RESOLUTION 2020-093

APPROVING A "RESTAURANT – LOW ALCOHOL BY VOLUME LIQUOR LICENSE FOR DEKALB EGGSPERIENCE CAFÉ, D/B/A LOS PANCHOS CAFÉ, LOCATED AT 1406-A SYCAMORE ROAD, DEKALB, ILLINOIS.

WHEREAS, the City of DeKalb regulates the sale of alcoholic beverages within the corporate limits of the City pursuant to the applicable provisions of the Illinois Liquor Control Act and Chapter 38 of the City Code of Ordinances; and

WHEREAS, the City has received and reviewed an application for a Low Alcohol by Volume ("Low ABV") Liquor License for the establishment known as Los Panchos Café, located at 1406-A Sycamore Road, DeKalb, Illinois, which will be operated by DeKalb Eggsperience Café. The City Council has determined that it is appropriate to issue said license to the establishment.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF DEKALB, ILLINOIS:

SECTION 1: A liquor license, Low ABV, shall be issued for Los Panchos, 1406-A Sycamore Road, DeKalb, Illinois ("Licensee") subject to the following terms and conditions:

1. The Licensee shall be required to pay all fees associated with the issuance of the liquor license and otherwise satisfy any conditions precedent to licensure prior to issuance.

2. After issuance, the license shall be subject to all provisions of the City Code of the City of DeKalb, including those provisions pertaining to the term of an initial issuance of liquor license, renewal of liquor license, and similar provisions.

3. The City Council expressly authorizes the Liquor Commissioner to approve of further and specific regulations of the uses of the Premises within the Business Plan and Premises Plan, either as initially approved or as later amended by the Liquor Commissioner.

4. The Licensee shall be conditioned upon the following conditions precedent to final issuance:

   a. The applicants shall be required to maintain at all times a Fire Life Safety license for the licensed premises;

   b. The applicants shall obtain a State of Illinois liquor license prior to commencing liquor operations;

   c. All managers and alcohol servers must successfully complete a Certified Alcohol Server Education Program that is certified as "TIPS" (Training for Intervention Procedures) and state accredited as a Basset Program. Training for all other alcohol servers shall be completed within 120 days of a new employee's date of hire. Prior to completion of required training, any alcohol server within their first 120 days of employment shall only serve or sell alcohol under the direct supervision of a TIPS-trained employee; and

   d. The applicants shall operate the premises in accordance with all applicable codes and ordinances and shall collect and remit all taxes required under applicable federal, state or local laws.
5. The License shall be deemed to permanently include the following restrictions:
   a. The property shall otherwise comply with all applicable City Codes and Ordinances.
   b. The property shall comply with applicable Unified Development Ordinance (UDO) requirements and parking restrictions.

City staff are authorized and directed to issue a license upon satisfaction of the conditions precedent to issuance, and to thereafter enforce the terms of licensure included herein. Pending completion of those items, a conditional license shall be issued. Said conditional license may be utilized to obtain any required federal or state licensure and may be relied upon by any superior governmental body.

SECTION 2: That the City Clerk or Executive Assistant of the City of DeKalb, Illinois, be authorized and directed to attest the Mayor's Signature and shall be effective thereupon.

PASSED BY THE CITY COUNCIL of the City of DeKalb, Illinois, at a Regular meeting thereof held on the 24th day of August 2020 and approved by me as Mayor on the same day. Passed by an 8-0 roll call vote. Aye: Morris, Finucane, Smith, Perkins, McAdams, Verbic, Faivre, Mayor Smith. Nay: None.

ATTEST:

RUTH A. SCOTT, Executive Assistant

JERRY SMITH, Mayor
Liquor License Application
Municipal Code Chapter 38 “Intoxicating Liquors”
Applicants are strongly encouraged to read Chapter 38, in its entirety, prior to completing this application.

Business Name: Los Ranchos Cafe
Business Address: 1406 N Sycamore Road DeKalb IL 60115

INCOMPLETE APPLICATIONS WILL BE RETURNED TO APPLICANT.

1. Type of license(s) sought: (pick one primary license classification, and all applicable sub-licenses desired)
   - □ Package Liquor Store
     + Tasting Permit □
   - □ Grocery or Drug Store
     Size of Store: (select one)
     □ Small (8,790 – 19,999 sq. ft.)
     □ Medium (20,000 – 40,000 sq. ft.)
     □ Large (40,001+ sq. ft.)
     + Tasting Permit □
     + Annual Caterer License □
   - □ Bar (Primarily Bar)
     □ w/Over-the-Counter Package Liquor Sales
     + Restaurant License □
     + Hospitality License for Banquet Sales □
     + Live Entertainment □
     + Tasting Permit □
     + Annual Caterer License □
   - □ BYOB
   - □ Public Entity / Non-Profit (PENP)
     + Live Entertainment □
   - □ Restaurant (Primarily Restaurant)
     □ Low Alcohol by Volume
     □ Unrestricted
     + Bar License □
     + Hospitality License for Banquet Sales □
     + Live Entertainment □
     + Tasting Permit □
     + Annual Caterer License □
     + BYOB □
   - □ Hospitality
     Primary Nature of Establishment: (select one)
     □ Hotel
     □ Banquet
     □ Bowling Alley
     □ Indoor Sports Simulator Facility
     + Live Entertainment □
     + Annual Caterer License □
   - □ Golf Course
   - □ Liquor Production

NOTE: If applying for a license for Video Gaming Devices at the licensed establishment, a separate application must be filed.

Attach a Detailed Floor Plan for the proposed licensed establishment. The Floor Plan should clearly reflect all entrances and exits, restrooms, areas where alcohol will be served, stored prepared or consumed, and similar information. If there are proposed separate areas for consumption (e.g. bar and restaurant), each area should be depicted, along with bathrooms intended to be used. Floor Plans must comply with all requirements of state law and Chapter 38 of the City of DeKalb’s Municipal Code. (Graph paper attached to this application.)

Attach a completed Liquor License Background Check Investigation Form for all owners and managers. There is a $50.00 fee for each background check. Signatures must be notarized. (Form attached to this application.)

