

**RESOLUTION 2019-142**

**PASSED: OCTOBER 14, 2019**


**AUTHORIZING AN AGREEMENT WITH THE DALEY POLICY GROUP TO PROVIDE LEGISLATIVE ASSISTANCE IN IDENTIFYING AND SECURING AIRPORT IMPROVEMENT PROGRAM (AIP) FEDERAL FUNDS FOR THE DEKALB TAYLOR MUNICIPAL AIRPORT.**

**BE IT RESOLVED BY THE COUNCIL** of the City of Dekalb, Illinois:

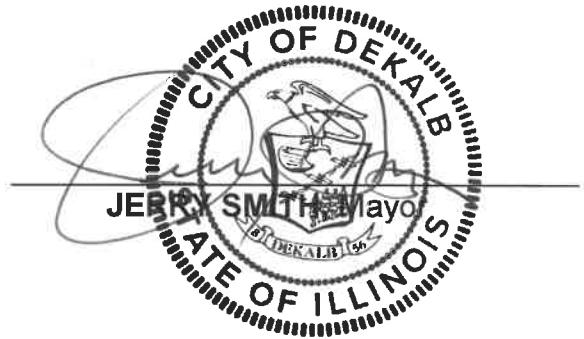
**SECTION 1:** That the Mayor of the City of DeKalb be authorized and directed to execute an agreement with Daley Policy Group to provide legislative assistance in identifying and securing Airport Improvement Program (AIP) Federal Funds for the DeKalb Taylor Municipal Airport for the period of October 15, 2019 through December 15, 2020, a copy of which is attached hereto and made a part hereof as Exhibit A.

**PASSED BY THE CITY COUNCIL** of the City of DeKalb, Illinois, at a Regular meeting thereof held on the 14<sup>th</sup> day of October 2019 and approved by me as Mayor on the same day. Passed by a 7-0 roll call vote. Aye: Morris, Finucane, Smith, McAdams, Verbic, Faivre, Mayor Smith. Nay: None.

**ATTEST:**



**RUTH A. SCOTT**, Executive Assistant



# DALEY POLICY GROUP

September 17, 2019

TO: Bill Nicklas

**Re: DeKalb Taylor Municipal Airport**

Dear Mr. Nicklas

This letter confirms our engagement by the City of DeKalb to provide legislative assistance in identifying and securing AIP federal funds for the DeKalb Taylor Municipal Airport (as further defined in Exhibit A, attached). The Daley Policy Group (DPG) will represent the City's interest before Congress, Federal Agencies and other officials within the Administration. This letter will confirm the terms of our engagement.

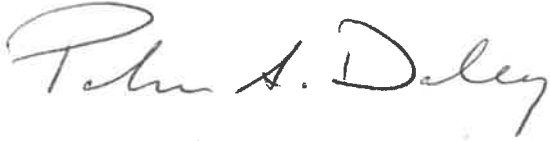
It is DPG's practice to confirm in writing the specific client we represent, the nature of our representation, and the billing and payment arrangements with respect to our services. DPG understands that we are being retained to serve as policy advisors to the City of DeKalb and to provide a comprehensive analysis of funding opportunities relevant to the specified project.

DPG will render a statement for professional fees, disbursements and other charges on a monthly basis. We expect payment to be made on a prompt basis. In the event our statements are not paid on a timely basis, we reserve the right to postpone or defer providing additional services and/or discontinue our representation. You, of course, may terminate our services at any time and, in such circumstance, we would render a final statement for client services that would be due upon receipt.

This Agreement shall begin on October 15, 2019 and end on December 15, 2020. The City will pay in advance, a monthly retainer of Six Thousand (\$6,000.00), plus reimbursements for expenses. In addition to the monthly retainer, the Airport will pay DPG for special travel and other related and approved expenses incurred by DPG under this agreement.


We very much appreciate the opportunity to submit this letter confirming our engagement by the Airport. If the terms of our engagement as described in the letter are satisfactory, please sign and date the enclosed copies of this letter and forward to my office.

Sincerely,



Patricia A. Daley  
Daley Policy Group

Agreed to:

By: 

Name: Jerry Smith

Title: Mayor

The following outlines the scope of work DPG would provide o behalf of DeKalb Municipal Airport:

#### EXHIBIT A

1. DPG will work on the City's behalf to maintain regular and productive communications with the United States Congress and the Administration. DPG will draft and provide the relevant City officials with talking points for meetings with congressional leaders.
2. Work with the City and other relevant parties to develop appropriate marketing materials to be distributed to key decision-makers.
3. Identify funding opportunity consistent with the City's federal priorities. DPG works directly with the appropriate agencies to position strategically the City's interest.
4. Work closely with appropriate staff to identify, prioritize and monitor policy developments and other matters important to the Airport, building on its current agenda.
5. Secure support of key members of the Illinois legislative delegation, key committee chairpersons and legislative staff.
6. Provide guidance on priority legislation and regulatory issues and advise the City as to the scope and significance of federal developments and initiatives.
7. Provide assistance arranging and preparing for meetings with Washington decision-makers in Congress and the Administration.
8. Assist the City in coordinating efforts with potential allies in the public and private sector.
9. Provide monthly reports to the City summarizing progress made on funding opportunities and services performed pursuant to this Agreement.

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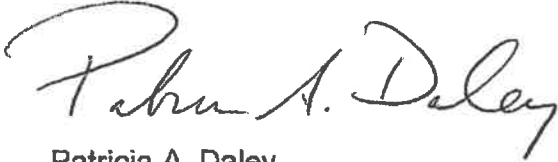
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This Agreement shall begin on November 1, 2019 and end on November 1, 2020. The City will pay in advance, a monthly retainer of Six Thousand (\$6,000.00), plus reimbursements for expenses. In addition to the monthly retainer, the Airport will pay DPG for special travel and other related and jointly-approved expenses incurred by DPG under this agreement.

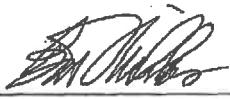
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Sincerely,



Patricia A. Daley  
Daley Policy Group

Agreed to:

By:  \_\_\_\_\_

Name: Bill Nicklas

Title: City Manager

Date: 10/15/2019

*Per Council direction of 10/14/19*

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