be continually updated as changes are made to the stormwater collection system. The City maintains this atlas electronically.

**BMP No. C.2 Illicit Discharge Ordinance**

**Measurable Goal(s), including frequencies:** Adopt and implement Illicit Discharge Ordinance by January 1, 2008.

**Milestones:** Year 13: Full implementation of Illicit Discharge Ordinance.

**BMP Status:** The City of DeKalb has adopted and is implementing its Illicit Discharge and Connection Ordinance.

**BMP No. C.4 Illicit Discharge Tracing Procedures**

**Measurable Goal(s), including frequencies:** Investigate all illicit discharges identified by City staff. Document City efforts in tracing illicit discharges.

**Milestones:** Year 13: Implement tracing program for all discharges identified.

**BMP Status:** The City of DeKalb had significant personnel reductions including operational and maintenance personnel normally assigned to this work. No complaints involving cross connections came to the City’s attention and no active tracing program was undertaken with the mentioned staff limitations.

**BMP No. C.5 Illicit Discharge Removal Procedures**

**Measurable Goal(s), including frequencies:** Inform violators of steps to disconnect an illicit discharge.
Milestones: **Year 13:** Full implementation of illicit discharge detection and removal procedures.

**BMP Status:** No cross connection complaints occurred and no discharges and/or connections were pursued due to operational staff reductions and other priorities. As funding and staff resources are restored then this program can resume.

**BMP No. C.7 Visual Dry Weather Observation Program**

**Measurable Goal(s), including frequencies:** Annual observation of all outfalls. Annual observation of 20% of storm sewer catch basins and inlets. Annual evaluation of effectiveness of observation program.

**Milestones:** **Year 13:** Evaluate effectiveness of visual dry weather observation program.

**BMP Status:** The City continued to evaluate the effectiveness of its observation program. No changes were made to the program as it was found to be sufficient.

**BMP No. D.1 Regulatory Control Program**

**Measurable Goal(s), including frequencies:** Develop and implement ordinance amendments during Year 13 of the permit.

**Milestones:** **Year 13:** Adopt amendments and continue to enforce the Municipal Code.

**BMP Status:** The City continued to enforce the Municipal Code.

**BMP No. D.2/D.3/D.4/D.6 Construction Site Runoff Control Regulatory Program**

**Measurable Goal(s), including frequencies:** Develop and implement ordinance amendments during Year 13 of the permit.

**Milestones:** **Year 13:** Continue to evaluate the need to revise ordinance for site runoff control and regulatory program. An ordinance amendment to Chapter 23, Article 11 of the DeKalb Municipal Code was adopted in July 2009 to strengthen construction site runoff control.

**BMP Status:** The City of DeKalb previously adopted an ordinance that regulates construction site runoff control. The City requires erosion and sediment control BMPs, enforces its Illicit Discharge and Connection Ordinance, reviews site plans and inspects construction sites in accordance with the Municipal Code.

Measurable Goal(s), including frequencies: Continue to develop and implement ordinance amendments as regulations evolve.

Milestones: Year 13: Adopt ordinance amendments for Post-Construction Runoff Control.

BMP Status: The City of DeKalb creates a special service area for each newly annexed and approved subdivision and for cases of neglected maintenance of common detention areas of established subdivisions. The special service area allows the City to tax residents if BMPs are not properly maintained. The City also reviews BMP designs prior to construction and conducts site inspections during and after construction.

BMP No. F.1 Employee Training Program

Measurable Goal(s), including frequencies: Conduct annual employee training or provide opportunities for training to educate staff on prevention and reduction of stormwater pollution from municipal activities.


BMP Status: The City has a training program for employees regarding stormwater pollution prevention. Staff attended NPDES training about soil erosion and sediment control workshop sponsored by the DeKalb County Soil and Water Conservation District on March 26, 2015 and the annual conference for the Illinois Association for Floodplain Management (IAFSM).

BMP No. F.2 Inspection and Maintenance Program

Measurable Goal(s), including frequencies: Annual review of program to determine effectiveness.

Milestones: Year 13: Evaluate effectiveness of inspection and maintenance program.

BMP Status: The City of DeKalb reviewed the effectiveness of their inspection and maintenance program that is intended to reduce pollutant runoff from municipal operations.

BMP No. F.3 Municipal Pollution Prevention Program
Measurable Goal(s), including frequencies: Annual review of program to determine effectiveness.


BMP Status: The City of DeKalb reviewed its stormwater pollution prevention plan for municipal operations and determined that it continues to be effective.
C. INFORMATION AND DATA COLLECTION RESULTS

No monitoring data was collected during Year 13.
D. SUMMARY OF NEXT REPORTING PERIOD STORMWATER ACTIVITIES

The following activities are planned to be undertaken during the March 2016 to February 2017 reporting period:

**BMP No. A.6 Stormwater Pollution Prevention Brochure**

**Measurable Goal(s), including frequencies:** Publish stormwater pollution prevention publication to City Website

**Milestones:** Year 14: Continue to distribute the publication.

**BMP No. B.3 Stakeholders Meeting**

**Measurable Goal(s), including frequencies:** Participate as needed in annual DeKalb Urban Area Stakeholders Group meetings conducted as part of the DeKalb County Stormwater Management Committee meetings