Liquor License Application
Page 1 of 3
4. Attach a Certified Check in the amount of $538.00 for the Initial Liquor License Application Fee, payable to the City of DeKalb. This fee is non-refundable.

5. Provide a detailed, written description of the security plan for the establishment. The security plan should address:
   a. measures for age verification prior to entry into the premises and/or prior sale of alcohol;
   b. the method of storing and securing alcohol prior to sale;
   c. the method of securing site access;
   d. training to be provided to employees and alcohol servers;
   e. the security plan for rowdy or disruptive patrons;
   f. anti-theft policies and counternmeasures;
   g. surveillance equipment to be utilized and a surveillance plan; and
   h. any other related security information.

   In addition, address any license-specific security measures (common examples: for Bars, how will over-the-counter package sales be conducted; for Hotels, how will mini-bars be secured from unauthorized access; for Grocery Stores, how will small containers (e.g. ‘fifths’) be secured.

6. Attach a Certificate of Insurance compliant with Chapter 38, Section 38.06. The certificate must name the City of DeKalb as an additional primary insured without right of subrogation for licensees using City owned property. All others only need to name the City of DeKalb as additional insured for general liability and liquor liability, with a 30-day notice of cancellation on statutory dram shop liability insurance, and a minimum of $1,000,000 comprehensive general liability insurance policy.

7. If cross-marketing is permitted for the establishment, provide a written description of the cross-marketing plan. For PENP licenses, attached proof of governmental ownership or non-profit status.

8. Provide a detailed signage plan. Signs are required to notify patrons of applicable age restrictions. Sign content and location must be submitted and approved.

9. If outdoor seating is desired, provide a detailed outdoor seating plan. This should include a site plan showing the outdoor seating area, fencing, controlled access points, location relative to parking, private property, and public rights-of-way, location where alcohol will be stored and served, seating area, occupancy limits, and similar information. Also include a written narrative describing operational plans for running, servicing, monitoring and security the outdoor seating area.

10. Describe the proposed hours of operation for the licensed establishment. If different areas are to have different hours of operation, please identify. Be sure to ensure that hours of operation comply with Chapter 38, Section 38.25.

11. Provide a detailed description of the training plan for Alcohol Servers. All Alcohol Servers, as defined in Chapter 38, Section 38.01, must complete a Certified Alcohol Server Education Program that is state accredited as a Basset Program and/or approved by the City prior to the date on which such employees start serving, preparing or selling alcohol.

12. Attach a copy of the City of DeKalb Fire Life Safety License, or a copy of a file-stamped Fire Life Safety application. Fire Life Safety application fees are based on square footage. (Application attached.)

13. If requesting a conditional liquor license (prior to issuance of a Certificate of Occupancy), describe the reason for the request. A conditional license will be issued to allow the business to apply for their Illinois Liquor License.
14. Attach a completed, signed copy of the establishment’s application for a State of Illinois Liquor License, with all supplements. By applying for a City of DeKalb Liquor License, the applicant agrees to provide copies to the City of all correspondence between the licensed establishment and the Illinois Liquor Control Commission. (Application attached.)

15. Provide a brief narrative of the applicant’s experience in the line of business in which the license is sought.

16. Attach any other information that would be helpful in the evaluation of this application.

17. Attach a completed, signed and notarized Registration – Restaurant, Bar and Package Liquor Tax application. (Application attached.)

By submitting this signed application, the applicant certifies under oath, and subject to penalties of perjury, that: (Initial each statement)

a. No owners or managers are delinquent on any tax, obligation parking citation, ordinance violation, or other cost fee or expense due and payable to the City of DeKalb.

b. Chapter 38 of the Municipal Code of the City of DeKalb has been reviewed by the licensee who shall comply therewith, including but not limited to, Sections 38.09, 38.21, and 38.23.

c. All of the contents on the State Liquor License Application, the City of DeKalb Liquor License Application, and any attachments hereto are true and accurate, and fully disclose all relevant facts and information.

d. The licensee consents to the inspection provisions of Section 38.09(a).

Signed and submitted under oath this 29 day of June 2020.

Applicant Signature: Lyesy Morales

Print Name: Lyesy Morales

Title: Manager/Owner Date: 06/29/2020

FOR OFFICE USE ONLY

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Received: JUL 2 2020

Liesy Morales
Manager/Owner
INVOICE NO. 00003275

State Tax ID

License # 2020-0899

Invoice Date 07/14/2020

Due Date 07/14/2020

Amount Due $632.00

---

**Fee Description**

- BACKGROUND CHECK FEE
  - $100.00
- LIQUOR LICENSE - APPLICATION FEE
  - $532.00

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Remit to:
City of DeKalb
200 South Fourth Street
DeKalb, IL 60115

---

**RETURN LOWER PORTION WITH YOUR PAYMENT**

Invoice Number: 00003275

---

Billing/Mailing Address:
LOS PANCHOS CAFE
DEKALB, IL 60115

Billing/Invoice Date: 07/14/2020
Total Due: $632.00
Due Date: 07/14/2020
Los Pachos, Inc.
1470 Peace RD. #104
Sycamore, IL 60178

Pay to the order of

City of Oakla
Six Hundred Eighty-eight

Dollars

Date: 07/08/93

70-1206711

For: [Signature]

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Total Amount Paid

588.00
From: Francisco Morales
Sent: Monday, August 10, 2020 4:54 PM
To: Scott, Ruth
Subject: Re: City of DeKalb Liquor License Application - Los Panchos (Pending)

[NOTICE: This message originated outside of the City Of DeKalb mail system — DO NOT CLICK on links or open attachments unless you are sure the content is safe.]

—My experience as a restaurant owner, I started in the restaurant industry about 12 years ago as a dishwasher, moved on to cook, server, assistant manager, and manager. After years of working in the industry and have so much love and passion for what I do, I decided to open up our own restaurant, I currently own and operate 2 successful restaurants Los Panchos Mexican grill and cantina located in Sycamore, Plaza Los Panchos Mexican grill and cantina, Located in Machesney Park Illinois, We have been in business for over 5 years Serving delicious Mexican food and refreshing bar drinks like margaritas, mojitos, pina coladas, daiquiris, draft beer with great customer service, With my experience in hospitality food and bars, I'm looking forward to serve Dekalb some of the best breakfast food with some great margaritas, mimosas, mojitos and more at Los Panchos cafe in DeKalb!

