

**RESOLUTION 12-27                      Passed: March 26, 2012**  
**AUTHORIZING THE MAYOR OF THE CITY OF**  
**DEKALB, ILLINOIS TO SIGN AN AGREEMENT**  
**WITH SAFE PASSAGE TO RECEIVE TIF FUNDS FOR**  
**A RENOVATION PROJECT.**

**WHEREAS**, Safe Passage owns property in DeKalb, Illinois for clients suffering domestic violence; and,

**WHEREAS**, Safe Passage is desirous of renovating one of their properties to create efficient, effective and a confidential space to serve victims of domestic violence; and,

**WHEREAS**, Safe Passage is located within the Central Area TIF District, and is requesting the use of \$19,407.50 TIF funds to assist in the renovation of their property is a good and proper use of such TIF funds by the City; and,

**WHEREAS**, Safe Passage is additionally requesting \$19,407.50 from the DeKalb County Community Foundation Community Needs Grant to also fund this project; and,

**WHEREAS**, the City finds that the redevelopment of the Safe Passage property will enhance the local neighboring area; now

**THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL** of the City of DeKalb, Illinois, as follows:

**Section 1.** The Mayor of the City of DeKalb is authorized and directed to execute an Agreement with Safe Passage pertaining to their property located in the Central Area TIF District, DeKalb, Illinois, a copy of which is attached hereto and made a part hereof as Exhibit "A".

**Section 2.** The City Clerk of the City of DeKalb, Illinois is authorized and directed to attest to the Mayor's signature.

**PASSED BY THE CITY COUNCIL** of the City of DeKalb, Illinois, at a regular meeting thereof held on the 26<sup>th</sup> day of March, 2012 and approved by me as Mayor on the same day. Roll call vote 8-0.  
Aye: Jacobson, Teresinski, Lash, Gallagher, Naylor, Baker, O'Leary, Povlsen.

**ATTEST:**

  
DIANE K. WRIGHT, City Clerk



  
KRIS POVLSSEN, Mayor

As of October 25, 2019, the agreement referenced in Resolution 2012-027 cannot be located. Backup material from the agenda packet of that meeting is attached for reference.

**P & D MEMO CDBG006-12**

**DATE:** March 7, 2012

**TO:** Mayor  
City Council

**FROM:** Mark Biernacki, City Manager  
T.J. Moore, Public Works Director  
Jamie Smirz, Acting Community Services Planner

**RE:** Consideration for a TIF Grant to serve as matching funds for Safe Passage renovation project.

**Strategic Goal:** Improve Community Appearance, Neighborhood Vitality, and Quality Housing – Enhance the value, appearance, and vitality of our community's neighborhoods. Expand neighborhood planning and housing rehabilitation programs.

**I. Summary:**

Safe Passage is requesting \$19,407.50 which is 50% of the cost to refurbish and renovate property at an undisclosed confidential location in order to create efficient, effective, and confidential space to serve victims of domestic violence. This request is contingent on Safe Passage receiving \$19,407.50 from DeKalb County Community foundation Community Needs Grant which they have also applied for.

This project directly affects the majority of clients in their domestic violence program, however their current funding sources do not allow for the expense of repair and renovation that is needed for this project.

The intention of this renovation is to allow for the existing domestic violence walk-in services to be moved to this location. The property will provide:

1. Safe and confidential space for both counseling clients and clients seeking legal advocacy sessions.
2. Private counseling space for both individual counseling and group counseling sessions.
3. It will allow them to use the two bedroom apartment currently used for staff and family in their transitional housing program.

**II. Background:**

This property was purchased in 2005 and has been used for both staff and client needs. Because of the poor condition of this property, they are currently unable to use it for either of the above. The property is in need of a new roof, siding, window, exterior stairs at both front and back entries, the kitchen needs to be remodeled, and much drywall and taping needs to be done throughout the house. The house is currently vacant but needs to be made usable and safe for their clients, as well as staff.

Since Safe Passage began in 1981, their programs and services have continued to expand and space has become more of an issue. Currently, the domestic violence program staff and transitional housing program staff share office space and the group room space is in one their two bedroom transitional apartment units. The integrity of both programs and the confidentiality of their clients in both programs, which is a critical part of the service they provide to victims, is jeopardized.

**III. Community Group/Interested Parties Contacted:**

Safe Passage has been working with their Board and the Community Foundation on this project.

