



TOW SIGN APPLICATION

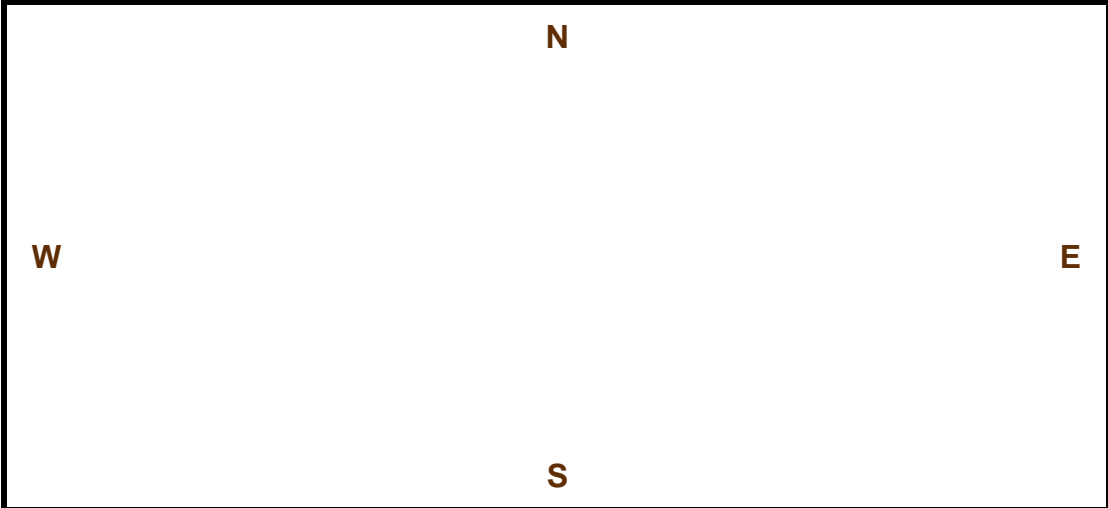
LOCATION

Please provide the address → → →

PROPERTY OWNER INFORMATION	If Property Owner is the Applicant, Check Here →	<input type="checkbox"/>
NAME: _____		
MAILING ADDRESS: _____		
CITY, STATE, ZIP CODE: _____		
CONTACT PERSON:	() _____ Day () _____ Evening	
TELEPHONE NO'S:	() _____ Weekend	
SIGNATURE OF APPLICANT:	DATE: _____	Owner <input type="checkbox"/> Lessee <input type="checkbox"/>

RELOCATOR INFORMATION	If the Relocator is the Applicant, Check Here →	<input type="checkbox"/>
NAME: _____		
ADDRESS: _____		
CITY, STATE, ZIP: _____		
CONTACT PERSON:	PHONE NO: _____	

In the box to the right, please place a drawing of the lot - as well as where the tow signs will be placed.



PERMIT FEES: \$60 TOW SIGN /// \$60 CHANGE OF LOCATOR /// OTHER FEES TBD

CITY OF DEKALB USE ONLY		
APPROVED BY: _____		
DATE: _____	FEE: _____	

GUIDELINES

The following standards, among others, apply to signs installed after April 2, 1987. Please consult Chapter 35 of the Municipal Code for a complete review of all applicable specifications. The Director of the Community Development Department, or his/her designee, may allow variance to these specifications when the intent of the ordinance is satisfied.

The tow sign must:

- ✓ Be approximately 24 inches in height and 36 inches in width.
- ✓ Be securely affixed to an upright support or an exterior wall surface at the entrances to a parking area and additional conspicuous locations deemed appropriate by the Community Development Director or his/her designee.
- ✓ Be installed so that the bottom of the sign is no lower than 4 feet from the ground and no higher than 8 feet from the ground.
- ✓ Contain letters not less than 3 inches in height for all warnings and parking authorizations.
- ✓ Provide vivid contrast of letters and sign background color.
- ✓ Contain the name and telephone number of the relocater.
- ✓ Contain the maximum fee allowed to be charged for vehicle relocation and release, which is **\$170.00**.
- ✓ Be located in conformance with the yard setback requirements of the relevant zoning district.