

Permit # \_\_\_\_\_

# DRIVEWAY - SIDEWALK - PATIO



Building & Code Enforcement Division

164 E. Lincoln Hwy - DeKalb, IL 60115

Phone: (815) 748-2070

CALL JULIE 800-892-0123, (24 HOURS A DAY, 365 DAYS A YEAR)

## DRIVEWAY - SIDEWALK - PATIO PERMIT APPLICATION

**LOCATION OF DRIVEWAY  
SIDEWALK OR PATIO INSTALLATION**

Please provide the address → → →

### PERMIT SUBMITTAL REQUIREMENTS

- ✓ A detailed SITE PLAN of proposed installation is required indicating setbacks, easements, and indicating the direction of drainage with proposed improvement.
- ✓ Public Right of Way requires a Contractor Licensed and Bonded with the City of DeKalb, and any applicable additional agency approvals.

After permit application submittal, the review process will begin. If no other information is requested, standard permit approval can be expected in approximately 5-7 business days. Once the permit is approved, we will call or contact you by email to pay for your permit and pick up your Building Permit Placard.

### TYPE OF PERMIT

<input type="checkbox"/> Driveway Replacement Only?    Yes <input type="checkbox"/> No <input type="checkbox"/>	<input type="checkbox"/> <b>Blacktop</b> Approach / Apron?    Yes <input type="checkbox"/> No <input type="checkbox"/>
<input type="checkbox"/> Sidewalk	<input type="checkbox"/> <b>Concrete</b> Curb Cut?    Yes <input type="checkbox"/> No <input type="checkbox"/>
<input type="checkbox"/> Patio <input type="checkbox"/> Concrete	<input type="checkbox"/> Brick <input type="checkbox"/> Steps ---- Y / N

### PROPERTY OWNER'S INFORMATION If Property Owner is the applicant, check here →

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ E-MAIL: \_\_\_\_\_

### CONTRACTOR INFORMATION If Contractor is the applicant, check here →

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ E-MAIL: \_\_\_\_\_

**\*\*\* CURB CUTS, SIDEWALKS & APPROACHES MUST BE INSTALLED PER CITY STANDARDS. (see Art. 9, Unified Development Ordinance) \*\*\***

**SIGNATURE OF APPLICANT: X \_\_\_\_\_ DATE: \_\_\_\_\_**

**Permit Fees: Driveway • \$75.00 /// Patio • \$45 /// Sidewalk • Fee Determined upon Review**  
**Permit Payment not required until approved and ready for pick up.**

### CITY OF DEKALB USE ONLY

Sent to Engineering? <input type="checkbox"/> YES <input type="checkbox"/> NO	Outside Agency Requirements Met? <input type="checkbox"/> YES <input type="checkbox"/> NO	APPROVED BY: _____ DATE: _____	FEE: _____
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