

**City of DeKalb  
Community Development Block Grant (CDBG)**

**Application for Public Services Funding  
Exhibit A**

1. AGENCY NAME: \_\_\_\_\_
2. ADDRESS: \_\_\_\_\_
3. TELEPHONE #: \_\_\_\_\_
4. EXECUTIVE DIRECTOR: \_\_\_\_\_
5. NAME OF INDIVIDUAL COMPLETING APPLICATION: \_\_\_\_\_
6. (a) TOTAL AGENCY BUDGET: \_\_\_\_\_  
(b) AMOUNT OF CDBG FUNDS REQUESTED: \_\_\_\_\_  
(c) % OF TOTAL AGENCY BUDGET: \_\_\_\_\_  
(d) TOTAL PROGRAM BUDGET: \_\_\_\_\_  
(e) % OF TOTAL PROGRAM COST YOU ARE REQUESTING: \_\_\_\_\_
7. (a) TOTAL # OF CLIENTS TO BE SERVED (BY INDIVIDUAL OR HOUSEHOLD – PLEASE SPECIFY):  
\_\_\_\_\_  
(b) TOTAL # OF CLIENTS THAT ARE CITY OF DEKALB RESIDENTS: \_\_\_\_\_  
(c) % OF PROGRAM CLIENTS WHO ARE CITY OF DEKALB RESIDENTS: \_\_\_\_\_
8. BRIEF DESCRIPTION OF PROJECT: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
9. SPECIAL NEEDS POPULATION TO BE SERVED: \_\_\_\_\_  
\_\_\_\_\_
10. LIST OF COOPERATING AGENCIES FOR YOUR PROJECT – INCLUDE \$ AMOUNT AND % OF FUNDING: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Please submit this form, along with your Letter of Request, Narrative, and complete application, no later than 5:00PM on January 8, 2021.**

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**Program Objectives  
Consistent with National Objectives  
Exhibit C**

AGENCY: \_\_\_\_\_

How does your proposal meet at least *one* of the following National Objectives of benefiting low/moderate-income persons?

**Area Benefit Activities:** An activity, the benefits of which are available to all the residents in a particular area, where at least 51% of the residents are low- and moderate-income persons.

**Limited Clientele Activities:** An activity which benefits a specific group of people, at least 51% of whom are low/moderate-income persons; or an activity designed for removal of material and architectural barriers which restrict the mobility and accessibility of elderly or persons with disabilities to publicly and privately-owned non-residential buildings, facilities and improvements.

**CHECK THE OPTION THAT APPLIES:**

- You verify income data from each participant in the program
- Your project serves only a limited area which is proven by census tract/survey to be a low-income area

**PLEASE INDICATE THE POPULATION TO BE SERVED:**

Your project serves only the following limited clientele (may benefit more than one):

- Elderly persons
- Persons with disabilities
- Abused children
- Battered spouses
- Homeless persons
- Illiterate persons
- Persons with HIV/AIDS
- Persons with serious mental illness
- Chronic substance abusers
- Low-income youth
- Other Limited Clientele (Specify): \_\_\_\_\_

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**Authorized Official/Authorization to Request Funds  
Exhibit G**

The \_\_\_\_\_, on  
*(BOARD OF DIRECTORS/GOVERNING ENTITY)*

behalf of \_\_\_\_\_, hereby authorizes  
*(AGENCY)*

\_\_\_\_\_ to act as the official agent of this agency.  
*(NAME AND TITLE)*

As the official agent of \_\_\_\_\_,  
*(AGENCY)*

I \_\_\_\_\_, am authorized to request funding in the amount of  
*(NAME AND TITLE)*

\$\_\_\_\_\_ from the City of DeKalb, Illinois' Community Development Block

Grant program.

SIGNATURE OF BOARD REPRESENTATIVE: \_\_\_\_\_

SIGNATURE OF OFFICIAL AGENT: \_\_\_\_\_

DATE: \_\_\_\_\_

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**Conflict of Interest  
Exhibit M**

I \_\_\_\_\_, certify that no employee, representative, board  
*(NAME AND TITLE)*

member or anyone else who exercises decision-making functions or responsibilities

with \_\_\_\_\_ will receive direct benefit from CDBG  
*(AGENCY)*

funding during the program and for at least one year after the individual's relationship with the  
aforementioned agency ends.

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

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**Verification of Insurance  
Exhibit N**

I \_\_\_\_\_, verify that  
*(NAME AND TITLE)*

\_\_\_\_\_ has liability insurance coverage in the  
*(AGENCY)*

amount of \$ \_\_\_\_\_ with \_\_\_\_\_ at  
*(AMOUNT) (INSURANCE COMPANY)*

\_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_  
*(ADDRESS) (CITY) (STATE) (ZIP)*

We certify that \_\_\_\_\_ pays all payroll taxes/worker's  
*(AGENCY)*

compensation as required by Federal and State law. We also certify that this agency has

fidelity bond coverage for principal staff who handle the agency's accounts in the amount of

\$ \_\_\_\_\_ with \_\_\_\_\_ at  
*(AMOUNT) (INSURANCE COMPANY)*

\_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_  
*(ADDRESS) (CITY) (STATE) (ZIP)*

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

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**ADD W-9 FORM HERE!!!!**