—Our hours of operation will be from 6 am-9 pm

—We will post a sign at the door that reads "We cannot serve alcohol before 10 am Sorry for any inconvenience"

Get Outlook for iOS

From: Francisco Morales
Sent: Monday, August 10, 2020 4:41:38 PM
To: Scott, Ruth <Ruth.Scott@CITYOFDEKALB.com>
Subject: Re: City of DeKalb Liquor License Application - Los Panchos (Pending)

Hello Ruth,

Based on the Illinois liquor commission and City of Dekalb municipal code, our establishment will be following all rules and regulations. Los Panchos cafe at 1406 suite A Sycamore road in DeKalb, we will always have a minimum of 4 employees on site. Staff members will check ID, assist patrons, provide hospitality to our customers and most importantly monitor the premises.
All of our staff members will be basset certified prior to start working at los panchos café, all staff will under go proper training.

In addition to monitoring the premise

Los panchos café will be under surveillance 24hrs 7 days a week by ADT.

We will install an alarm emergency system,

4 cámaras will be installed inside location,

And 2 cámaras will be install outside the restaurant to monitor all staff and patrons activity,

Staff and customers safety will be our number one priority.

All of our employees will be trained to ask for ID prior to alcohol sales,

Customers must show a valid state or government issued ID when ordering an alcoholic beverage.

If customers can not provide ID they will not be served alcohol,

If customers seemed to be Intoxicated

Dazed, or not in the right state of mind, he or she will not be allowed to buy alcoholic beverages,

If necessary depending on how severe or dangerous the situation gets dekalb law enforcement 911 will be called.

All alcohol will be store in our liquor room storage under lock and key.

Liquor room of storage will only be accessed by staff and management, storage area will be under surveillance.

Alcohol will be served in the back of the house area, only staff is allowed in the back of the house.

Los panchos café will provide signage on the main entrance door that reads “WE ID HARD”

“MUST BE 21 TO BUY ALCOHOL”

“HAVE ID READY”

Get Outlook for iOS

From: Scott, Ruth <Ruth.Scott@CITYOFDEKALB.com>
Sent: Monday, August 3, 2020 1:13:35 PM
To: Francisco Morales
Subject: RE: City of DeKalb Liquor License Application - Los Panchos (Pending)

Francisco,

Just a reminder that I still need the information that I listed in my July 27 email to you. This item was scheduled for the August 10 Council meeting. However, it’s now moved to the August 24 agenda since I didn’t have the requested documents and information.

Please submit the requested documents and information no later than August 11 to be included on the August 24 agenda. If I don’t have the information on August 11, the item will be moved to the September 14 agenda.

Ruth A. Scott
Executive Assistant
City of DeKalb
164 E. Lincoln Highway
DeKalb, Illinois 60115
Phone: (815) 748-2090
Fax: (815) 748-2091
Email: ruth.scott@cityofdekalb.com
CERTIFICATE OF LIABILITY INSURANCE

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement.

PRODUCER
Holman-Danhs Insurance Agency
404 N. West Avenue
Freeport
IL
61032

CONTACT NAME:
Bob Danhs

PHONE:
(615) 232-4914

FAX:
(615) 235-0814

E-MAIL:

INSURED
Eggsperience Cafe LLC
1470 Peace Rd Unit 104
Sycamore
IL
60178

INSURER A:
Society Group
N/A

INSURER B:

INSURER C:

INSURER D:

INSURER E:

INSURER F:

COVERAGES
CERTIFICATE NUMBER:
CLA 012908009

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

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WORKERS COMPENSATION
AND EMPLOYERS' LIABILITY
ANY PROPRIETORS/OWNERS/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y/N: N/A

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Location: Eggsperience Cafe LLC, 1406 Suite A Sycamore Road, DeKalb, IL 60115

LIMIT OF LIABILITY

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CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

City of DeKalb, WOS
200 South Fourth St
DeKalb
IL
60115

© 1988-2015 ACORD CORPORATION. All rights reserved.
- NO OUTDOOR SEATING

- HOURS OF OPERATION
  6AM-9PM
  MONDAY-SUNDAY
  BREAKFAST LUNCH DINNER

---

- TRAINING PLAN FOR ALCOHOL

- We require a Server Certificate for all servers.

- Legacy Bar will train all of our servers to
  ask for ID - We ID signs will be posted.

- We will train our staff to prevent customers
  from being intoxicated, being able to
  identify how alcohol affects customers.
  Our staff will be trained on how to
  intervene when we need to refuse alcohol sales.

- They will be trained to be able to avoid and
  deal with disturbances.

- We will train our staff to accurately
  check IDs and recognize minors with
  fake IDs.

- Party transactions:

- How to react with authorities when a
  problem arises.
FIRE LIFE SAFETY LICENSE

Fee Paid: $100.00          License No.: 2020-0900

BUSINESS NAME (DBA):  LOS PANCHOS CAFE
CORPORATION NAME:      DEKALB EGGSPERIENCE CAFE
BUSINESS ADDRESS:      1406 Sycamore Road
TERM OF LICENSE:     April 30, 2020 - April 30, 2021

LICENSE ISSUED IN ACCORDANCE WITH CHAPTER 16 OF
THE CITY OF DEKALB MUNICIPAL CODE

City Manager          Date
July 20, 2020

LICENSE IS NOT TRANSFERABLE BY SALE OR ASSIGNMENT
Fire-Life Safety License Application
Municipal Code, Chapter 16

Incomplete applications will be returned to applicant

This application must be postmarked no later than January 31 to avoid the late fee.

Fire Prevention Officers will be conducting inspections starting in February; no appointment will be necessary unless otherwise notified by the Fire Prevention Officer. All inspections will be conducted during your normal business hours. If it is more convenient for you to have an appointment, please call (815) 748-8457 to schedule your appointment.