**IV. Legal Impact:**

All City building and code requirements and regulations will be followed

**V. Financial Impact:**

This one time grant will be in the amount of \$19,407.50 in Tax Increment Financing. There are sufficient cash balances in the TIF No. 2 Fund to pay this amount.

**VI. Alternatives:**

Council may approve the request as presented or make revisions.

**VII. Recommendation:**

It is recommended that the Council approve the request from Safe Passage as proposed with the contingency that they receive the grant from the Community Foundation.

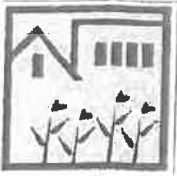
Respectfully submitted for City Council consideration,

Reviewed by:

Approved by:

\_\_\_\_\_  
Rudy Espiritu  
Assistant City Manager

\_\_\_\_\_  
Mark Biernacki  
City Manager



## DEKALB COUNTY COMMUNITY FOUNDATION COMMUNITY NEEDS GRANT APPLICATION

Please complete this application and return the **original plus six copies (total of 7 collated copies)** to the DeKalb County Community Foundation, 2600 DeKalb Ave., Sycamore, IL 60178 by 5pm on **March 1<sup>st</sup> (Spring period) or September 1<sup>st</sup> (Fall Period)**. Please print neatly or type. If you have questions, please call the Community Foundation at (815) 748-5383.

**Name of Organization:** Safe Passage, Inc.

**Contact Person/Title:** Linda Moser, Executive Director

**Address:** P. O. Box 621

**City/State/Zip:** DeKalb, Illinois 60115

**Phone Number:** 815-756-7930

**Fax Number:** 815-756-7932

**Email:** dekalb@safepassagedv.org

**Website:** www.safepassagedv.org

**Please list the last three grants the Community Foundation awarded to your organization (if applicable):**

Year of award	\$ Amount	Briefly describe the purpose of the previous grant
2010	\$ 8,080	To replace computers and purchase software.
2008	\$ 8,500	To purchase a new server.
2006	\$ 12,500	To help complete construction of new transitional units for victims of domestic violence and their families.

**Please describe your current grant request in the box below:**

**Project/Purpose of Current Grant Request:** To renovate an existing unused building that is in poor condition. Renovation is necessary in order to put the building into use to provide safe and confidential services to victims of domestic violence.

<b>Anticipated Project Dates: From:</b> March 2012	<b>To:</b> June 2012
<b>Total Project Cost:</b> \$ 38,815	<b>Amount Requested from the DCCF:</b> \$ 19,407.50
<b>Target population served by the project/purpose:</b> victims of violence in DeKalb County	
<b>Approximate number of DeKalb County residents served by this project/purpose:</b> 500	

\_\_\_\_\_  
Signature, Chairperson, Board of Directors

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature, Executive Director/Principal Agent

\_\_\_\_\_  
Date

# *DCCF Community Needs Grant Application*

## *Project Description*

Please include the following in your description:

- |  |  |  |
|--|--|--|
| ⇒ General description of the project       | ⇒ Specific purpose of funds requested            | ⇒ Target population served             |
| ⇒ Evidence of need for the project         | ⇒ Activities planned to meet objectives          | ⇒ Time required to complete activities |
| ⇒ Qualifications of key personnel involved | ⇒ If collaborative, details of collaboration     |  |
| ⇒ Plans for future funding of the project  | ⇒ Expected benefits and outcomes of the project. |  |

We are requesting \$19,407.50 to refurbish and renovate our property at [REDACTED], DeKalb, in order to create efficient, effective, and confidential space to serve victims of domestic violence. This project directly affects the majority of clients in our domestic violence program, however our current funding sources do not allow for the expense of repair and renovation that is needed for this project. This house was purchased in July 2005 and has been used in the past for both staff and client needs. Because of the poor condition of this property, we are currently unable to use it for either of the above. As you can see by the pictures enclosed, the property needs a new roof, new siding, new windows, the stairs at both entries need to be replaced, the kitchen needs to be remodeled, and much drywall and taping needs to be done throughout the house. The house needs to be made usable and safe for our clients, as well as our staff.

Since our inception in 1981, our programs and services have continued to expand and space has become more and more of an issue. Currently, our domestic violence program staff and our transitional housing program staff share office space and group room space in one of our two bedroom transitional apartment units. The integrity of both programs and the confidentiality of our clients in both programs, which is a critical part of the service we provide to victims, is jeopardized. We are also using a two bedroom apartment for office space which could and should be used for client housing.

