



REGISTRATION # \_\_\_\_\_  
\$50.00 Annual Fee

Building Division  
164 E Lincoln Hwy  
DeKalb, IL 60115  
(815) 748-2070

Office Use  
**CY 22**  
Date Mailed

Contractor Registration Application

**EXPIRES  
12/31/2022**

Type of Contractor

GENERAL (includes solar, fence, sign, demo, etc.)     HVAC     ELECTRICAL

Solar - Illinois Commerce Commission Docket #: \_\_\_\_\_ - \_\_\_\_\_  
*Solar installers must provide a list of qualified electricians as approved and filed with the Illinois Commerce Commission.*

Name of Firm: \_\_\_\_\_

Business Owner: \_\_\_\_\_

Contact Name (if different than owner): \_\_\_\_\_

Business Address: \_\_\_\_\_  
\_\_\_\_\_

Business Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

E-mail: \_\_\_\_\_ Fax: \_\_\_\_\_

No registration will be effective and no work permitted until the required proof of insurance has been submitted and is on file with the City of DeKalb. **Annual renewal will be due by January 1st each year with a \$50.00 registration fee, proof of insurance and the completed registration form.**

Insurance Requirements:

**a)** commercial general liability insurance coverage with minimum policy limits of \$100,000 per person/\$300,000 per occurrence; **b)** automobile insurance with minimum policy limits in excess of current state requirements; and, **c)** workers compensation insurance with minimum policy limits in excess of current state requirements; all from insurers licensed to transact business in the State of Illinois. Sole-proprietorships may demonstrate compliance with workers compensation insurance with exemption of the owner where permitted by law.

Owner's name - please print \_\_\_\_\_

Owner or Authorized Person's Signature \_\_\_\_\_ Date \_\_\_\_\_

Office Use Only  
Date Complete Packet Received \_\_\_\_\_