

MINUTES
CITY OF DEKALB
Foreign Fire Insurance Tax Board
February 26, 2018

The Foreign Fire Insurance Tax Board held a Meeting on February 26, 2018 in the Ellwood Conference Room, 200 S. Fourth Street, DeKalb, Illinois.

Jason Pavlak, Chairman of the Board called the meeting to order at 8:12 a.m.

A. ROLL CALL

Chairman Jason Pavlak called the roll and the following members of the Foreign Fire Insurance Tax Board were present:

2017 (outgoing Board): Jason Pavlak, Bill Lynch, Eric Hicks, Matt Klotz, and Jared Thorp. Member absent at roll call was: Matt Neiert.

Others present were: none

B. APPROVAL OF THE AGENDA – ADDITIONS / DELETIONS

A Motion was made by Jared Thorp to approve the Agenda. Said Motion was seconded by Matt Klotz and unanimously approved by the Board.

C. PUBLIC PARTICIPATION

None

D. APPROVAL OF MINUTES

A Motion was made by Bill Lynch to approve the minutes of the November 20, 2017, August 21, 2017, and the May 15, 2017 regular meetings. Said Motion was seconded by Matt Klotz and unanimously approved by the Board.

E. OLD BUSINESS

None

F. NEW BUSINESS

New Board was formally seated at 8:28 a.m.

2018 (incoming Board): Jason Pavlak, Eric Hicks, Trevor Chilton, Matt Holuj, Matt Klotz, Bob Terry, and Jared Thorp. Members absent: None

Nominations

The floor opened for nominations.

A Motion was made by Trevor Chilton to nominate Matt Klotz as Chairman of the Board. Said Motion was seconded by Bob Terry.

A Motion was made by Jared Thorp to nominate Jason Pavlak as Chairman of the Board. Said Motion was seconded by Matt Holuj.

A Motion was made by Matt Holuj to nominate Trevor Chilton as Treasurer of the Board. Said Motion was seconded by Matt Klotz and unanimously approved by the Board.

A Motion was made by Bob Terry to nominate Jared Thorp as Secretary of the Board. Said Motion was seconded by Matt Klotz and unanimously approved by the Board.

A Motion was made by Bob Terry to close nominations. Said Motion was seconded by Matt Klotz and unanimously approved by the Board.

Matt Klotz was elected Chairman by a 4-2 vote.
Trevor Chilton was elected Treasurer
Jared Thorp was elected Secretary

Duties of New Board Members

Matt Klotz	Coffee and Staples
Matt Holuj	Kitchen
Jared Thorp	Furniture
Jason Pavlak	Exercise
Bob Terry	Technology

Approval of New Wish List Items

A Motion was made by Jason Pavlak to approve the 2018 Wish List. Said Motion was seconded by Jared Thorp and unanimously approved by the Board.

Treasurer's Report and Accounts Payable

A Motion was made by Jason Pavlak to approve the Treasurer's reports from August 21, 2017, November 20, 2017, and February 26, 2018. Said Motion was seconded by Jared Thorp and unanimously approved by the Board by roll call.

2018 Budget

A Motion was made by Matt Holuj to approve the 2018 budget. Said Motion was seconded by Jared Thorp and unanimously approved by the Board by roll call.

New Purchases

A Motion was made by Jason Pavlak to purchase the following items from the 2018 wish list:

- Halo particulate filter hoods
- Steam clean and seal F1 bathroom
- Stream light Atex LED right angle light

Said Motion was seconded by Matt Holuj and unanimously approved by the board by roll call.

Accounts Payable

A Motion was made by Jared Thorp to authorize the payment of the bills as detailed on the monthly budget reports. Said Motion was seconded by Jason Pavlak and unanimously approved by the Board by roll call.

Training Center Request

A Motion was made by Jason Pavlak for the Foreign Fire Insurance Tax Board to spend up to \$10,000 for used shipping containers to be converted into a fixed facility live firefighting, confined space, search and rescue training facility, if the City provides funds to complete the project. Said Motion was seconded by Trevor Chilton and unanimously approved by the Board by roll call.

G. ADJOURNMENT

A Motion was made by Jared Thorp to adjourn. Said Motion was seconded by Trevor Chilton. The meeting adjourned at 0908 hours. The next meeting of the Foreign Fire Insurance Tax Board will be May 21, 2018 at 8:00 a.m.


Traci Lemay, FFITB Recording Secretary

Minutes approved by Foreign Fire Insurance Tax Board on May 21, 2018.