



**TECHNICAL ADVISORY COMMITTEE MEETING
WEDNESDAY, 5 DECEMBER 2018 – 11:00 A.M.
MEETING # T1218**

ATTENDANCE

- City of DeKalb (1 votes): **Tim Holdeman**, Zac Gill
- City of Sycamore (1 votes): **Mark Bushnell**
- DeKalb County (1 vote): **Nathan Schwartz**
- Town of Cortland (1 vote): not present
- IDOT District 3 (1 vote): **Tom Magolan**, *Ryan Lindenmier*
- NIU (1 vote): **John Heckmann**
- NIU SA (1 vote): not present
- VAC (1 vote): not present
- Kishwaukee College (1 vote): not present
- FHWA (non-voting): not present
- IDOT Planning & Programming (non-voting): Doug DeLille
- IDOT Local Roads: Steve Chery, Nick Spence
- DSATS staff: Brian Dickson
- Transit staff: Sabrina Kvasnicka
- Others Present:

(BOLD indicates main voting member. Italics indicates proxy voting member.)

CALL TO ORDER

Chair Schwartz called the meeting to order and established a quorum at 11:02 a.m.

1. *Introductions*

Introduction of members present was made. Mr. Spence introduced himself and explained his new role with IDOT Local Roads.

2. *Approval of Agenda*

Motion #T1218-01: Motion to approve the December 5, 2018 meeting agenda made by Mr. Bushnell; 2nd: Mr. Heckmann; approved by voice vote.

3. *Approval of Minutes*

Motion #T1218-02: Motion to approve the November 7, 2018 meeting minutes with requested changes made by Mr. Holdeman; 2nd: Mr. Heckmann; approved by voice vote.

4. Public Comment

There was no public comment.

5. DSATS SFY19-23 TIP Amendment 3 Public Hearing

Chair Schwartz opened the Public Hearing at 11:05 a.m. Mr. Heckmann commented that the TIP Amendment for the extension of the Great Western Trail was a great project. Chair Schwartz stated that the Public Comment period will end on December 12th. He also closed the Public Hearing at 11:06 a.m.

6. Recommend Approval of SFY19-23 TIP Amendment 3

Chair Schwartz stated he recommend approval of the SFY19-23 TIP Amendment 3.

Motion #T1218-03: Mr. Heckmann made a motion to approve the SFY 19-23 TIP Amendment 3. Mr. Holdeman seconded. Approval by voice.

Discussion continued, Mr. Dickson stated that this was the second ITEP grant that Sycamore Park District received. Sycamore Park District and IDOT look to move forward with Preliminary Engineering for the project as soon as the approved DSATS Amendment 3 is added to the State Transportation Improvement Program (STIP). This will allow PE to be performed during the winter months and the construction of the project to begin in spring or early summer. Chair Schwartz explained that typically TIP Amendments are not rushed but due to the Preliminary Engineering also being funded in this project, staff is trying to expedite this TIP Amendment.

Mr. Chery said that if Sycamore Park District is to move forward of Phase II of the project, then the TIP needs to be amended.

7. DSATS SFY19-23 TIP Revision 4

Mr. Dickson stated that Fairview and Annie Glidden Rd. project is now Active. Mr. Gil updated members that lights are now active and pole will be arriving in February.

8. Update on Traffic Counts Project

Chair Schwartz explained that traffic counts are done every year. This year, staff completed the traffic counts in house. Chair Schwartz showed some photos of recommendations from MIOVISION.

Mr. Dickson provided an update on the current status of traffic counts. Peace Rd. and Rt. 23, DeKalb Ave. and Mercantile will be completed next week. Rt. 23 and Greenwood Acres, Rt. 38 and Somonauk are some of the locations that need to be redone. Chair Schwartz stated that this project should be completed at some point next week depending on the weather. Once data gets back from MIOVISION, then staff will create a report.

9. Staff and Project Updates

Mr. Dickson provided an update. He is working on passing responsibilities on to transit staff. He is also working on transferring data and traffic counts.

Mrs. Kvasnicka discussed staff has been focusing on working on the quarterly reporting to specific grants and taking over tasks from Brian.

Mr. Holdeman discussed Brian's tenure with the City of DeKalb is coming to an end. Chair Schwartz said he has everything set up for Brian's arrival in January.

10. What's new with our State and Federal Partners

Mr. Chery said that IDOT submitted a request to have MFT be exempt from GATA. This request was denied. Mr. DeLille said reporting could be on a quarterly basis. He also discussed Programmatic risk assessment. Chair Schwartz stated that GATA is required for any state monies used for public improvements.

11. Additional Business

There was no additional business.

12. Adjourn

ADJOURNMENT

Motion #T1218-04: Motion to adjourn at 12:32 p.m. made by Mr. Bushnell; 2nd: Mr. Magolan; approved by voice vote.

Submitted By: Sabrina Kuykendall Kvasnicka

Date Approved: