



TECHNICAL ADVISORY COMMITTEE MEETING

**MEETING MINUTES
9 JUNE 2015– 10:00 A.M.
MEETING # T0615**

ATTENDANCE

- City of DeKalb (1 votes): **John Laskowski**
- City of Sycamore (1 votes): **Mark Bushnell**
- Town of Cortland (1 vote): **Noah Carmichael**
- DeKalb County (1 vote): **Nathan Schwartz**
- IDOT District 3 (1 vote): **Lou Paukovitz**
- NIU (1 vote): *Seville Spearman*
- VAC (1 vote): **Tom Zucker**
- NIU SSA (1 vote): not present
- Kishwaukee College (1 vote): not present
- DSATS Staff: Brian Dickson, Jessica Hyink, Steven Spradling
- Taylor Municipal Airport (non-voting): Tom Cleveland
- FHWA (non-voting): not present
- IDOT Planning & Programming (non-voting): Tom Kelso
- IDOT Local Roads (non-voting): Deb Baxter
- Others Present: no others present

(**BOLD** indicates main voting member. *Italics* indicates proxy voting member.)

CALL TO ORDER

Chair Schwartz called the meeting to order and established a quorum at 10:01 am.

Introduction of members present was made.

1. Approval of Agenda

Motion #T0615-01: A motion was made by Mr. Zucker to approve the June 2015 meeting agenda. Seconded by Mr. Carmichael and approved unanimously by voice vote.

2. Approval of Minutes

Motion #T0615-02: A motion was made by Mr. Bushnell to approve the May 11, 2015 meeting minutes with no requested revisions. Seconded by Mr. Carmichael and approved unanimously by voice vote.

3. Public Comment

None.

4. 10-Year DSATS Plan

Ms. Hyink provided an overview of all DSATS plans/projects/studies. She outlined when these studies should be completed over the next ten years but emphasized this timeline should be considered a draft subject to revision as needs shift. Mr. Schwartz asked what HSTP is. Mr. Dickson said HSTP stands for Human Services Transportation Plan and identifies human services provided in the DSATS region and how public transportation serves these human service agencies. Mr. Kelso suggested adding the federally obligated project list due yearly on October 1st; this project list should cover the previous fiscal year. Mr. Schwartz asked when committee members should provide comments. Ms. Hyink said by the end of the month- June 30th.

5. LRTP Update

Ms. Hyink summarized the comments received at the Long Range Transportation Plan (LRTP) public meeting held on June 2nd at the Gathertorium in the DeKalb County Legislative Center in Sycamore. The meeting had low attendance- only three community members. Comments included extension of the Metra line in Elburn to DeKalb County and improved bike path connectivity.

Mr. Schwartz said the meeting went well. He asked for recommendations on how to increase attendance. Mr. Paukovitz said residents need to know DSATS exists first. Mr. Kelso suggested going to local events. Mr. Dickson said DSATS will be updating its public participation plan and will include these suggestions. Ms. Hyink suggested mobilizing the online community. Mr. Paukovitz agreed going to the online community is a good idea but said an online foundation would have to be built first.

Mr. Paukovitz asked if DSATS is responding to comments. Mr. Dickson said comments have responses in the report. Mr. Schwartz said it is up to the person who commented to view responses in the report.

Mr. Zucker asked if the updated report is available. Mr. Dickson said it is online. Mr. Schwartz asked when the report is due. Mr. Dickson said the final report is due on June 30th and would be contingent upon final public comments.

6. Performance Measures

Mr. Schwartz said the performance measures are coming down the line from MAP-21, requiring all states and MPOs to develop them. Mr. Dickson said he thinks it's best to create stand alone plans to specifically address performance measures requirements. The Feds have published performance measures for safety performance, but the remaining performance measures identified in MAP-21 have not yet been published by the US Department of Transportation (US-DOT). Mr. Dickson added MPO performance measures must be adopted ninety days after the state performance measures are adopted. Mr. Kelso said he thought it was 180 days but said it doesn't matter either way so long as they are completed on time. Mr. Dickson suggested another committee should form to discuss performance measures. He offered the Project Selection committee as an alternative to forming a new performance measures committee.

