



**ACTIVE TRANSPORTATION SUBCOMMITTEE MEETING
MARCH 20, 2018 – 10:30 A.M.
MEETING MINUTES
MEETING # **ATS0318****

ATTENDANCE

- City of DeKalb (1 votes): *Patrick DiDiana*
- City of Sycamore (1 votes): **Mark Bushnell**
- DeKalb County (1 vote): **Lisa Gonzales**
- NIU (1 vote): John Heckman
- NIU SA (1 vote): not present
- VAC (1 vote): **Max Sinclair**, Leah Jordal
- DeKalb Park District (1 vote): **Amy Dowell**
- Sycamore Park District (1 vote): **Daniel Gibble**
- DeKalb School District (1 vote): not present
- Sycamore School District (1 vote): not present
- Live Healthy DeKalb County (1 vote): **Joel Maurer**, Lisseth Cuevas, Sharney Reyes
- DSATS Staff: Brian Dickson
- Others Present:

(BOLD indicates main voting member. Italics indicates proxy voting member.)

1. Introductions

Vice Chair Maurer called the meeting to order and established a quorum at 10:30 A.M. Introduction of members present was made.

2. Approval of Agenda

Motion #ATS0318-01: A motion was made by Mr. Bushnell to approve the March 20th meeting agenda. Second by Ms. Gonzales and approved by voice vote.

3. Approval of Meeting Minutes

Motion #ATS0318-02: A motion was made by Mr. Bushnell to approve the March 20th minutes. Second by Mr. DiDiana and approved by voice vote.

4. Public Comment

There was no public comment.

5. Approval of New Chair (Action)

Mr. LaLonde sent a resignation letter to Mr. Schwartz resigning as Chair. Mr. Bushnell is seeking approval to be chair.

Motion #ATS0318-03: A motion was made by Ms. Doll to approve Mr. Bushnell as new Chair. Second by Mr. DiDiana and approved by voice vote.

6. Discussion of Submitted Comments on 2011 Bike Pedestrian Plan

Committee organizations submitted comments to Mr. Dickson. Discussion of Bike Pedestrian Plan following the order of table of contents.

Mr. Maurer suggested looking at bike and safety plan and asked if we need to look at where the serious injuries/fatalities are? Mr. Dickson said they just adopted states goal of 2% reduction of serious injuries/fatalities. Law enforcement submits to state as it occurred at time. Death within 30 days and after that is reported as serious injury is reported to state.

Mr. Heckmann asked if the plan should include specific safety projects, or provide a process to identify safety projects.

Mr. Heckmann suggested to come back to the executive summary at the end.

Mr. Bushnell suggested that an organizational chart be provided as part of the document. DSATS (planning organization) □ TAC (engineers) □ Policy (Decision makers- mayors, managers). The chart should be generic, showing no names or member organizations.

Mr. Bushnell discussed performance measurements used to end at goals. What are you going to do to achieve your goals? Identify what the federally mandated performance measures are as they relate to active transportation.

The plan should include a discussion of funding including: STU funds, developer funds, and the Illinois Transportation Enhancement Program. Federal grant funds may be used for projects on or aligned to Major Collectors or higher. Small project grant funding can come from local match and in-kind service.

Mr. Gibble inquired if this plan should identify all projects, including those using local funds only. Mr. Dickson said that the Plan looks at all parts of active transportation, therefore all local, state, and federally funded projects should be identified. In the DSATS Long Range Transportation Plan, there is also an Active Transportation element to that plan. That plan, however, is more of a summary, and focuses on projects which federal funding is likely to be used.

Ms. Doll suggested that the development of an Active Transportation Safety Plan should be added as a goal. This should include a process that identifies how projects are prioritized and how the committee ensures the plans goals are moving forward.

Mr. Bushnell request everyone review the Definitions section and be prepared to discuss at the next meeting. There was also a request for staff to prepare a large bike and pedestrian trails map that members could mark up at the next meeting.

7. Additional Business

No additional business.

ADJOURNMENT

Motion #ATS0318-04: A motion was made to adjourn at 11:30 A.M. by Mr. Gibble. Second by Ms. Dowell and approved by voice vote.

Submitted By: Leah Jordal & Brian Dickson

Date Approved: [Publish Date]

DRAFT