

Permit # _____

DECK - GAZEBO - PERGOLA



Building & Code Enforcement Division

200 S Fourth Street - DeKalb, IL 60115

Phone: (815) 748-2070

Call JULIE 800-892-0123, (24 hours a day, 365 days a year)

DECK - GAZEBO - PERGOLA PERMIT APPLICATION

LOCATION OF INSTALLATION

Please provide the address → → →

PERMIT SUBMITTAL REQUIREMENTS

- ✓ A detailed site plan of proposed installation is required indicating setbacks and easements.
- ✓ A detailed drawing of proposed construction must be provided.
- ✓ A material list must be submitted.
- ✓ Postholes must be 42" deep. Call 815-748-2070 for a post hole inspection after holes are dug.

***** NOTE - Maximum stair rise is 7-3/4" and tread is a minimum of 10".**

After permit application submittal, the review process will begin. If no other information is requested, standard permit approval can be expected in approximately 5-7 business days. Once the permit is approved, we will call or contact you by email to pay for your permit and pick up your Building Permit Placard.

TYPE OF PERMIT: DECK HEIGHT OF DECK FROM GRADE _____

STAIRS ONLY GAZEBO PERGOLA

PROPERTY OWNER'S INFORMATION If Property Owner is the applicant, check here →

NAME: _____

ADDRESS: _____

PHONE: _____ EMAIL ADDRESS: _____

CONTRACTOR'S INFORMATION If Contractor is the applicant, check here →

NAME: _____

ADDRESS: _____

PHONE: _____ EMAIL ADDRESS: _____

SIGNATURE OF APPLICANT: **X** DATE: _____

Permit Fees: Deck • \$60.00 /// Gazebo or Pergola • Fee Determined upon Review
Permit Payment not required until approved and ready for pick up.

CITY OF DEKALB USE ONLY

Sent to Engineering?
 YES NO

APPROVED BY: _____

DATE: _____ FEE: _____