

AGENDA

Airport Advisory Board - Tuesday, May 24, 2022, 7:00 p.m.

Location

3232 Pleasant Street, West Community Hangar, DeKalb, Illinois 60115

- A. Roll Call
- B. Approval of Agenda – Additions / Deletions
- C. Public Participation
- D. Approval of Minutes – April 26, 2022, attached on pages 3-4
- E. Old Business
 - 1. S.W.O.T. (Strengths/Weaknesses/Opportunities/Threats) Timelines
Airport Manager’s Summary: Page 2 of this agenda is the SWOT timelines as developed by City Staff for review.
- F. Adjournment

AIRPORT ADVISORY BOARD
S.W.O.T. Timelines
 051922

Short-term

- | | |
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| <ul style="list-style-type: none"> • Communication with Tenants/Engagement <ul style="list-style-type: none"> ○ Construction updates ○ Establish Monthly eblast ○ Follow on FB ○ Manager’s Coffee • Community image/Opportunity Unbound/social media <ul style="list-style-type: none"> ○ Ongoing - FB ○ Website update by Scott Zak/Intern Nate • Signage <ul style="list-style-type: none"> ○ Directional signage anticipated by Fall ○ Tenants will submit their designs for approval • Cortland Residents <ul style="list-style-type: none"> ○ Manager scheduled to meet with Mayor • Increase Rental Income <ul style="list-style-type: none"> ○ Intern Nate working on evaluation throughout summer; adjustments to follow ○ SASO reviews ○ Adding E5-10 after rehab • OSH – Camping/Pit Stop/Events <ul style="list-style-type: none"> ○ WorldFuel supporting Hot Dogs, etc. ○ Investigating Food Trucks possibilities ○ Formation Flight Training staging on Jet Ramp ○ Will entertain camping requests ○ Drone - Roger Keys video or in person | <ul style="list-style-type: none"> • Simulator Time <ul style="list-style-type: none"> ○ Fly America waiting on FAA approval • Public School Education <ul style="list-style-type: none"> ○ Manager assisted in Sycamore North elementary school Adopt a Pilot ○ Daycare groups scheduled in July ○ Homeschool groups scheduling summer ○ Manager will reach out for 2022-23 school year • Airport Maintenance, Ground Service Eq <ul style="list-style-type: none"> ○ Budget - FY2023> • Air Park <ul style="list-style-type: none"> ○ Lowe’s Grant applied for in April; waiting results ○ Loudspeaker - install in June • Events <ul style="list-style-type: none"> ○ IAC Practice Days – Fridays, alternating Saturdays ○ DCHD Recycling events – Jun 4, 25, Sep 24 ○ EAA Young Eagles/Pancakes–Jun 4/5 ○ Mortenson Picnic/IAC viewing – Jun 24 • Courtesy Cars <ul style="list-style-type: none"> ○ Budget - FY2023> ○ Contacting local dealerships • Peace Rd / Pleasant St Conditions <ul style="list-style-type: none"> ○ Budget - FY2023> |
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Long term

- TIF Funding
- Hangar Development
- Airport Maintenance, Ground Service Eq
- Events
- Restaurant
- Part 139 Status
- Contiguous Land/Zoning – Frontier, N of 2200 Pleasant St
- Alternative Fuels/EV Charging
- Air Taxi/Regional Air Service



DRAFT Minutes
Airport Advisory Board

The Airport Advisory Board of the City of DeKalb, Illinois, held a Regular meeting on April 26, 2022, at the DeKalb Taylor Municipal Airport, 3232 Pleasant Street, DeKalb, Illinois, in the West Community Hangar.

Chair Robert Owens called the meeting to order at 7:00 p.m.

A. Roll Call

Chair Robert Owens called the roll and the following members of the Airport Advisory Board were present: Paul Borek, Richard Downen, Matt Duffy, Robert Owens/Chair, Bernard Pupino/Vice Chair, James Rhoades. Scott Carlson was absent. Also present were Mayor Cohen Barnes, City Council Liaison Tony Faivre, City Manager Bill Nicklas, Public Works Director Andy Raih, and Airport Manager Renee Riani, along with guests: Eric Dienst/Rev'd Up Motorsports and James Briscoe/DeKalb Finance Advisory Council member.

B. Approval of Agenda

James Rhoades moved to approve the agenda; seconded by Matt Duffy. Motion passed by a majority voice vote of those present.

C. Public Participation

None

D. Approval of Minutes – March 22, 2022

Bernard Pupino moved to approve the minutes of February 22, 2022, meeting; seconded by Richard Downen. Motion passed by a majority voice vote of those present.

E. Old Business

1. S.W.O.T. (Strengths/Weaknesses/Opportunities/Threats) Analysis

Discussion was led by Bill Nicklas on ranking the top Short-Term Weaknesses, Opportunities and Threats, followed by Mayor Barnes leading the Long Term ranking for the same. The attached document shows the consensus rankings by the Board. Nicklas committed Staff to reviewing the Short-term items and report at next month's meeting on Tue., May 24.

F. Adjournment

Bernard Pupino moved to adjourn the meeting; seconded by Richard Downen. Motion passed by a majority voice vote of those present. Chair Owens adjourned the meeting at 8:18 p.m.

Respectfully submitted:

Renee Riani, Airport Manager

AIRPORT ADVISORY BOARD
S.W.O.T. WHITEBOARD NOTES
 Consensus Rankings 042622

Low/No Cost	Short-term	Funding Required
<ul style="list-style-type: none"> • Communication with Tenants/Engagement • Community image/Opportunity Unbound/social media • Signage • Cortland Residents • Increase Rental Income • OSH – Camping/Pit Stop/Events • Simulator Time • Public School Education 	<ul style="list-style-type: none"> • Airport Maintenance, Ground Service Eqp • Air Park • Events • Courtesy Cars • Peace Rd / Pleasant St Conditions 	

Long term

- TIF Funding
- Hangar Development
- Airport Maintenance, Ground Service Eqp
- Events
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- Part 139 Status
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- Air Taxi/Regional Air Service