Our intention is to move domestic violence walk-in services to the renovated property at [REDACTED].  
The property will provide:

1. safe and confidential space for both counseling clients and clients seeking legal advocacy services.
2. private counseling space for both individual counseling and group counseling sessions
3. It would allow us to use the two bedroom apartment currently used for staff for a family in our transitional housing program.

We have been working with the City of DeKalb and hope to receive TIF money to help with this project. Information regarding this partnership is included in the grant.

We have enclosed a letter from the City of DeKalb regarding a partnership with the Lowe's foundation.

Also enclosed are three estimates for monies needed for this project.

To the Community Foundation, to the City of DeKalb, and to the Lowe's Foundation we greatly appreciate your support and your consideration for this important project for Safe Passage and for victims of domestic violence in DeKalb County

Attach additional pages if necessary.

# DCCF Community Needs Grant Application

## Project Budget

To help us understand your entire project, please list all expenses (including those already incurred) and funding (including monies already received) associated with your proposed project. If applicable, please include in-kind donations/non-cash support. Total expenses (Line 10) should not exceed total project funding (Line 17).

**A. Project Expenses** – Include a description and amount of all costs associated with your project. Be as specific as possible. For each expense, please label the funding source supporting that expense as either **DCCF** (DeKalb. Co. CF) or **Other** (Other source). *While DCCF funds will not cover personnel expenses or ongoing operating expenses, please list them where applicable.* Call the DCCF office if you need clarification.

<i>Description of Expense</i>	<i>Amount</i>	<i>DCCF or Other</i>
1. drywall entire first floor	\$ 2,400	DCCF/TIF
2. install vinyl siding, soffit, fascia, and gutters	\$ 10,500	DCCF/TIF
3. remodel kitchen: rewire, replumb, new flooring, cabinets, countertop, backsplash, trim, and lights	\$ 9,500	DCCF/TIF
4. replace windows: 12 regular size, 1 large	\$ 5,750	DCCF/TIF
5. roof tear off and reshingle	\$ 6,470	DCCF/TIF
6. west side entry - tear off existing and rebuild	\$ 3,030	DCCF/TIF
7. front entry - tear off existing front steps and railing and rebuild	\$ 710	DCCF/TIF
8. replace entry door (west side)	\$ 455	DCCF/TIF
9.	\$	
<b>10. Total Project Expenses (sum of lines 1-9):</b>	<b>\$ 38,810</b>	

**B. Project Funding** – Include the source and amount of all funding for your project. Also, please indicate **R** (Received), **C** (Committed, but not yet received), or **A** (Applied for) for each amount. Funding sources could include grants, donations, fundraising income, allocated internal funds, etc.

<i>Revenue Source</i>	<i>Amount</i>	<i>R,C or A</i>
11. DCCF Grant (Amount requested in this application)	\$ 19,407.50	A
12. TIF	\$ 19,407.50	A
13.	\$	
14.	\$	
15.	\$	
16.	\$	
<b>17. Total Project Funding (sum of lines 11-16):</b>	<b>\$ 38,810</b>	

## OVERVIEW OF AGENCY

1. **Mission:** It is the mission of Safe Passage to reduce and/or prevent domestic and sexual violence in DeKalb County. This will be accomplished in the following ways:
  - A. We provide immediate safety, supportive services, and transitional assistance to victims of domestic and sexual violence.
  - B. We promote community awareness of the causes and effects of domestic violence and sexual assault.
  - C. We collaborate with the coalitions ( the Illinois Coalition Against Domestic Violence and the Illinois Coalition Against Sexual Assault) to effect changes in the laws.
  - D. We provide responsible, appropriate, and effective services to perpetrators of violence.
  
2. **Services:** Our approach is victim-centered which focuses on restoring control to the victim, helps victims explore and identify options, and supports the victim's right to make decisions and guide his/her own recovery.

We are available 24 hours a day, very day of the year.

All victims services are free. Clients in the PAIP program pay on a sliding fee scale According to their income.

Last year we served over 850 county residents  
2117 hotline calls were answered  
4568 days of shelter were provided

Over 30,000 hours of service have been provided since 1981

Our counseling staff have master's degrees in counseling or social work, most have Licenses and specialize in trauma-based counseling/therapy.

