



**PLANNED DEVELOPMENT – FINAL PLAN**

**A. APPLICANT**

**1. Petitioner / Petitioner Representative**

Name \_\_\_\_\_

Phone (Office) \_\_\_\_\_

Mailing Address \_\_\_\_\_

Phone (Cell) \_\_\_\_\_

City, State, ZIP \_\_\_\_\_

Email \_\_\_\_\_

**2. Property Owner (if different from Petitioner)**

Name \_\_\_\_\_

Phone (Home) \_\_\_\_\_

Mailing Address \_\_\_\_\_

Phone (Cell) \_\_\_\_\_

City, State, ZIP \_\_\_\_\_

Email \_\_\_\_\_

**3. Engineer / Architect**

Name \_\_\_\_\_

Phone (Office) \_\_\_\_\_

Mailing Address \_\_\_\_\_

Phone (Cell) \_\_\_\_\_

City, State, ZIP \_\_\_\_\_

Email \_\_\_\_\_

**4. Surveyor (if applicable)**

Name \_\_\_\_\_

Phone (Office) \_\_\_\_\_

Mailing Address \_\_\_\_\_

Phone (Cell) \_\_\_\_\_

City, State, ZIP \_\_\_\_\_

Email \_\_\_\_\_

**B. PROPERTY**

Project Name \_\_\_\_\_

Common Address or Location \_\_\_\_\_

Parcel #(s) \_\_\_\_\_

Legal Description (if necessary, briefly describe here and reference the full legal description on the Plat)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Size (sq. ft. or acres) \_\_\_\_\_ Existing Zoning District \_\_\_\_\_

Proposed Zoning District       PD-R       PD-C       PD-I

**C. CHECKLIST**

Below are the minimum criteria necessary to properly process your application. Each item must be checked by the applicant to signify it is provided on this form or on other attached pages. **Failure to submit all required information will result in delays in the City's consideration of this application, per Unified Development Ordinance (UDO) 5.13.10(4).**

*NOTE: A completed checklist from the Subdivision—Preliminary Plat application along with all required submittals must be included if this Planned Development involves any subdivision activity.*

<u>Item</u>	<u>If not applicable, indicate N/A and explain</u>
<input type="checkbox"/> Filing Fee \$300.00 (no added fee if subdivision is included)	_____
<input type="checkbox"/> 2. Six (6) copies of Final Plan document	_____
<input type="checkbox"/> 3. All information required on previous Preliminary Plan submittal	_____
<input type="checkbox"/> 4. All information required in UDO Art. 17.02 "Site Plan Review Requirements"	_____
<input type="checkbox"/> 5. Six (6) copies of Final Landscape Plan with specific location, size, and species of plant material	_____
<input type="checkbox"/> 6. One (1) copy of Statement of Maintenance, Operation, Restrictions, etc. of any common, open space, etc.	_____
<input type="checkbox"/> 7. One (1) copy of Statement that, with the exception of minimum lot requirements, all regulations of the UDO have been complied with	_____
<input type="checkbox"/> 8. If applicable, a completed checklist, along with required submittals from the Subdivision—Final Plat application	_____
<input type="checkbox"/> 9. One (1) digital copy of plan sets, elevations, and other supporting documents (CD, DVD, or USB flash drive)	_____

**D. REQUEST FOR VARIANCE**

List requested variance(s) from UDO requirements and the reason(s) for the request. Also provide explanation of compensating actions where appropriate.

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- E. The applicant hereby agrees this application will be placed on a Plan Commission agenda only if it is completed in full.
- F. The applicant hereby agrees to abide by the requirements set forth in the Planning and Zoning Commission Public Hearing Procedures.

**G.** The applicant has read and completed all of the above information and affirms it is true and correct.

\_\_\_\_\_  
Petitioner Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Petitioner Signature

\_\_\_\_\_  
Date

Subscribed and sworn to before me

this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

stamp

\_\_\_\_\_  
Notary Public Signature

I hereby affirm that I am the legal owner (or authorized agent or representative of the owner—proof attached) of the subject property and authorize the petitioner to pursue this request as described above (petitioner must sign if s/he is the owner).

\_\_\_\_\_  
Property Owner Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Property Owner Signature

\_\_\_\_\_  
Date

Subscribed and sworn to before me

this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

stamp

\_\_\_\_\_  
Notary Public Signature