Return ORIGINAL completed application and floor plan with license fee to:
City Manager's Office, City of DeKalb, 200 S. 4th Street, DeKalb, IL 60115

MAKE CHECKS PAYABLE TO "CITY OF DEKALB"

Application is hereby made for a Fire-Life Safety License for the period May 1 through April 30

BUSINESS INFORMATION (Please make any necessary changes – type or print clearly)

Company or Corporation Name: DeKalb Eggsperience cafe

Business Name (DBA): LOS PANCHOS CAFE

Building Address: 1406 Sycamore Rd DeKalb IL 6015

License Issued to: Lesly Morales

Occupancy: 100

NO LICENSE WILL BE ISSUED TO ANY BUSINESS WITH AN OUTSTANDING DEBT TO CITY

Are you registered with the Finance Division for Restaurant, Bar & Package Liquor Tax? Yes ☐ No X

If your business is covered by a Fire Alarm, has it had an annual inspection? (Please attach report) Yes ☐ No ☑

If your business is covered by a Sprinkler System, has it had an annual inspection? (Please attach report) Yes ☒ No ☐

IDENTIFICATION – TO BE COMPLETED BY ALL APPLICANTS

Business Owner & Phone #: Lesly Morales 847-447-2492

Business Manager: Francisco Morales

LICENSE WILL BE Mailed TO BUSINESS ADDRESS TO BE POSTED

Mail Correspondence (including renewal applications) to (check one): ☑ Business Owner/Corporate  ☐ Business Manager

Business Licensing Dept.

E-Mail address of contact person:

I agree that, if live entertainment is to be provided at the above referenced business establishment, a public service announcement will be made not more than ten minutes prior to the start of a program that clearly identifies all means of egress available.

I hereby certify that I am the owner of record, or authorized designee, for the above referenced business establishment and am making this application as said owner, or authorized designee. I agree to all applicable laws of this jurisdiction. Further, I, the undersigned, swear that the above information is correct and so hereby authorize the Fire Chief, or his/her designee, to make proper inspections of the above building.

SIGNATURE ☑ Lesly Morales

Print Name and Title: Lesly Morales owner

Date: 6-29-2020

FOR CITY USE ONLY

Date Payment Received: 7-10-2020

Fee Paid: $100.00 Check #: 3513 Cash: ☐

Questions about this form? Call (815) 748-2090
**THIS FORM MUST ACCOMPANY APPLICATION**

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<tr>
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<td>STANDPIPE LOCATION:</td>
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<td>PHONE (815) 517-0715</td>
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**AFTER HOURS EMERGENCY CONTACT INFORMATION**

*EMERGENCY CONTACT PERSONNEL (MUST BE AVAILABLE 24-HOURS/DAY, 365 DAYS/YEAR) WILL BE CALLED IN THE ORDER LISTED, BEGINNING AT NUMBER ONE AND CONTINUING DOWN THE LIST*

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<td>NAME: Los Panchos (Sycamore)</td>
<td></td>
</tr>
<tr>
<td>HOME PHONE:</td>
<td></td>
</tr>
<tr>
<td>CELL PHONE/PAGER:</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>CONTACT #4</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>NAME:</td>
<td></td>
</tr>
<tr>
<td>HOME PHONE:</td>
<td></td>
</tr>
<tr>
<td>CELL PHONE/PAGER:</td>
<td></td>
</tr>
</tbody>
</table>

**ADDITIONAL INFORMATION**

ALARM COMPANY NAME: ADT

ALARM COMPANY 24 HOUR PHONE NUMBER: 1800 521 1734

**BUSINESS HOURS:**

<table>
<thead>
<tr>
<th></th>
<th>OPEN</th>
<th>CLOSE</th>
</tr>
</thead>
<tbody>
<tr>
<td>MONDAY</td>
<td>9 am</td>
<td>9 pm</td>
</tr>
<tr>
<td>TUESDAY</td>
<td>9 am</td>
<td>9 pm</td>
</tr>
<tr>
<td>WEDNESDAY</td>
<td>9 am</td>
<td>9 pm</td>
</tr>
<tr>
<td>THURSDAY</td>
<td>9 am</td>
<td>9 pm</td>
</tr>
<tr>
<td>FRIDAY</td>
<td>9 am</td>
<td>9 pm</td>
</tr>
<tr>
<td>SATURDAY</td>
<td>9 am</td>
<td>9 pm</td>
</tr>
<tr>
<td>SUNDAY</td>
<td>9 am</td>
<td>9 pm</td>
</tr>
</tbody>
</table>

**FOR POLICE DEPARTMENT USE ONLY**

- NEW STREET
- NEW CONSTRUCTION
- ESTABLISHED BUSINESS/NEW ADDRESS
- NEW BUSINESS/ESTABLISHED ADDRESS
- NEW BUSINESS/NEW ADDRESS
- BUSINESS CLOSED

DATE RECEIVED:
BY TC#:
DATE CAD MODIFIED:
BY TC#:

PLEASE KEEP THIS FORM ON FILE AND E-MAIL OR FAX UPDATES TO THE CITY MANAGER'S OFFICE (ruth.scott@cityofdekalb.com) FAX: 815-748-2091. IF YOU HAVE ANY QUESTIONS ABOUT THIS FORM AND THE INFORMATION ON IT, PLEASE CONTACT THE DEKALB POLICE DEPARTMENT AT (815) 748-8400 OR THE CITY MANAGER'S OFFICE AT (815) 748-2090.
## INVOICE NO.
00003276

