

PASSED: JANUARY 13, 2020

**AUTHORIZING A FUNDING AGREEMENT WITH THE DEKALB CHAMBER OF COMMERCE IN THE AMOUNT OF \$35,000 FOR THE PURPOSE OF FACILITATING COMMUNITY EVENTS BEGINNING JANUARY 1, 2020 THROUGH DECEMBER 31, 2020.**

**WHEREAS**, the City of DeKalb is a home-rule municipal corporation with all power and authority derived under the law; and

**WHEREAS**, the City of DeKalb is actively engaged in economic development efforts to attract new businesses, developments, and visitors for the purpose of expanding the community's tax base; and

**WHEREAS**, the development and marketing of events and attractions in the City leads to increased spending and sales tax revenue; and

**WHEREAS**, the DeKalb Chamber of Commerce (Chamber) has successfully coordinated and managed several community events on behalf of the City of DeKalb in the past; and

**WHEREAS**, the City of DeKalb desires to continue partnering with the Chamber for the purpose of facilitating community events;

**BE IT RESOLVED BY THE CITY COUNCIL** of the City of DeKalb, Illinois, as follows:

**SECTION 1:** That the Mayor of the City of DeKalb be authorized and directed to execute an Agreement with the Chamber for funding in the amount of Thirty Five Thousand Dollars (\$35,000) from January 1, 2020 through December 31, 2020, in order that the Chamber may facilitate, market, and manage specific community events outlined in the funding agreement, a copy of which is attached hereto and made a part hereof as Exhibit "A" subject to such changes as shall be acceptable to him.

**SECTION 2:** That the City Clerk or Executive Assistant shall be authorized and directed to attest the Mayor's Signature.

**PASSED BY THE CITY COUNCIL** of the City of DeKalb, Illinois, at a Regular meeting thereof held on the 13<sup>th</sup> day of January 2020 and approved by me as Mayor on the same day. Passed by an 8-0 roll call vote. Aye: Morris, Finucane, Smith, Perkins, McAdams, Verbic, Faivre, Mayor Smith. Nay: None.

**ATTEST:**

  
**RUTH A. SCOTT**  
Executive Assistant

  
**JERRY SMITH**, Mayor





## EXHIBIT A

### DEKALB CHAMBER OF COMMERCE FY2020 FUNDING AGREEMENT

This Agreement made and entered into the 13<sup>th</sup> day of January 2020, by and between the DeKalb Chamber of Commerce, hereinafter referred to as "Grantee" and the City of DeKalb, hereinafter referred to as "City" shall provide as follows:

- I. The Grantee agrees to provide the following services to the City:
- A. Maintain a professional full-time Event Manager on staff whose role is to manage and market specific community events, including but not limited to the following:
    - 1. Seasonal Farmer's Market
    - 2. Spooktacular
    - 3. Hollydays or another December event of a different name
    - 4. ~~Breakfast with the Bunny~~ *MM*
    - 5. ~~Memorial Day Parade~~ *MM*
    - 6. Family Fun Fest
    - 7. At least one event that is TBD and shall be approved by the City Manager
  - B. Provide written reports to the City Manager or their designee after each event that includes the following:
    - 1. Summary: A brief summary including the date, time, and location of the event.
    - 2. Attendance: Actual or estimated number of attendees to the event.
    - 3. Event Financials: Figures related to direct event revenue, sponsorship dollars raised for the event, and expenses related to the event.
    - 4. Alterations: Any recommended changes to the event for the following year.
  - C. Assist City staff in investigating potential strategies for transitioning the coordination of specific events to other organizations that would allow for the development of new events using existing funds.
  - D. Provide an annual report to the City no later than the last City Council Regular Meeting of 2020.

That in return for such services and payment provided for in Section II, the Grantee agrees to provide services in Section I for the period of January 1, 2020 through December 31, 2020.

- II. That in return for the services specified in Section I, above, and upon a report and recommendation by the City Manager that the City has received satisfactory service from the Grantee, the City hereby agrees to pay to the Grantee the sum of Thirty-Five Thousand Dollars (\$35,000.00), payable in equal quarterly payments of Eight



Thousand Seven Hundred and Fifty Dollars (\$8,750.00), following the receipt of an invoice from the Grantee and approval of the same by the City.

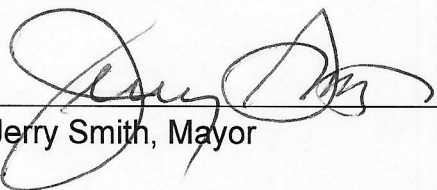
- III. That the Grantee hereby agrees that it shall indemnify, defend and hold harmless the City of DeKalb, its elected officials, officers, employees and agents, from any and all claims, liabilities or damages whatsoever arising out of the activities of the Grantee, the conduct of the activities specified above, for any and all debts incurred by the Grantee or for any of the acts of omission or commission by the Grantee, any of its officers, any of its board members or any other members of the Grantee, to the fullest extent permitted by law. The Grantee also agrees that it shall comply with all laws applicable to the conduct of the activities described above. The Grantee acknowledges that neither it nor its personnel shall be acting as an employee or official representative of the City for purposes of being offered any protection or coverage under City insurance policies for tort immunity or other legal purposes. Grantee shall have sole control over the manner and means of providing the work and services performed under this agreement. The City's relationship to the Grantee under this agreement shall be that of an independent Grantee. Grantee will not be considered an employee to the City for any purpose.
- IV. Grantee agrees to keep and maintain all books and records and other recorded information required to comply with any applicable laws. Grantee shall comply with the record retention and documentation requirements of the Local Records Act 50 ILCS 205/1 et seq. and the Act and shall maintain all records relating to this Agreement in compliance with the Local Records Retention Act and the Act (complying in all respects as if the Grantee was, in fact, the City). Grantee shall review its records promptly and produce to the City within two business days of contact from the City the required documents responsive to a request under the Act. If additional time is necessary to comply with the request, the Grantee may request the City to extend the time do so, and the City will, if time and a basis for extension under the Act permits, consider such extensions. This contract shall be governed and construed in accordance with the laws of the State of Illinois. Venue and jurisdiction for any legal action arising out of or related to this Agreement shall be exclusively fixed in the DeKalb County Circuit Court, DeKalb County, Illinois.
- V. That this Agreement shall be for the term of one year commencing January 1, 2020 and concluding December 31, 2020.
- VI. That this Agreement may not be altered or amended without prior written consent of both parties hereto.
- VII. This Agreement may be terminated by either the Grantee or the City should either party fail to meet any of the terms and conditions noted herein, within thirty (30) days of written notification of same by the other party, and during which time the other party has not complied with this Agreement's provisions and conditions. Upon termination, the City shall have no further obligation to provide funding.

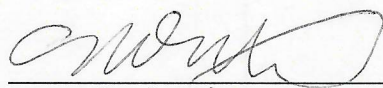


In witness thereof, the parties have signed as of the day and year written above.

CITY OF DEKALB

DEKALB CHAMBER OF COMMERCE

  
Jerry Smith, Mayor

  
DeKalb Chamber, President

Attest:

  
**RUTH A. SCOTT**  
Executive Assistant

**RECEIVED**  
FEB 12 2020  
BY: \_\_\_\_\_