**Milestones:** Year 14: Participate in stakeholder meetings as needed.

**BMP No. B.4 Public Hearing**

**Measurable Goal(s), including frequencies:** Present Notice of Intent at a public hearing for public comment.

**Milestones:** Year 14: No activity planned.

**BMP No. B.7 Other Public Involvement**

**Measurable Goal(s), including frequencies:** The City will continue to inform residents of the contact number.

**Milestones:** Year 14: Continue to inform residents of the contact number to report stormwater related issues.

**BMP No. C.1 Storm Sewer Atlas**

**Measurable Goal(s), including frequencies:** Annually review the storm sewer map and update as needed.

**Milestones:** Year 14: Review the storm sewer map and update as needed.
BMP No. C.2 Regulatory Control Program

Measurable Goal(s), including frequencies: Enforce the Illicit Discharge and Connection Ordinance.

Milestones: Year 14: Enforce the Illicit Discharge and Connection Ordinance.

BMP No. C.4 Illicit Discharge Tracing Procedures

Measurable Goal(s), including frequencies: Annually trace all illicit discharges detected by resident reporting and by City employees.

Milestones: Year 14: Continue tracing illicit discharges as staffing and funding for this program allows.

BMP No. C.5 Illicit Discharge Removal Procedures

Measurable Goal(s), including frequencies: Annually remove all illicit discharges detected by resident reporting and by City employees.

Milestones: Year 14: Continue removing illicit discharges.

BMP No. C.7 Visual Dry Weather Observation Program

Measurable Goal(s), including frequencies: Annual observation of all outfalls. Annual observation of storm sewer catch basins and inlets. Annual evaluation of effectiveness of observation program.

Milestones: Year 14: Continue to visually inspect outfalls for illicit discharges. Evaluate the effectiveness of the visual dry weather observation program.

BMP No. D.1 Regulatory Control Program

Measurable Goal(s), including frequencies: Adopt and enforce amendments to the Municipal Code to meet permit requirements. Review and implementation of any IEPA required development performance measures for volume control and post construction BMP monitoring.


BMP No. D.2 Erosion and Sediment Control BMPs
Measurable Goal(s), including frequencies: Require erosion and sediment control BMPs.

Milestones: Year 14: Continue to require erosion and sediment control BMPs.

BMP No. D.3 Other Waste Control Program

Measurable Goal(s), including frequencies: Enforce the Illicit Discharge and Connection Ordinance.

Milestones: Year 14: Continue to enforce the Illicit Discharge and Connection Ordinance.

BMP No. D.4 Site Plan Review Procedures

Measurable Goal(s), including frequencies: Enforce the Municipal Code.

Milestones: Year 14: Continue to enforce the Municipal Code.

BMP No. D.6 Site Inspection/Enforcement Procedures

Measurable Goal(s), including frequencies: Inspect construction sites and enforce the Municipal Code.

Milestones: Year 14: Continue to inspect construction sites and enforce the Municipal Code.

BMP No. E.2 Regulatory Control Program

Measurable Goal(s), including frequencies: Enforce amendments to the Municipal Code to meet permit requirements.

Milestones: Year 14: Continue to enforce the Municipal Code.

BMP No. E.3 Long Term O&M Procedures

Measurable Goal(s), including frequencies: Create special service areas for new developments for developments as they occur

Milestones: Year 14: Continue creating special service areas.

BMP No. E.4 Pre-Construction Review of BMP Designs
Measurable Goal(s), including frequencies: Review BMP designs prior to construction.

Milestones: Year 14: Continue to review BMP designs prior to construction.

BMP No. E.5 Site Inspections During Construction

Measurable Goal(s), including frequencies: Inspect sites during construction.

Milestones: Year 14: Continue to inspect sites during construction.

BMP No. E.6 Post-Construction Inspections

Measurable Goal(s), including frequencies: Inspect sites after construction.

Milestones: Year 14: Continue to inspect sites post-construction.

BMP No. F.1 Employee Training Program

Measurable Goal(s), including frequencies: Implement stormwater pollution prevention training for City employees. Conduct stormwater pollution prevention training for City employees annually.

Milestones: Year 14: Provide stormwater pollution prevention training program for City employees.

BMP No. F.2 Inspection and Maintenance Program

Measurable Goal(s), including frequencies: Continue to conduct maintenance and inspection and evaluate the effectiveness of the program as needed.

Milestones: Year 14: Continue conducting inspection and maintenance. Review the program for effectiveness and update the program as needed.

BMP No. F.3 Municipal Operations Stormwater Control

Measurable Goal(s), including frequencies: Continue to implement the program to prevent stormwater pollution from municipal operations.

Milestones: Year 14: Continue the program to prevent stormwater pollution from municipal operations. Review the program for effectiveness and update the program as needed.
E. NOTICE OF QUALIFYING LOCAL PROGRAM

The City of DeKalb is not relying on any other government entity to satisfy permit obligations.
F. CONSTRUCTION PROJECTS CONDUCTED DURING REPORTING PERIOD

- The Kishwaukee Drive Manor Lane Water Main Project
- The South First Street Water Main Project