<table>
<thead>
<tr>
<th>State Tax ID</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>License #</th>
</tr>
</thead>
<tbody>
<tr>
<td>2020-0900</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Invoice Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>07/14/2020</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Due Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>07/14/2020</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Amount Due</th>
</tr>
</thead>
<tbody>
<tr>
<td>$0.00</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Invoice #:</th>
<th>License #:</th>
<th>License Type:</th>
<th>Application Date:</th>
<th>Expiration Date:</th>
</tr>
</thead>
<tbody>
<tr>
<td>00003276</td>
<td>2020-0900</td>
<td>FIRE LIFE SAFETY LICENSE</td>
<td>07/14/2020</td>
<td>04/30/2021</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Fee Description</th>
<th>Amount Due</th>
</tr>
</thead>
<tbody>
<tr>
<td>FIRE LIFE SAFETY LICENSES</td>
<td>$0.00</td>
</tr>
</tbody>
</table>

### Remit to:
City of DeKalb
200 South Fourth Street
DeKalb, IL 60115

### ***RETURN LOWER PORTION WITH YOUR PAYMENT***

<table>
<thead>
<tr>
<th>Invoice Number:</th>
</tr>
</thead>
<tbody>
<tr>
<td>00003276</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Billing/Mailing Address:</th>
<th>Billing/Invoice Date:</th>
<th>Total Due:</th>
<th>Due Date:</th>
</tr>
</thead>
<tbody>
<tr>
<td>LOS PANCHOS CAFE</td>
<td>07/14/2020</td>
<td>$0.00</td>
<td>07/14/2020</td>
</tr>
<tr>
<td>LESLEY MORALES</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>894 REGENT DR APT 1</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>DEKALB, IL 60115</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
City of DeKalb  
200 South Fourth Street  
DeKalb, IL 60115

Paid By:  
DEKALB EGGSPERIENCE CAFE  
1406 SYCAMORE ROAD  
DEKALB, IL 60115

<table>
<thead>
<tr>
<th>License Number</th>
<th>Invoice #</th>
<th>Description</th>
<th>Fee ID</th>
<th>Amount Paid</th>
</tr>
</thead>
<tbody>
<tr>
<td>2020-0900</td>
<td>00003066</td>
<td>FIRE LIFE SAFETY LICENSES</td>
<td>FLS</td>
<td>100.00</td>
</tr>
</tbody>
</table>

Total Amount Paid

100.00
APPLICATION FOR STATE OF ILLINOIS RETAILER’S LIQUOR LICENSE

REMEMBER: YOU CANNOT PURCHASE OR SELL ALCOHOL WITHOUT A VALID STATE LIQUOR LICENSE

DEFINITION: A Retailer’s Liquor License shall allow the licensee to sell and offer for sale at retail, only at the premises specified in such license, alcoholic liquor for use or consumption, but not for resale in any form; provided that any retail liquor license issued to a manufacturer shall only permit such manufacturer to sell alcoholic beverages at retail on the premises actually occupied by such manufacturer (235 ILCS 5/5-1(d)); the only exception being a wine-maker’s retail license—2nd location (235 ILCS 5/5-1(f)). All applicants for licensing as a liquor retailer must complete this application. Respond to all questions on the application and furnish all required supporting documents. Failure to do so will result in the rejection of the application and non-issuance of a state liquor license.

RETAILER’S LIQUOR LICENSE

The following documents and information are REQUIRED prior to receiving for your state license:

1) Photocopy of Certificate of Insurance (not the Policy Declaration) if alcohol will be consumed on the premise;
2) Photocopy of current local liquor license (contact your local liquor commission);
3) Prior Illinois state liquor license (if applicable);
4) Bulk Sales Release Order—Address Release. For assistance, call the Illinois Department of Revenue at 312 814-3083, if applicable;
5) Proof of Purchase (e.g., bill of sale, closing statement) Note: The closing on the purchase of the business must occur prior to applying for your state license;
   IMPORTANT: You must present proof that the applicant (e.g., corporation, LLC, partnership, or sole proprietor) has the right to possession of the property (e.g., recorded deed or lease). If there is an existing state liquor license on the premises, this license should be surrendered, if available.
6) Federal Employer Identification Number (FEIN). Call the IRS at 1 800 829-3676 for information on how to apply for a number;
7) Illinois Sales Tax Account ID, if applicable. Visit tax.illinois.gov, click on “Businesses” and then “How do I register?” under the Business Registration section, for information on how to obtain this number. If you have any questions, call the Illinois Department of Revenue at 217 785-3707;
8) Your check or money order payable to: ILLINOIS LIQUOR CONTROL COMMISSION; and
   (Note: The Commission does not accept U.S. currency/cash as payment)
9) This application with the information requested printed or typed in the spaces provided. This form must bear an original signature.

Processing time for a Retailer Liquor License is approximately one to ten business days.

NOTE: The date of expiration of your initial Illinois license will coincide with the 12-month period that begins on the issue date of your local liquor license. In some cases, the term of your first year’s Illinois liquor license may be less than a full year in duration.
Application for State of Illinois Retailer's Liquor License

1. **APPLICANT - CORPORATE INFORMATION**

   A. **FEIN**
   Enter your Federal Employer Identification Number (FEIN) in this box. The FEIN is a nine-digit number issued by the Internal Revenue Service. This number is used for verification purposes only. If you do not have a FEIN, call 1 800 829-3676 for general information on how to apply for and obtain the forms you need.

   B. **ILLINOIS SALES TAX ACCOUNT ID**
   Enter the eight-digit Illinois Department of Revenue Sales Tax Account ID. **YOU MUST HAVE THIS NUMBER IN ORDER FOR A LICENSE TO BE ISSUED.** If you need to obtain this number, visit tax.illinois.gov, click on “Businesses” and then “How do I Register” under the Business Registration section. If you have any questions, call 217 785-3707.

   C. **NAME**
   Enter the name of the sole proprietorship, partnership, corporation (Illinois, national, or foreign), or limited liability company in this box.
   
   **Note:** This name must be consistent with the name printed on your local liquor license and on your Illinois Department of Revenue Sales Tax Registration Certificate.

   **NAME:**
   Eggperience Cafe

   D. **MAILING ADDRESS/PHONE (if different than physical location address/phone)**
   Enter the mailing address different than physical location address. Include: street address, county, city, state, ZIP code, telephone number (with area code and extension, if applicable) of the sole proprietorship, corporation, etc.

