

**Chapter 50**

**CITIZEN ENVIRONMENTAL COMMISSION**

Current as of 12-23-04

**Sections:**

- 50.01 ESTABLISHMENT.**
- 50.02 MEMBERSHIP.**
- 50.03 COMMISSION OFFICERS.**
- 50.04 DUTIES.**
- 50.05 MEETINGS.**
- 50.06 QUORUM.**
- 50.07 STAFF LIAISON.**

**50.01 ESTABLISHMENT.**

There is hereby established a Citizen Environmental Commission for the City of DeKalb. The Commission shall consist of eight (8) members, which shall be appointed by the Mayor, with the advice and consent of the City Council. (94-99, 04-100)

**50.02 MEMBERSHIP.**

All terms shall be for two (2) years, commencing July 1 and ending on June 30. Four (4) members' terms shall end in odd numbered years and the other four (4) members' terms shall end in even numbered years. Whenever any vacancy occurs other than by expiration of the term, the appointment shall be made by the Mayor, with the advice and consent of the City Council, for the unexpired term. The City Manager, or his designee, shall be an ex-officio member of said commission. With the advice and consent of Council, the Mayor may appoint such ex-officio members as may be deemed appropriate from time to time. (91-108, 91-117, 94-99, 98-73, 98-120, 04-100)

**50.03 COMMISSION OFFICERS.**

The Mayor shall appoint a chairperson with the advice and consent of the City Council. The Commission shall elect from its membership a vice-chairperson, secretary, and such other officers as may be necessary to conduct the business of the Commission. The chairperson shall preside over meetings and shall appoint members of the Commission to any committee which the Commission shall from time to time create. In the absence of the chairperson, the vice-chairperson shall perform the duties of the chairperson.

**50.04 DUTIES.**

The Environmental Commission shall examine, study and identify issues related to the environment and regularly report on same to the City Council. The City Council may also direct the Commission to prepare advisory recommendations on the methods and programs best suited to address said issues. The City Staff shall present the advisory recommendations to the City Council and other appropriate City Boards and Commissions, as necessary. Upon receiving direction from the City Council regarding Commission

**Municipal Code - City of DeKalb**  
**Chapter 50, "Citizen Environmental Commission"**

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recommendations, the City Staff will coordinate the implementation of the approved recommendations with the assistance of the Commission as necessary and appropriate. The Commission and City Staff shall monitor and evaluate the implementation activities and regularly report their findings to the City Council. (94-99)

**50.05 MEETINGS.**

The Commission's Chairperson shall call the meetings for the Commission on a regular basis, not less than one (1) per month on a schedule to be established and published by the chairperson as required by law.

The Chairperson or four (4) Commission members may call additional meetings as may be deemed necessary by giving notice of the time and place of such meetings to all Commission members, and to the Chairperson, the news media as required by law, not less than forty-eight (48) hours prior to such meetings. The Commission shall send copies of minutes from each meeting to the Mayor and City Council, shall make an annual report each April to the City Council and shall make such other reports and/or recommendations as may be requested from time to time by the City Council or, as may be desired to be submitted by the Commission. (94-99, 98-120)

**50.06 QUORUM.**

A quorum shall consist of a majority of the members of the Commission. All recommendations to the City Council shall be made by a majority vote of those members present where a quorum exists. (98-120)

**50.07 STAFF LIAISON.**

The City Manager or designee is hereby designated as the City Staff Liaison, and shall work with the Commission to carry out its duties and to facilitate and foster cooperation between the Commission and City Staff in carrying out environmental projects and programs. (91-102, 94-99, 98-120)