

RESOLUTION 2020-001

PASSED: JANUARY 13, 2020

AUTHORIZING A FUNDING AGREEMENT WITH THE DEKALB COUNTY ECONOMIC DEVELOPMENT CORPORATION IN THE AMOUNT OF \$35,000 FOR ECONOMIC DEVELOPMENT SERVICES BEGINNING JANUARY 1, 2020 THROUGH DECEMBER 31, 2020.

WHEREAS, the City of DeKalb is a home-rule municipal corporation with all power and authority derived under the law; and

WHEREAS, the City of DeKalb is actively engaged in economic development efforts to attract new businesses and developments for the purpose of expanding the community's tax base; and

WHEREAS, the DeKalb County Economic Development Corporation (DCEDC) is an organization funded through contributions from both public and private entities for the purpose of engaging in economic development efforts to attract and retain industrial type businesses and developments; and

WHEREAS, the City of DeKalb benefits from the efforts of the DCEDC;

BE IT RESOLVED BY THE CITY COUNCIL of the City of DeKalb, Illinois, as follows:

SECTION 1: That the Mayor of the City of DeKalb be authorized and directed to execute an Agreement with DCEDC in the amount of Thirty-Five Thousand Dollars and no/100 (\$35,000) for economic development services from January 1, 2020 through December 31, 2020, a copy of which is attached hereto and made a part hereof as Exhibit "A," subject to such changes as shall be acceptable to him.

SECTION 2: That the City Clerk City Clerk or Executive Assistant shall be authorized and directed to attest the Mayor's Signature.

PASSED BY THE CITY COUNCIL of the City of DeKalb, Illinois, at a Regular meeting thereof held on the 13th day of January 2020 and approved by me as Mayor on the same day. Passed by an 8-0 roll call vote. Aye: Morris, Finucane, Smith, Perkins, McAdams, Verbic, Faivre, Mayor Smith. Nay: None.

ATTEST:



RUTH A. SCOTT
Executive Assistant



JERRY SMITH, Mayor

EXHIBIT A

DEKALB COUNTY ECONOMIC DEVELOPMENT CORPORATION FY2020 FUNDING AGREEMENT

This Agreement made and entered into the 15th day of January 2020, by and between the DeKalb County Economic Development Corporation, hereinafter referred to as "Grantee" and the City of DeKalb, hereinafter referred to as "City" shall provide as follows:

- I. The Grantee agrees to provide the following services to the City:
 - A. Maintain a professional staff including a full-time professional director that manages the efforts of the Grantee and coordinates with the Executive Committee to accomplish organizational goals.
 - B. Serve as the administrative agency for the DeKalb County Enterprise Zone, assisting any eligible businesses or developers for projects located within the City on required application procedures, and processing of required documents with the State of Illinois or DeKalb County, at no additional cost to the City.
 - C. Provide reports to the City as needed or requested on activities and programs during the term of this contract. Provide written prospect reports and descriptions to the City Manager. Provide presentations as necessary regarding development projects and prospects.
 - D. Perform research and maintain an information database, including sites and buildings information, demographics, population, labor supply, housing, utilities, taxes, incentives, etc. Maintain internet website where site selectors can access this information.
 - E. Respond promptly and follow-up on industrial leads and prospects; provide information and referrals for commercial, residential and other development inquiries; and such assistance on non-industrial prospects as deemed mutually necessary.
 - F. The City will be invited to participate in identifying target industries and in formulating the marketing methodology; with final decisions made by the Grantee Executive Committee.
 - G. Provide advice, assistance and accompaniment to the City on important and sensitive business and industry retention matters. Grantee staff shall make industry retention calls on businesses of more than 50 employees and selected small businesses. The results from these retention calls will be shared with the City in order to incorporate the results into policy discussion and formulation.
 - H. Respond promptly and follow-up on industrial leads and prospects, and report to the City Manager or their designee on all such activities as they pertain to potential locations in the City or in unincorporated areas within 1.5 miles of the City on a regular or as-needed basis. For those leads and prospects requesting

confidentiality, Grantee shall report to the City Manager or their designee the type of industry to be conducted by the prospect, their acreage or square footage requirements, expected number of employees, desired location, and other such information of a general nature as may be available. All commercial and residential prospects and inquiries that could be sited in the City of DeKalb or in unincorporated areas within 1.5 miles of the City of DeKalb shall, upon intake, be advised and recommended to contact the City Manager or their designee. An additional assistance or involvement of Grantee shall be to the extent requested by the City.