   **STREET ADDRESS**
   **AREA CODE/TELEPHONE NO.**
<table>
<thead>
<tr>
<th>COUNTY</th>
<th>CITY</th>
<th>STATE</th>
<th>ZIP CODE</th>
<th>EXT.</th>
</tr>
</thead>
</table>
   

   E. **CURRENT RETAIL LIQUOR LICENSES IN OTHER STATES**
   Do you currently hold five or less retail liquor licenses in another state? If yes, please provide the following information for each out-of-state retail liquor license.

   **BUSINESS NAME:** Los Panchos Mexican Grill
   **CITY:** Sycamore
   **STATE:** IL

   **BUSINESS NAME:** Plaza Los Panchos Mexican Grill
   **CITY:** Machesney Park
   **STATE:** IL

   **BUSINESS NAME:**
   **CITY:**
   **STATE:**

   **BUSINESS NAME:**
   **CITY:**
   **STATE:**
2. **STATUS OF BUSINESS**

Check the applicable box (sole proprietorship, partnership, Illinois corporation, foreign corporation, or limited liability company) which corresponds to your business' official papers filed with the Office of the Illinois Secretary of State.

Based on the box that you check, provide the date of the filing of the sole proprietorship with the county clerk; in the case of a partnership, the date of formation of the partnership; in the case of an Illinois corporation, the date of its incorporation; in the case of a foreign corporation, the foreign state where it was incorporated and the date, as well as the date of its becoming qualified under the "Business Corporation Act of 1983" to transact business in the State of Illinois; or in the case of a limited liability company, the date of formation of such entity.

Note: In the case of a sole proprietorship, Section 5/6-2 of the Illinois Liquor Control Act requires that the business owner reside within the jurisdiction that grants the local liquor license.

<table>
<thead>
<tr>
<th>A.</th>
<th>Sole Proprietorship</th>
<th>F.</th>
<th>Not-For-Profit</th>
</tr>
</thead>
<tbody>
<tr>
<td>B.</td>
<td>Partnership</td>
<td>G.</td>
<td>Government</td>
</tr>
<tr>
<td>C.</td>
<td>Illinois Corporation</td>
<td>H.</td>
<td>Receivership</td>
</tr>
<tr>
<td>D.</td>
<td>Foreign Corporation</td>
<td>I.</td>
<td>Trust/Estate</td>
</tr>
<tr>
<td>E.</td>
<td>Limited Liability Company</td>
<td>J.</td>
<td></td>
</tr>
</tbody>
</table>

3. **OWNERSHIP INFORMATION**

Provide the owner/officer/partner information in accordance with the business status described under Question 2. This information must be submitted for all owners/officers/partners. The same information must be submitted for shareholders with interests equal to or exceeding five percent.

The following information must be provided for each individual applicant, sole proprietor, partner, corporate officer or director (whether or not they own any stock), shareholder owning in the aggregate stock equal to or more than five percent (including officers, directors, and shareholders with stock equal to or more than five percent for all corporate shareholders), and/or manager or agent conducting the business. Indicate the total percentage of stock of the corporation, if any, which is held by persons who hold less than a five percent interest. All not-for-profit organizations and associations must provide the requested information for all corporate officers, directors and managers. If additional space is needed, provide information on a separate sheet(s) in the same format as this application. **BEFORE COMPLETING THIS SECTION, CHECK QUESTION NO. 7 - ELIGIBILITY.**

For each owner/officer/partner/five percent shareholder, provide full name, home address, city, state, ZIP Code, Social Security number, date of birth, sex, title/position, home telephone number, and percentage ownership. Total percentage ownership should equal 100 percent. If there is a number of shareholders owning less than five percent, indicate the aggregate total of ownership under Line E.

<table>
<thead>
<tr>
<th>A.</th>
<th>NAME (LAST, FIRST, MIDDLE INITIAL)</th>
<th>TITLE/POSITION</th>
<th>% OWNED</th>
</tr>
</thead>
<tbody>
<tr>
<td>B.</td>
<td>NAME (LAST, FIRST, MIDDLE INITIAL)</td>
<td>HOME ADDRESS</td>
<td>CITY</td>
</tr>
<tr>
<td></td>
<td>SOCIAL SECURITY NO.</td>
<td>DATE OF BIRTH</td>
<td>SEX</td>
</tr>
<tr>
<td></td>
<td>OWNER/MANAGER</td>
<td></td>
<td></td>
</tr>
<tr>
<td>C.</td>
<td>NAME (LAST, FIRST, MIDDLE INITIAL)</td>
<td>HOME ADDRESS</td>
<td>CITY</td>
</tr>
<tr>
<td></td>
<td>SOCIAL SECURITY NO.</td>
<td>DATE OF BIRTH</td>
<td>SEX</td>
</tr>
<tr>
<td></td>
<td>( )</td>
<td></td>
<td></td>
</tr>
<tr>
<td>D.</td>
<td>NAME (LAST, FIRST, MIDDLE INITIAL)</td>
<td>HOME ADDRESS</td>
<td>CITY</td>
</tr>
<tr>
<td></td>
<td>SOCIAL SECURITY NO.</td>
<td>DATE OF BIRTH</td>
<td>SEX</td>
</tr>
<tr>
<td></td>
<td>( )</td>
<td></td>
<td></td>
</tr>
<tr>
<td>E.</td>
<td>Total percentage of all stock held by all persons with less than five percent interest.</td>
<td>%</td>
<td></td>
</tr>
</tbody>
</table>

IL 567-0015 (1/2019)
4. **BUSINESS LOCATION INFORMATION**

☐ If you want your renewal application, your license certificate and other ILCC correspondence sent to your business location address, please check this box.

A. **NAME/DOING BUSINESS AS (DBA)**

Enter the name of the business which will be selling or serving alcoholic beverages at the licensed premises. Note: This name must be consistent with the name printed on your local liquor license and on your Illinois Department of Revenue Sales Tax Registration Certificate.

**NAME/DOING BUSINESS AS (DBA):**

Los Panchos Cafe

B. **TELEPHONE**

Enter the area code, telephone number and extension at the business location.