Safe Passage has three programs including the following: the Domestic Violence Program, the Sexual Assault Program, and the Partner Abuse Intervention Program. Each of these programs offers many services to our clients.

**The Domestic Violence Program offers the following services:**

1. 24- hour hotlines which provides support, and crisis intervention



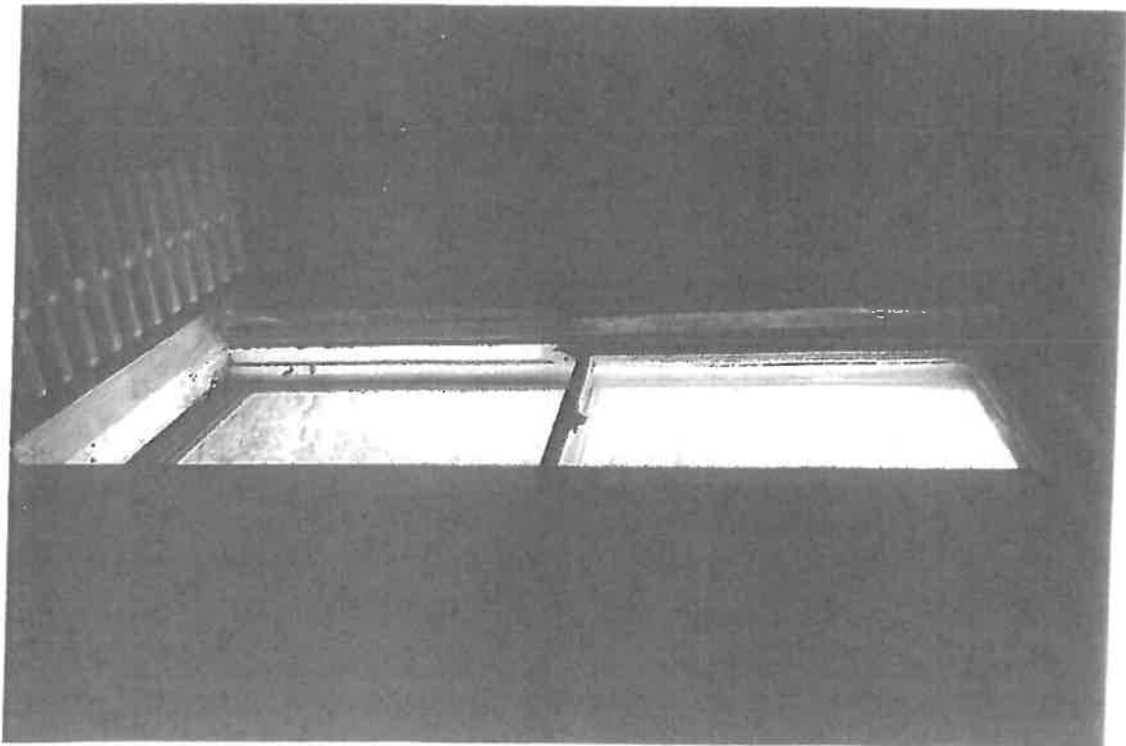
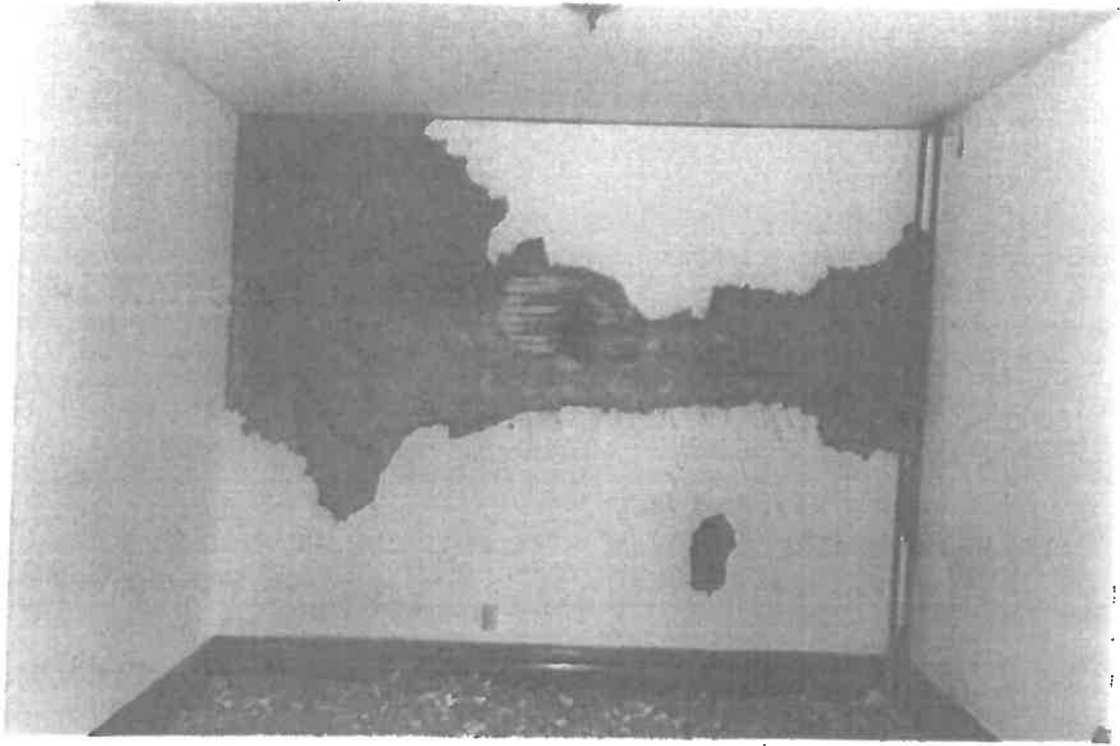
2. Emergency shelter which provides victims and children with safety and confidential help.
3. Transitional housing ( we have six apartments) which provides clients with an opportunity to stay rent free for up to two years while they are getting themselves back on their feet.
4. Individual counseling for both shelter and walk-in clients.
5. Support groups – The following groups are offered: a group for adult female victims of domestic violence, a group for adult female victims of domestic violence and family substance abuse, a parenting group, a children’s group for survivors or witnesses of domestic violence, and a children’s group for survivors or witnesses of sexual abuse. We also facilitate groups for our shelter and transitional clients.
6. Advocacy – We provide support to help negotiate the legal system and with Orders of Protection. We provide support through medical services ( we provide a 24 hour response to county hospitals when a victim presents at the emergency room). We also facilitate the connection with other social service agencies for childcare education, employment, permanent housing, public aid, and many others.
7. Community Education – Upon request we will provide education regarding the dynamics of domestic violence and sexual abuse to schools, clubs, community organizations, and others.
8. Volunteer Program – Our volunteer program is important. Trainings are offered to community members , who are willing to offer their time and talents serving their community, three times per year.

