



The Airport Advisory Board of the City of DeKalb, Illinois, held a Regular meeting on October 27, 2020, at the DeKalb Taylor Municipal Airport, 3232 Pleasant Street, DeKalb, Illinois, in the West Community Hangar.

Chair Robert Owens called the meeting to order at 7:01 p.m.

**A. Roll Call**

Robert Owens called the roll and the following members of the Airport Advisory Board were present: Paul Borek, Matt Duffy, Melissa Gallagher, Robert Owens, Bernard Pupino, James Rhoades, and Tony Faivre.

Also present were: Airport Manager Renee Riani, City Manager Bill Nicklas, and guest Jeff Kohlert, Fly America.

**B. Approval of Agenda – Additions / Deletions**

James Rhoades moved to approve the agenda; seconded by Bernard Pupinno. Motion passed by a majority voice vote of those present.

**C. Public Participation**

None.

**D. Approval of Minutes – September 29, 2020**

Matt Duffy moved to approve the minutes of September 29, 2020 meeting; seconded by James Rhoades. Motion passed by a majority voice vote of those present.

**E. Old Business**

1. AWOS (Automated Weather Observation System)  
No questions or discussion.

2. DKB-4800: Rehabilitate Runway 2-20  
Renee updated that the Resolution 2020-119 had been approved by the City Council during their Regular meeting on Monday, Oct. 26, 2020. She also shared that the Notice of State Award (NOSA) document had been received, would be approved, signed and sent back to IDOT. No questions or discussion followed.

**F. New Business**

1. IDOT TIPS  
No questions or discussion.

**G. Reports**

1. Airport Manager's Report  
Renee added the following to her report:

Discussions have been ongoing with the ComEd Helicopter Operations division regarding their possible move from the Joliet Regional Airport (JOT) to DKB.

Oct. 23 - I received a maintenance request from T-hangar tenant in E6-7 for a recurring roof vent leak, which I forwarded to Mark Pumphrey who said he would try to look at it today. The tenant would also like to move to a hangar with a concrete floor. Mark was able to troubleshoot and believes the issue is condensation and not a roof vent leak, which is a common occurrence during the shoulder seasons.

Oct. 24 - The 100LL fuel farm pump lost prime and Ronda struggled with getting it running. She had telephone support from Kevin and then Mike, Filtration Corp, who said he would come on Monday morning to troubleshoot.

Bell Bank's Pilatus PC-12 single-engine turboprop returned to drop off passengers, and the pilot purchased 288 gallons of JetA fuel.

A single-engine Piper training aircraft from Lake in the Hills experienced a stuck brake and was disabled for a short time on Runway 2-20. Jeff Kohlert, Fly America, was able to assist the pilot, unstuck the brake, and successfully move the aircraft to his maintenance shop for the minor repair. Renee thanked Jeff publicly for his willingness to assist in situations such as this.

Oct. 25 - An Eclipse Aerospace EA500 jet, flying from Wyoming to Rhode Island, landed for a quick turn refueling by Ronda for which the pilot was greatly appreciative. He purchased 175 gallons of JetA fuel.

Oct. 26 - Jeremy, IL Material Handling, arrived and performed Periodic Maintenance on the deice truck rear diesel engine, including fuel hoses, oil and oil filters, and hydraulic filter replacements. He will return at a later date with a replacement air filter which was not available locally and will complete the boom inspection. We are expecting the replacement boom operator joysticks to arrive on Wednesday; once they have arrived, Mike, Filtration Corp, will return to replace them.

Oct. 27 - Ted Buresh, Buresh Buildings of Hampton, IA, arrived in his Cessna 182 single-engine piston at 8am, purchased 24 gallons of 100LL AvGas, borrowed our courtesy car and drove to Maple Park to bid in the CHS grain elevator auction. He departed late morning after telling Rich we would be seeing more of him.

A brand new Cirrus SR20 single-engine propeller aircraft landed en route to Knoxville where Cirrus has a Delivery Center. The pilot purchased 42 gallons of 100LL AvGas and borrowed a courtesy car. He has landed here a few times previously for similar deliveries of Cirrus aircraft.

Kevin Howard and I conference-called on calculating and establishing precedent for our WorldFuel Contract Fuel pricing which kicked-off today; see attachment. James Rhoades requested clarification on the pricing for the Contract Fuel through WorldFuel, which Renee provided.

I discussed the possibility of hangar space for a Phenom 300 corporate jet, which a local businessman has committed to locating for purchase by the end of the year and scheduled a site visit for Wednesday afternoon.

Bill Nicklas added that we have reached out to Frontier Communications regarding their maintenance/operations building at 2120 Pleasant Street. Robert Owens shared his outreach efforts and will follow-up within the next week.

Airport Advisory Board Minutes

October 27, 2020

Page 3 of 4

2. Flight and Ground Operations

No questions or discussion.

3. Budget

Bill Nicklas shared that the FY2021 Budget is close to completion and will be presented to the City Council in November for approval. We will be looking forward to the possibility of replacing aging vehicles in the next several years utilizing TIP funding, if possible, as TIF funds will be closed as of Dec. 31, 2021. No questions or discussion followed.

4. Hangar Rentals

No questions or discussion

**H. Adjournment**

Tony Faivre moved to adjourn the meeting; seconded by Bernard Pupino. Motion passed by a majority voice vote of those present. Chair Owens adjourned the meeting at 7:56 p.m.

Respectfully submitted:

Renee Riani, Airport Manager

Minutes approved during Airport Advisory Board Regular meeting on 11/24/2020.



**Supplier Pricing**

**EFFECTIVE DATE:** 10/27/2020

**Courtesy Reminder: Fuel Price and Fee Rate Changes are due Tuesdays by 1:00 PM EDT. Changes submitted after 1:00 PM EDT will be made effective the following price week.**

<b>Contract Fuel Price</b>	
<b>Base Jet A</b>	<b>\$ 1.311594</b>
Airport Flowage Fee (margin)	\$ 0.741266
Federal Excise Tax	\$ 0.243000
Federal LUST	\$ 0.001000
Federal Oil Spill Tax	\$ 0.002140
State Oil Spill Tax	\$ 0.011000
County Tax	
Local Tax	
IL State Tax	\$ 0.390000
<b>Total per Gallon Taxes and Fees</b>	<b>\$ 2.700000</b>

<b>Current Retail Price Including All Taxes and Fees:</b>	<b>\$ 2.70</b>
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	<b>0-199</b>	<b>200-250</b>	<b>251-500</b>	<b>501+</b>
Non-contract Gallon Quantity Discounts	<b>(\$0.0)</b>	<b>(\$0.05)</b>	<b>(\$0.10)</b>	<b>(\$0.15)</b>
Non-contract pricing	\$ 2.70	\$ 2.65	\$ 2.60	\$ 2.55
Credit card fee (avg)	\$ 0.09	\$ 0.09	\$ 0.09	\$ 0.09
<b>Non-contract margin</b>	<b>\$ 0.65</b>	<b>\$ 0.60</b>	<b>\$ 0.55</b>	<b>\$ 0.50</b>
Contract pricing	\$ 2.55	\$ 2.55	\$ 2.55	\$ 2.55
<b>Contract margin</b>	<b>\$ 0.59</b>	<b>\$ 0.59</b>	<b>\$ 0.59</b>	<b>\$ 0.59</b>