**AREA CODE/TELEPHONE NO.:**

(815) 517 0715

EXT.

C. **ADDRESS**

Enter the address, city, state, ZIP Code and county of the business location. This address must be consistent with Information on your local liquor license and on your Illinois Department of Revenue Sales Tax Registration Certificate.

Remember, you MUST close on the business purchase prior to applying for your state license. Proof of business purchase is required (e.g., bill of sale, closing statement). IMPORTANT: You must present proof that the applicant (e.g., corporation, LLC, partnership, or sole proprietorship) has the right to possession of the property (e.g., deed or lease). If there is an existing state liquor license on the premises, this license should be surrendered (if available). The applicant also needs to provide the State of Illinois Liquor Commission with a Bulk Sales Release Order (Address Release) if applicable. For more information, contact the Illinois Department of Revenue at 312 814-3063.

<table>
<thead>
<tr>
<th>ADDRESS</th>
<th>CITY</th>
<th>STATE</th>
<th>ZIP CODE</th>
<th>COUNTY</th>
</tr>
</thead>
<tbody>
<tr>
<td>1406 Sycamore Rd</td>
<td>DeKalb</td>
<td>IL</td>
<td>60115</td>
<td>DeKalb</td>
</tr>
</tbody>
</table>

D. **BUSINESS TYPE**

Check the one box which best describes the type of business. If the selections listed are inappropriate, describe the business under "other".

A. ☐ DRUG STORE/PHARMACY  E. ☐ LIQUOR STORE  I. ☐ CONVENIENCE & GAS
B. ☑ RESTAURANT  F. ☐ DEPARTMENT STORE  J. ☐ SMALL GROCERY
C. ☐ CONVENIENCE  G. ☐ BAR/TAVERN  K. ☐ GAS STATION
D. ☐ SUPERMARKET  H. ☐ HOTEL/MOTEL  L. ☐ OTHER

E. **WAREHOUSING**

If any of your inventory is warehoused, provide the street address, city, state, ZIP code and county of the warehouse.

<table>
<thead>
<tr>
<th>ADDRESS</th>
<th>CITY</th>
<th>STATE</th>
<th>ZIP CODE</th>
<th>COUNTY</th>
</tr>
</thead>
</table>

F. **RIGHTS TO THE PROPERTY**

☐ I hereby certify that the property is owned by the applicant
☑ I hereby certify that the property is leased from the landlord
☐ I hereby certify that the property is managed via an operating or management agreement

**LANDLORD NAME**

Jim Mason

**AREA CODE/PHONE NUMBER (include cell, etc.):**

(815) 751 8849

**EMAIL ADDRESS**

Mason Properties @

**FAX NUMBER**

( )

<table>
<thead>
<tr>
<th>ADDRESS</th>
<th>CITY</th>
<th>STATE</th>
<th>ZIP CODE</th>
<th>COUNTY</th>
</tr>
</thead>
<tbody>
<tr>
<td>120 N. Annie Birdner Rd</td>
<td>DeKalb</td>
<td>IL</td>
<td>60115</td>
<td>DeKalb</td>
</tr>
</tbody>
</table>
5. LOCAL LICENSE INFORMATION/LIQUOR LICENSE HISTORY

A. LOCAL LIQUOR LICENSE INFORMATION
   YOU MUST PROVIDE A PHOTOCOPY OF YOUR LOCAL LIQUOR LICENSE
   Your local license must contain the expiration date, issue date, and license number.

   Please enter the local liquor license number, the date it was issued, the date it expires, the municipality or county that issued the license and the date you intend to begin selling alcoholic beverages at this business location. Alcoholic beverages may not be sold or offered for sale prior to the date that the state liquor license is issued. If you began selling alcoholic beverage products before obtaining this license, you are required to fill out a delinquency affidavit to explain the circumstances. Note: In unincorporated areas, the county acts as the local liquor licensing authority.

<table>
<thead>
<tr>
<th>MUNICIPALITY/COUNTY ISSUING LOCAL LIQUOR LICENSE</th>
<th>LOCAL LICENSE NO.</th>
<th>DATE ISSUED</th>
<th>EXPIRATION DATE</th>
<th>DATE YOU BEGAN LIQUOR SALES AT THIS LOCATION</th>
</tr>
</thead>
</table>

B. FIRST LICENSE APPLICATION - LICENSE HISTORY

   Indicate by checking the correct box whether or not this is the applicant's first application for a state liquor license at any location. If you check "no", indicate the date of your first state liquor license application; whether the license was granted, denied or withdrawn; and the address of your first state liquor license application. If you have ever had a license application denied, or if you ever withdrew an application, please provide a written statement describing the reason and circumstances.

   IS THIS YOUR FIRST STATE LICENSE APPLICATION?  YES □  NO ☑
   IF NO, PROVIDE DATE FIRST APPLIED:  Aug 20XX
   DISPOSITION:  GRANTED ☑  DENIED ☐  WITHDRAWN ☐
   ADDRESS OF FIRST STATE APPLICATION:  1400 Peace Rd
                                          Sycamore IL 60178

C. TYPE OF LIQUOR LICENSE

   Check the box which describes the manner in which you sell alcoholic beverages to consumers. This information must be consistent with your approval granted by the local liquor licensing authority.

   ☑ ON-PREMISES CONSUMPTION (patrons consume alcoholic beverages on the premises only)
   ☐ OFF-PREMISES CONSUMPTION (carry-out purchases only)
   ☐ ON/OFF-PREMISES CONSUMPTION COMBINATION (both on the premises consumption and carry-outs).