Mr. Schwartz asked if the Feds know what the measures will be and asked for confirmation on whether the Feds have set a timeline. Mr. Kelso said the types of measures are set but not necessarily the metrics. He suggested the Feds will let the states set the standards. Mr. Schwartz summarized the conversation, saying Feds are going to come out with categories; states are going to set measures; and MPOs will have to either adopt the State performance measures or adopt their own, more strict, measures. Mr. Dickson said MAP-21 identified several performance areas (Safety, Infrastructure condition, Congestion reduction, System reliability, Freight movement and economic vitality, Environmental sustainability, and Reduced project delivery delays – taken from the FHWA website: <http://www.fhwa.dot.gov/map21/factsheets/pm.cfm>). The Feds have published the performance measures for Safety, with the remaining ones expected to be published in 2015 or 2016. Mr. Schwartz said we can just update one at a time as the state completes its measures. Mr. Dickson said the state keeps saying they want MPO involvement to help determine measurements. Mr. Schwartz said the performance measures should be addressed as they come from IDOT.

7. Route 23 Sidewalks

Mr. Schwartz said this item came up in Policy in regards to state work on Route 23. For a segment of the street, there are currently no sidewalks on either one side of the road or the other where IDOT is repaving. Mr. Dickson added the Policy Committee said TAC should review the site, and he had Mr. Spradling prepare a map of the gaps based on this recommendation. Mr. Spradling added he measured each segment where a gap in the sidewalk exists. He then provided an overview of his map. Mr. Carmichael said driveways may have to be torn out if the grade is not correct for a sidewalk. Mr. Spradling said that would be another study to determine pavement needs in driveways. Mr. Spradling said he assumed a five foot wide sidewalk in his calculations.

Based on the calculations for sidewalk area required, Mr. Schwartz calculated the project would cost \$300,000. Mr. Bushnell said plus driveways and approaches. Mr. Schwartz said the project would cost half a million with the inclusion of driveways and approaches.

Mr. Paukovitz asked if the study considered right-of-way and utilities. Ms. Spradling said he just looked at sidewalks.

Mr. Paukovitz said it is up to locals to approach IDOT; DSATS is just responsible for looking at need. IDOT can't afford to do sidewalks everywhere, hence the policy not to put in sidewalks on milling and resurfacing projects. IDOT has to treat all communities the same, but communities can contact IDOT and piggyback off IDOT's projects. Ms. Baxter said you could go through local roads, but local roads doesn't have the money.

Mr. Schwartz asked if these calculations would complete both sides or just one side? Mr. Spradling said section 1-8 is all that is needed for one side and section 9-29 is all that is needed for the other side. Mr. Schwartz said a mid-block crossing is not optimal. He added the way to go is ensure one side has crossing and improve signal improvements. He asked Mark to put the numbers together for completing each side separately to compare which would be safest and most cost effective. Mr. Paukovitz said if or when you bring the numbers, this project will need to go before the Sycamore board.

8. DSATS Website

Mr. Dickson said the DeKalb City Council met last night and viewed the website. Mr. Laskowski said the website will not be fully operational until Thursday, but you can view the website off and on until then.

9. What's New with IDOT

Mr. Paukovitz said IDOT finished the crossing and other minor pavement markings. Mr. Schwartz said Route 72 is closed today; the closure is outside our area.

10. Staff and Project Updates

Mr. Dickson announced the submission of a TIGER grant for a new multi-modal facility. Mr. Schwartz asked at what point we need to reach out and to whom. Mr. Zucker said Senator Durbin is a key contact. Mr. Laskowski said policy members are joining together to lobby outside of DSATS.

Mr. Schwartz asked about the status of traffic modeling. Mr. Dickson said staff are in discussions and this is a high priority after the LRTP.

11. Additional Business

Mr. Cleveland announced Elliott & Wood is halfway through its drainage project.

ADJOURNMENT

Motion #T0615-03: A motion was made by Mr. Carmichael to adjourn at 11:05 a.m. Seconded by Mr. Laskowski and approved unanimously by voice vote.

Respectfully Submitted by: Brian Dickson; Jessica Hyink
Date Approved: 8/11/2015