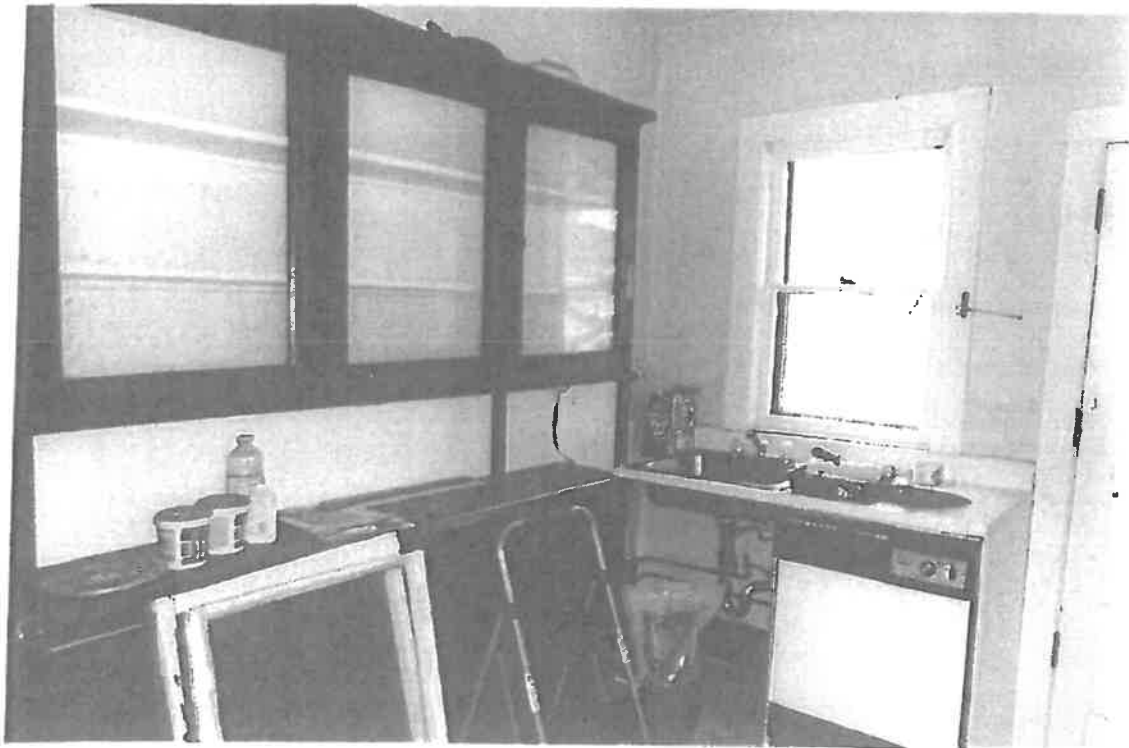
**The Sexual Assault Program:** This program offers all of the services mentioned above with the exception of shelter and transitional housing. Safe Passage is a Rape Crisis Center, one of 33 in the state. We belong to the Illinois Coalition Against Sexual Assault and adhere to rules, regulations, and training so that our sexual assault clients can be afforded “absolute confidentiality”. There is a special statute in Illinois law ( 735 ILCS 5/8-802.1) for Rape Crisis Centers regarding confidentiality. This sets Safe Passage apart from other agencies providing sexual assault services. This also is one of the reasons why every staff member and volunteer who works or volunteers at Safe Passage and provides direct service must be 60 hour trained, with specific Requirements from the Illinois Coalition Against Sexual Assault.

