

Permit # _____

DETACHED GARAGE - SHED



Building & Code Enforcement Division

200 S Fourth Street - DeKalb, IL 60115

Phone: (815) 748-2070

Call JULIE 800-892-0123, (24 hours a day, 365 days a year)

DETACHED GARAGE or SHED PERMIT APPLICATION

LOCATION OF INSTALLATION

Please provide the address → → →

PERMIT SUBMITTAL REQUIREMENTS

- ✓ A detailed site plan of proposed installation is required indicating setbacks and easements.
- ✓ A detailed drawing of proposed construction must be provided.
- ✓ A material list must be submitted.
- ✓ *If Electricity is added, a contractor registered with The City of DeKalb must be used.*

After permit application submittal, the review process will begin. If no other information is requested, standard permit approval can be expected in approximately 5-7 business days. Once the permit is approved, we will call or contact you by email to pay for your permit and pick up your Building Permit Placard.

TYPE OF PERMIT:	HOW MANY STALLS	DIMENSIONS
<input type="checkbox"/> DETACHED GARAGE	<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3	X
<input type="checkbox"/> SHED (120 sq ft or larger)		X

PROPERTY OWNER'S INFORMATION If Property Owner is the applicant, check here →

NAME: _____

ADDRESS: _____

PHONE: _____ E-MAIL ADDRESS: _____

CONTRACTOR'S INFORMATION If Contractor is the applicant, check here →

NAME: _____ Registration #

ADDRESS: _____

PHONE: _____ E-MAIL ADDRESS: _____

ELEC. CONTRACTOR: _____ Registration #

ADDRESS: _____

PHONE: _____ E-MAIL ADDRESS: _____

SIGNATURE OF APPLICANT: **X** _____ DATE: _____

**Permit Fees: Detached Garage • \$120 for a single stall • \$45 for each additional car space /// Shed • \$60.00 /// If Electrical, HVAC or Plumbing is added • Fee to be advised
Permit Payment not required until approved and ready for pick up.**

CITY OF DEKALB USE ONLY

Sent to Engineering?
 YES NO

APPROVED BY: _____

DATE: _____ FEE: _____