D. AUTHORIZED HOURS

   These hours must be the hours authorized by the local municipality (or county if in an unincorporated area):

<table>
<thead>
<tr>
<th>MON</th>
<th>TUES</th>
<th>WED</th>
<th>THUR</th>
<th>FRI</th>
<th>SAT</th>
<th>SUN</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ham- 10pm</td>
<td>Ham- 10pm</td>
<td>Ham- 10pm</td>
<td>Ham- 10pm</td>
<td>Ham- 10pm</td>
<td>Ham- 10pm</td>
<td>Ham- 10pm</td>
</tr>
</tbody>
</table>

E. AVAILABLE HOURS

   These hours indicate when a representative is available for an inspection of the premises:

<table>
<thead>
<tr>
<th>MON</th>
<th>TUES</th>
<th>WED</th>
<th>THUR</th>
<th>FRI</th>
<th>SAT</th>
<th>SUN</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ham- 10pm</td>
<td>Ham- 10pm</td>
<td>Ham- 10pm</td>
<td>Ham- 10pm</td>
<td>Ham- 10pm</td>
<td>Ham- 10pm</td>
<td>Ham- 10pm</td>
</tr>
</tbody>
</table>

F. EXPECTED OPENING DATE

   WHAT IS THE FIRST DAY YOU EXPECT TO BE OPEN AND SELLING ALCOHOL?  July 1st
6. **CERTIFICATE OF INSURANCE**

**ATTACH A PHOTOCOPY OF YOUR CERTIFICATE OF INSURANCE (not the Policy Declaration)**

You MUST provide a copy of your Certificate of Insurance if alcohol is consumed on the premises (this certificate is not required for carry-out only establishments). The Certificate of Insurance must show that you have liquor liability insurance and must include the following: 1) the applicant named as the insured (e.g., if the applicant is a corporation, then the corporation's name must be listed; if the applicant is a sole proprietor, then the sole proprietor's name must be listed); 2) the address of the location where the liquor is being consumed; and 3) the dates of coverage and the coverage limits.

7. **ELIGIBILITY QUESTIONS**

The questions below pertain to the applicant and any other person listed under "Corporate Officer/Ownership Information" listed on page 3 of this form. **IF ANY QUESTIONS ARE ANSWERED WITH A "YES" ATTACH A FULL WRITTEN EXPLANATION TO THIS DOCUMENT.**

- **7A** [ ] YES  [ ] NO Are you delinquent in the payment of any Illinois business taxes (sales, withholding, etc.)? [235 ILCS 5/6-3]
- **7B** [ ] YES  [ ] NO Are you delinquent under the cash beer law?
- **7C** [ ] YES  [ ] NO If a retailer, are you delinquent under the 30-day credit law?
- **7D** [ ] YES  [ ] NO Have you ever submitted an application for a liquor license which has been denied? [235 ILCS 5/6-2(14)]
- **7E** [ ] YES  [ ] NO Have you ever had any previous liquor license suspended or revoked? [235 ILCS 5/6-2(7)]
- **7F** [ ] YES  [ ] NO Have you ever been convicted of a felony? [235 ILCS 5/6-2(4)]
- **7G** [ ] YES  [ ] NO Have you ever been convicted of a gambling offense as defined under Section 6-2 of the Illinois Liquor Control Act which includes offenses enumerated in 720 ILCS 5/28-1(a)(11), gambling; 720 ILCS 5/28-1.1(a)(4) syndicated gambling; and 720 ILCS 9/28-3 keeping a gambling place?
- **7H** [ ] YES  [ ] NO Do you possess a current Federal Wagering Stamp?
- **7I** [ ] YES  [ ] NO Are you, or is any other person having a direct interest in your place of business, a public or law enforcing official with jurisdictional authority? [235 ILCS 5/6-2(14)]
- **7J** [ ] YES  [ ] NO Have you received or borrowed money or anything of value directly or indirectly from any other licensee, representatives of a licensee, or suppliers of alcoholic products?
- **7K** [ ] YES  [ ] NO Are you or any other person having a direct interest in your place of business more than 30 days delinquent complying with a child support payment order? [5 ILCS 100/10-55(c)]
- **7L** [ ] YES  [ ] NO Are you in violation of the required liquor liability insurance coverage stated in Section 6-21(e) of the Illinois Liquor Control Act? [235 ILCS 5/2] regarding establishments that sell alcoholic liquors for use or consumption on the licensed retail premises?
- **7M** [ ] YES  [ ] NO If a corporate licensee, is your corporation ineligible to be issued this license? [235 ILCS 5/6-2(10) and 5/6-2(a)(10a)]

8. **VIDEO GAMING**

[ ] YES  [ ] NO Do you possess a current Illinois Video Gaming License? If YES, please provide the information below:

**VIDEO GAMING LICENSE NUMBER:**

[ ] YES  [ ] NO Have you made an application for an Illinois Video Gaming License that is currently pending? If YES, please provide information below:

**VIDEO GAMING NUMBER APPLICATION NUMBER:**

**DATE APPLIED:**
9. **APPLICANT CONTACT INFORMATION**

Provide the contact information for your business. The contact person should be the responsible party we can contact and who can answer questions on behalf of the business. The mobile or alternate number should be in addition to any business numbers on file. The email address should be the active email address for the business, not the personal email address of the contact person.

<table>
<thead>
<tr>
<th>CONTACT PERSON'S NAME (First, Last)</th>
<th>BUSINESS PHONE NUMBER</th>
<th>ALTERNATE PHONE NUMBER</th>
<th>FAX NUMBER</th>
</tr>
</thead>
<tbody>
<tr>
<td>Morales Lesly</td>
<td>(819) 517 0715</td>
<td></td>
<td>(          )</td>
</tr>
</tbody>
</table>

10. **SIGNATURE/TITLE/DATE**

Please sign and date the application form and provide your title with the organization. The application must be signed by an owner, an officer, or partner. The signature must be original. Rubber stamps, photocopies, or faxed copies are not accepted.


FURTHER, I AGREE TO NOTIFY THIS COMMISSION WITHIN 30 WORKING DAYS OF CHANGES IN ANY OF THE ABOVE INFORMATION. (NOTE: IF THE PERSON SIGNING THIS APPLICATION IS NOT LISTED IN SECTION 3, THEY MUST PROVIDE THE STATE WITH THEIR PERSONAL INFORMATION AS INDICATED IN SECTION 3 EVEN IF THEY DO NOT OWN FIVE PERCENT OR MORE OF THE BUSINESS).

**Signature of Applicant**

**Date**

**Owner**

**Title/Position**