**The Partner Abuse Intervention Program:** Safe Passage is a Department of Human Services protocol approved and state certified program. This program works with perpetrators of domestic violence in a group setting to assist them in recognizing and understanding behaviors that lead to violence directed at their intimate partners. The groups are based on the Duluth model which is psycho-educational in nature.









**1. APPROVAL OF CITY COUNCIL MINUTES:**

Committee of the Whole: March 12, 2012  
Regular Meeting: March 12, 2012  
Closed Session Minutes

Approved in the Consent Agenda by Omnibus Vote.

**2. RECEIVE AND FILE:**

Airport Advisory Board Minutes: January 24, 2012  
Environmental Commission Minutes: January 4, 2012 and February 1, 2012  
Planning and Zoning Commission Minutes: January 11, 2012  
Finance Division Bank Balance & Bank Statement: February 2012  
Finance Division Check List: February 2012

Received and filed in the Consent Agenda by Omnibus Vote.

**3. APPROVAL OF MAYOR APPOINTMENTS:**

None.

**4. RESOLUTION 12-27**

**AUTHORIZING THE MAYOR OF THE CITY OF DEKALB, ILLINOIS TO SIGN AN AGREEMENT WITH SAFE PASSAGE TO RECEIVE TIF FUNDS FOR A RENOVATION PROJECT.**

Approved in the Consent Agenda by Omnibus Vote.

**5. RESOLUTION 12-28**

**AUTHORIZING THE MAYOR OF THE CITY OF DEKALB, ILLINOIS, TO EXECUTE A CABLE FRANCHISE AGREEMENT WITH COMCAST CABLE FOR TEN YEARS.**

Approved in the Consent Agenda by Omnibus Vote.

**8. RESOLUTION 12-31**

**AUTHORIZING THE MAYOR OF THE CITY OF DEKALB, ILLINOIS TO SIGN A SUPPLEMENTAL ENGINEERING SERVICES AGREEMENT WITH WENDLER ENGINEERING SERVICES, INC. FOR THE FAIRVIEW DRIVE BIKEPATH.**

Approved in the Consent Agenda by Omnibus Vote.

**9. RESOLUTION 12-32**

**APPROPRIATING SUPPLEMENTAL MOTOR FUEL TAX FUNDS IN THE AMOUNT OF \$128,000 FOR THE FAIRVIEW DRIVE BIKEPATH BY THE CITY OF DEKALB, ILLINOIS, UNDER THE ILLINOIS HIGHWAY CODE.**

Approved in the Consent Agenda by Omnibus Vote.

**6. RESOLUTION 12-29**