- I. Refer all inquiries on City incentive programs, whether for industrial or commercial, to the City on an as-needed basis. Refer to the City all requests and inquiries of industries and businesses presently located in the City of DeKalb of their intentions to expand, to make public announcements, etc. Any additional assistance or involvement of Grantee shall be to the extent requested by the City.
- J. Participate in the City's Economic Development Commission as an ex-officio member and make a minimum of one presentation to the commission during the year on subject(s) identified by the City Manager or their designee.

That in return for such services and payment provided for in Section II, Grantee agrees to provide services in Section I for the period of January 1, 2020 through December 31, 2020.

- II. That in return for the services specified in Section I, above, and upon a report and recommendation by the City Manager that the City has received satisfactory service from the Grantee, the City hereby agrees to pay to the Grantee the sum of Thirty-Five Thousand Dollars (\$35,000.00), payable in equal quarterly payments of Eight Thousand Seven Hundred and Fifty Dollars (\$8,750.00), following the receipt of an invoice from the Grantee.
- III. In addition, the City agrees to maintain the following responsibilities and services:
 - A. Respond to requests for information for City related services and regulations in a timely manner that allows the grantee to provide necessary supporting materials to prospective businesses, brokers, and site selectors.
 - B. Refer industrial prospects to Grantee or provide timely reports to Grantee on the status of those not referred.
- IV. That the Grantee hereby agrees that it shall indemnify, defend and hold harmless the City of DeKalb, its elected officials, officers, employees and agents, from any and all claims, liabilities or damages whatsoever arising out of the activities of the Grantee, the conduct of the activities specified above, for any and all debts incurred by the Grantee or for any of the acts of omission or commission by the Grantee, any of its officers, any of its board members or any other members of the Grantee, to the fullest extent permitted by law. The Grantee also agrees that it shall comply with all


laws applicable to the conduct of the activities described above. The Grantee acknowledges that neither it nor its personnel shall be acting as an employee or official representative of the City for purposes of being offered any protection or coverage under City insurance policies for tort immunity or other legal purposes. Grantee shall have sole control over the manner and means of providing the work and services performed under this agreement. The City's relationship to the Grantee under this agreement shall be that of an independent Grantee. Grantee will not be considered an employee to the City for any purpose.


- V. Grantee agrees to keep and maintain all books and records and other recorded information required to comply with any applicable laws. Grantee shall comply with the record retention and documentation requirements of the Local Records Act 50 ILCS 205/1 et seq. and the Act and shall maintain all records relating to this Agreement in compliance with the Local Records Retention Act and the Act (complying in all respects as if the Grantee was, in fact, the City). Grantee shall review its records promptly and produce to the City within two business days of contact from the City the required documents responsive to a request under the Act. If additional time is necessary to comply with the request, the Grantee may request the City to extend the time do so, and the City will, if time and a basis for extension under the Act permits, consider such extensions. This contract shall be governed and construed in accordance with the laws of the State of Illinois. Venue and jurisdiction for any legal action arising out of or related to this Agreement shall be exclusively fixed in the DeKalb County Circuit Court, DeKalb County, Illinois.
- VI. That this Agreement shall be for the term of one year commencing January 1, 2020 and concluding December 31, 2020.
- VII. That this Agreement may not be altered or amended without prior written consent of both parties hereto.
- VIII. Notwithstanding that as described in Section I, Paragraph G, no breach of this Agreement shall occur in the event that the inquiring party shall request confidentiality. The parties to this Agreement shall advise and recommend contact with City/Grantee officials, as the case may be.
- IX. This Agreement may be terminated by either the Grantee or the City should either party fail to meet any of the terms and conditions noted herein, within thirty (30) days of written notification of same by the other party, and during which time the other party has not complied with this Agreement's provisions and conditions. Upon termination, the City shall have no further obligation to provide funding.

In witness whereof, the parties have signed as of the day and year written above.

CITY OF DEKALB

DEKALB COUNTY ECONOMIC
DEVELOPMENT CORPORATION



Jerry Smith, Mayor

Robert Cohen, President

Attest:



RUTH A. SCOTT
Executive Assistant